



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, January 20, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:01 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance.

4 Cape Road – Robert Davis came before the commissioners to discuss he bill. He feels his bill for usage is incorrect. The commissioners told him to hold off from paying. They will look into why we had to estimate the bill for 2 years. Mr. Davis said that he is home. They will also look into at to why they were estimated the way they were.

Bob would like to look over the extension contract with Hopedale. He would like to compare it to the original contact. They passed over signing until next meeting.

The Commissioners reviewed the packet from the USDA. They will set the next meetings in a few weeks.

Vinnie made a motion to adjourn the meeting. Bob seconds the motion. All members agreed. Meeting adjourned at 8:35 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, February 3, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was not in attendance. Selectmen Lawny Tinio was present.

The Commissioners discussed their strategies for the meeting they have with the Town of Uxbridge to purchase water from that town. Vinnie brought in some numbers that he had been working on but was unsure about the engineering aspects. The Commissioners would like to meet with Tata & Howard as soon as possible.

Vinnie made a motion to adjourn the meeting. Bob seconds the motion. All members agreed. Meeting adjourned at 7:30 p.m.

Approved June 16, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Wednesday, February 4, 2009
In the Town of Uxbridge

Dwight Watson and Bob Gilchrist were present. Selectmen Lawny Tinio and David Breen were in attendance. All the selectmen from Uxbridge and Uxbridge Town Manager and Water & Sewer Superintendent were present.

The two towns discussed the possibility of Mendon purchasing water from Uxbridge. The meeting was a positive one. The towns would meet again when Mendon has more figures to show Uxbridge.

Meeting ended at 7:45 p.m.

Approved June 16, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, February 9, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was not in attendance.

Karen Pigetti of Tata & Howard and Jim Lavin of USDA were in attendance

They discussed cost estimates for running six miles worth of piping. The estimate should include permitting cost along with engineering. Karen is also working for the Town of Uxbridge. She will also talk to Jim as needed. There is a possibility of the project being paid for by 30% grant and 70% be a 40-year loan.

The commissioners thanked both Karen and Jim for coming in to talk with them.

Bob made a motion to adjourn the meeting. Vinnie seconds the motion. All members agreed. Motion carried. Meeting adjourned at 7:45 p.m.

Approved June 16, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, March 31, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:04 P.M.

Vincent Cataldo, Dwight Watson, Bob Gilchrist and Missy Kakela-Bottoms, Sr. Administrative Assistant were all present. Bob Sweet of Milford Street was in the audience.

3 – 5 Cape Road – The Commissioners received a request to upgrade current water service and install water protection. Bob believes that they are not in the position to grant a new connection. In the past other request have been denied. The Commissioners will send a letter to Hopedale asking for their approval.

Bob Sweet had questions for the Commissioners who maintains the water lines? Dwight explained that the water commission thru their certified water operator. He asked how a water emergency would be handled during the day? Vinnie explained that the certified water operator would handle and contact a sub-contractor to do the work. Bob wanted the contact information of those contractors. Vinnie told him we did not have that information because it would be up to the Tim our operator to contact the subs. Bob then questioned how Tim could be Mendon's operator, he thought it was unfair to the Town of Hopedale. Vinnie and Dwight explained how the department went out to bid for that contract.

The commissioners reviewed the cards that were sent out and were pleased with the result.

Vinnie made a motion to adjourn the meeting. Dwight steps down as Chairman and seconds the motion. All members agreed. Meeting adjourned at 8:40 p.m.

Approved June 16, 2009



Mendon Water Commission
Agenda
Wednesday, May 13, 2009

Reorganize

Water lien

Sign abatements

Sign bills

Set next meeting

Review minutes for March 31, 2009

Review Tata and Howard cost estimate

Approved June 16, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Wednesday, May 13, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:35 P.M.

Vincent Cataldo and Dwight Watson were present. Missy Kakela-Bottoms, Sr. Administrative Assistant and Tim Watson, Certified Water Operator was in attendance. Bob Gilchrist was unable to attend

The commissioners reviewed accounts that are delinquent. Shut off letters were sent out certified mail. Tim went to shut off but was unable to find the shut off valve in the street. Dwight asked Missy to contact Henry Papuga to see if they knew where the shut offs were but never received a call back. An alternative the commissioners have is to place a municipal lien on the property. The commissioners reviewed letters that would be sent to the Assessors office.

Vinnie made a motion to place municipal liens on the following properties

16 Bates Street
159 Hartford Ave East
8 Cape Road
18 Cape Road

Dwight step down as Chairman and seconds the motion. Both members agreed. Motion carried.

The commissioners reviewed a report from Tata & Howard.

24 Cape Road – Tim explained that he is unable to get into the building to get a correct meter reading. He suggested sending a big water bill so the property owner would contact the office. The commissioners agreed.

Dwight explained a phone call from a lawyer to see if the Town of Mendon was interested in purchasing a well field in Uxbridge.

Vinnie made a motion to adjourn the meeting. Dwight steps down as Chairman and seconds the motion. Both members agreed. Motion carried. Meeting adjourned at 8:35 p.m.

Approved June 16, 2009



Town of Mendon
Water Commission
Meeting Minutes for
June 16, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance.

Selectmen Tinio and Selectmen Breen were in attendance to discuss what has been going on with the Uxbridge idea. The Commissioners explained that they received a proposal from Tata & Howard; they could try to negotiate a lower price but the project, as a whole is too expensive. They also explained what they have done in the past. The Commissioner thanked the two Selectmen for taking time to talk with them.

The Commissioners signed bills and reviewed water commitment.

3 – 5 Cape Road – Vinnie made a motion to give water service to the new owners who will be opening a restaurant. With the past history that it is an existing hook-up. Bob seconds the motion. All members agreed motion carried.

Bob made a motion to accept the minutes from February 3, 2009. Vinnie seconds the motion. All members agreed. Motion carried.

Bob made a motion to accept the minutes from February 4, 2009 with corrections. Dwight steps down as Chairman and seconds the motion. Both members agreed. Motion carried. Vinnie abstained he was not present for the meeting.

Bob made a motion to accept the minutes from February 9, 2009. Vinnie seconds the motion. All members agreed. Motion carried.

Bob made a motion to accept the minutes from March 31, 2009. Vinnie seconds the motion. All members agreed. Motion carried.

Vinnie made a motion to accept the minutes from May 13, 2009 with corrections. Dwight steps down as Chairman and seconds the motion. Both members agreed. Motion carried. Bob abstained he was not present for the meeting.

Vinnie made a motion to adjourn the meeting. Bob seconds the motion. All members agreed. Motion carried. Meeting adjourned at 8:45 p.m.



Mendon Water Commission
Agenda
Tuesday, July 14, 2009

Discuss charge for those who are off the system

Discuss Hopedale contract

Discuss and sign Tim's contract

Sign commitment

Set next meeting

Approved September 8, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, July 14, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:02 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was not in attendance.

The Commissioners discussed those customers that have left the system make sure is properly shut off at the street.

They also talked about Hopedale's water rates will be going up and they will have to schedule a public hearing for the increase.

The contract extension with Hopedale was reviewed and Bob will not sign it as it currently reads. The Commissioners will have to meet with Hopedale. The Commissioners signed Tim's contract as Certified Water Operator.

Their next meeting will be August 4, 2009.

Vinnie made a motion to adjourn the meeting. Bob seconds the motion. All agreed. Motion carried. Meeting adjourned at 8:00 p.m.

Approved September 8, 2009



Mendon Water Commission
Agenda
Thursday, August 13, 2009

Vote to release lien on 159 Hartford Ave East

Sign commitment and bills

Minutes for July 14, 2009

Set next meeting

Approved September 8, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Thursday, August 13, 2009

Meeting called to order by Chairperson, Dwight Watson at 6:30 P.M.

Vincent Cataldo, Bob Gilchrist and Dwight Watson were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was unable to attend

The Commissioners reviewed the letter to release the lien for 159 Hartford Ave East. The property was sold and the bill was paid in full. Bob made a motion to release the lien. Vinnie seconds the motion. All members agreed. Motion carried.

The Commissioners signed any bills, commitments and abatements. They set their next meeting for September 8, 2009.

Bob made a motion to adjourn the meeting to reconvene and attend a meeting in the Hopedale Town hall. Vinnie seconds the motion. All members agreed. Meeting adjourned at 6:45 p.m.

The Commissioners reconvened at 7:00 p.m. at the Hopedale Town hall with the Hopedale Water Commission. Both Commissions reviewed the Hopedale/Mendon extension water contract. Mendon Commissioners has some objections to parts of Article 14. They discussed the issues and were able to come to an agreement. Bob made a motion to accept the contract with changes as noted. Vinnie seconds the motion. All members agreed. Motion carried and the contract was signed.

They then discussed coming back and discussing a long-term agreement.

Bob made a motion to adjourn the meeting. Vinnie seconds the motion. All agreed. Meeting adjourned at 7:45 p.m.

Approved September 8, 2009



Mendon Water Commission
Agenda
Tuesday, September 08, 2009

3 – 5 Cape Road – restaurant

Minutes from July 14, 2009 & August 13, 2009

Discuss proposal for Hopedale

Remove lien for 18 Cape Road

Sign bills

Set next meeting

APPROVED OCTOBER 6, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, September 8, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:05 P.M.

Vincent Cataldo, Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance.

John McCarthy came before the Commissioners to discuss the possibility that he would be opening a restaurant. The location is 3 – 5 Cape Road, which already has a water connection. Currently there is a 1-inch connection, which he said would be fine. He runs another restaurant in another town with a $\frac{3}{4}$ inch connection and it works fine. It would only set 75 so there was no need for fire protection, which would need an additional or larger connection. The Commissioners did not have a problem; they just wanted to check the contract to make sure it was not considered to be a new connection because it was a change of use.

The Commissioners asked Missy to check with Tim Watson to make sure there was no problem. They wished Mr. McCarthy good luck and hoped things worked out.

Bob made a motion to accept the minutes from July 14th and August 13th. Vinnie seconds the motion. All members agreed. Motion carried.

Bob made a motion to lift the lien on 18 Cape Road; the bill was paid in full. Vinnie seconds the motion. All members agreed. Motion carried. Missy will send a letter to the Assessors Office.

The Commissioners talked about if there was a long term contract with it would be like the proposed Bellingham or to mirror Dudley Road. When Bob has a chance he will review both and let the other know what he came up with.

There next meeting will be October 6th at 7:00 p.m.

The Commissioners talked to Missy about her review. It was not bad. They would like her to create a calendar with all the dates when testing is to be done, billing, when reports need to be sent to the State. This is so they know what is going on and to help

them and Missy keep up to date. They also asked if the agendas could be sent out a day or two before the meeting.

Vinnie made a motion to adjourn the meeting. Bob seconds the motion. All members agreed. Motion carried. Meeting adjourned at 7:57 p.m.

Approved October 6, 2009



Mendon Water Commission
Agenda
Tuesday, October 6, 2009

Review minutes from September 8, 2009

Sign commitment and bills

Set next meeting

APPROVED NOVEMBER 3, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, October 6, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Vinnie Cataldo was unable to attend.

Bob made a motion to accept the minutes for September 8, 2009. Dwight steps down as Chairman and seconds. Both members agreed. Motion carried.

The Commissioners signed a final water bill for 3 – 5 Cape Road. And also signed bills. They set the next meeting date for November 3, 2009.

Bob made a motion to adjourn the meeting. Dwight steps down as Chairman and seconds the motion. Both members agree. Motion carried. Meeting adjourned at 7:20 p.m.

Approved November 3, 2009



Mendon Water Commission
Agenda
Tuesday, November 03, 2009

Sign bills

Sign water bill commitment

Set next meeting

APPROVED DECEMBER 1, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, November 3, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Vinnie Cataldo was unable to attend.

Bob made a motion to accept the minutes for October 6, 2009. Dwight steps down as Chairman and seconds. Both members agreed. Motion carried.

The Commissioners signed water bill commitment. And also signed bills. They set the next meeting date for December 1, 2009.

Bob made a motion to adjourn the meeting. Dwight steps down as Chairman and seconds the motion. Both members agree. Motion carried. Meeting adjourned at 7:20 p.m.

Approved December 1, 2009



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, November 3, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:00 P.M.

Dwight Watson and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant was in attendance. Vinnie Cataldo was unable to attend.

Bob made a motion to accept the minutes for October 6, 2009. Dwight steps down as Chairman and seconds. Both members agreed. Motion carried.

The Commissioners signed water bill commitment. And also signed bills. They set the next meeting date for December 1, 2009.

Bob made a motion to adjourn the meeting. Dwight steps down as Chairman and seconds the motion. Both members agree. Motion carried. Meeting adjourned at 7:20 p.m.



Town of Mendon
Water Commission
Meeting Minutes for
Tuesday, December 1, 2009

Meeting called to order by Chairperson, Dwight Watson at 7:05 P.M.

Dwight Watson, Vinnie Cataldo and Bob Gilchrist were present. Missy Kakela-Bottoms, Sr. Administrative Assistant and Tim Watson, Certified Water Operator was in attendance.

Tim explained that there is an Emergency Response Plan due to DEP by the end of December. Tim explained that we could pay someone to do the plan. Bob would like to request an extension until March 31, 2010. The Commission will have Missy ask Claudia the Town Accountant if we can use certain funds to pay for this plan to be completed.

Bob made a motion to accept the minutes for November 3, 2009. Dwight steps down as Chairman and seconds. Both members agreed. Motion carried. Vinnie abstains because he was not present for the meeting.

The Commissioners signed water bill commitment. And also signed bills. They set the next meeting date for January 5th 2010.

Bob made a motion to adjourn the meeting. Vinnie seconds the motion. All members agree. Motion carried. Meeting adjourned at 8:50 p.m.