



Town of Mendon  
Water Commission  
Meeting Minutes for  
April 22, 2014

Attending: D. Watson, V. Cataldo; L. Cameron, Administrative Clerk.

The meeting was called to order by Chairman, Dwight Watson at 7:00 P.M.

Members discussed the contract with Hopedale going forward. The existing contract goes through 2015. After that, it will likely be extended another three years. Hopedale does not wish to take over the system.

Members discussed the acquisition of a new wand to upgrade the system. They reviewed the remaining budget for FY14 and determined that there should still be enough money left for the purchase of the wand after the last bill of FY14 for the purchase of water from Hopedale is paid.

Members reviewed previous payments to Hopedale and what appeared to be increased usage. The previous bills from Hopedale were estimated. The meter has since been fixed, so the current bills are more accurate. This accounts for what appeared to be increased usage.

Members considered the creation of a policy regarding electronic payments. They decided that late is late and that they would not create a specific policy for electronic payments. They decided to add a message to the next bills explaining that there have been issues with electronic payments arriving on time and ask people who pay this way to allow ten days of processing time for their banks.

Members discussed late accounts and possible shutoffs. They decided to send shutoff notices to any accounts that were two billing cycles behind.

Acceptance of the meeting minutes dated March 10, 2014 had to be passed over because Vinnie was not present for that meeting.

Members signed the current bills from RI Analytical.

Since this was Vinnie's last meeting, Dwight thanked Vinnie for his time with the Water Commission and all that he helped them to accomplish.

Vinnie made and Dwight seconded a motion to adjourn the meeting. All members were in agreement. The meeting was adjourned at 8:27 p.m.