



Town of Mendon
Water Commission
Meeting Minutes
September 30, 2014

Attending: D. Watson, D. D'Alessandro, A. Kent; Tim Watson, Certified Water Operator.

The meeting was called to order by Chairman D. Watson at 7:03 PM.

The Commissioners signed the current bills from RI Analytical.

The Commissioners reviewed late accounts. Per the Rules and Regulations of the Water Commission, accounts that are 90 days past due will receive a warning for shutoff with 48 hours to pay.

The Commissioners discussed 5 Cape Road with T. Watson. It was discovered that the old meter in the home was installed backwards. It accumulated usage over many years and the Commissioners will explore how to bill for this previous usage. A new meter and outside reader have been installed since.

The Commissioners discussed their system upgrade project. There is an article on the warrant for the Town Meeting on November 5, 2014 to see if the town will vote to allow the Commissioners to spend the balance in their surplus account on the purchase of the radio-read wand and start up kit for the project. D. D'Alessandro made and A. Kent seconded a motion to take the remaining balance of \$671.84 for the purchase of the wand and start up kit from the Water Commission's equipment maintenance account. The motion carried unanimously. The Commissioners also agreed to approach the Finance Committee regarding where the funds for the rest of the project should come from.

The Commissioners discussed the letter that they received from the Board of Assessors dated September 10, 2014 regarding estimated versus actual receipts and an estimate for FY15. The Commissioners determined that the discrepancy between the estimated receipts and the actual receipts was caused by two factors. The first was that this summer was not overly hot, so usage was down for things like watering and refilling swimming pools. The second reason is that in FY13, Mendon paid higher rates to Hopedale. This led to a high estimate for FY14. However, the rate came down in FY14. The Commissioners decided to keep the same estimate of \$135,500 for water collection receipts for FY15. All members were in agreement.

A. Kent made and D. Watson seconded a motion to approve the meeting minutes dated July 22, 2014. The motion carried unanimously.

The Commissioners discussed some questions that A. Kent presented. They reviewed the article that is on the warrant for the Town Meeting, as discussed above. They also explained the water main structure.

D. D'Alessandro made and A. Kent seconded a motion to adjourn the meeting at 8:30 PM. The motion carried unanimously.