

Allan Kent
Chairman



Kevin Rudden
Matthew O'Brien

TOWN OF MENDON WATER COMMISSION

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DEP Public Water Supply (PWS) ID #217900

mendonma.gov/water

Meeting Date: 1/3/2019

Meeting Location: Water Commission Office, Town Hall, 20 Main St. Mendon

Minutes Approved: 2/14/2019

Members Present: Allan Kent, Kevin Rudden, Matt O'Brien (remotely)

Water Clerk: Dan Byer

Others:

Absent:

The meeting was called to order at 7pm with all in attendance. Matt O'Brien participated by phone.

The commission discussed the meeting minutes, there are no minutes to approve.

The commission reviewed the draft 2018 annual report.

Kevin made a motion to approve the 2018 report, Matt seconded and all approved.

The commission discussed the FY20 budget. Dan explained he heard from Tim, Hopedale is considering raising their rates. Alan asked about the capital impact fees. The commission discussed a local capital fee to cover future maintenance. The commission also discussed the enterprise fund. Dan shared the excel sheet from Lisa to figure out the budget. Based on estimates there is an \$11K shortfall using the current water rates and budget. The commission discussed ways to close the gap. The water rates have not been increased since 2012. The commission discussed rate options and Dan will run some numbers for the next meeting. In the meantime, Dan will return the draft enterprise budget to Lisa with the account names so she can set up KVS. The commission agrees their intent is for the enterprise fund to operate at a breakeven point or a profit and not to require additional funds from the town.

The commission discussed a rate hearing for the spring, possibly in April. We need to wait for Hopedale to inform us of their decision regarding any increases.

Dan updated the commission on the Taft Library. All work has been completed on the well head and plumbing. We are just waiting on the testing results to come back. White Water has asked DEP for a 2-week extension to finish up the paperwork.

The commission tabled the discussion on additional sources of water for a future meeting.

Dan updated the commission on the 16 Bates issue. A driver damaged the curb stop at 16 Bates. Dan was finally able to get a check from the insurance company for the damages. He will check with White Water on a timeframe to get it fixed.

The commission discussed 16 Cape. Braza is building a new facility here and would like a water hookup. The old house on site had a connection but was demolished in the early 2000's. Dan explained he spoke with Loriann Braza. Braza is questioning our new connection fee. They claim this is not a new connection but rather a reinstatement of an old connection. The commission reviewed the regulations. Dan explained no one has been paying the capital impact fee and the property has not been billed since it was terminated. Per our policies Braza's fee would be \$750 plus the cost of the new meter. All agree this is a new connection and Braza needs to come in and discuss with the Commission.

Dan updated the commission on the meter replacements. There has been no progress. He replaced 2 of the 3 town meters with new units. He will discuss with Kim to see if there are any funding options to pay him to complete the work. All agree we need to complete this project. Kevin says it appears Henry is not interested in the work.

The commission discussed customer bill issues for 12 and 16 Edwards Rd. No residents attended the meeting and Dan did not receive any written requests for abatements. These items were tabled for a future meeting.

The commission discussed online bill payment. Dan explained he has received several requests from customer's looking to pay their bills on line. He thinks this would help with some of the late payment issues. The Treasurer's office is in control of the payments. Dan suggests the commission make a formal request to the town to allow online payments. The commission agrees and will look into this.

The commission discussed the hydrant at 30 Cape Rd. Alan built us a cap for the hydrant pipe. All agree we should send a letter to the residents at 30 Cape and the various town depts explaining our decision to take the hydrant out of service.

The meeting was adjourned at 8:30pm.