

### **Taxation Aid Committee**

Wednesday, December 16, 2015

The meeting was called to order by acting Chair Ken O'Brien

Members attending were: Linda Hawkes, Ken O'Brien, Alejna Brugos and Dick Skinner

Alejna Brugos was nominated to be Chair by Linda Hawkes

Ken O'Brien was nominated to be Chair by Dick Skinner, Ken declined

Alejna was elected by a unanimous vote

Dick Skinner volunteered to be Clerk and was elected by a unanimous vote

A broad-ranging discussion about our charter; MGL 60, Section 3D; CPA exemption; and other tax-related items ensued. As a result of this discussion, the following assignments were made:

1. Alejna is to ask Diane Willoughby if there are other potential members. If not, how do we advertise for the third member required by the state statute
2. Alejna is to investigate our access to the Town web site and report back to the group
3. Linda will draft a warrant article for the March Special Town meeting that will meet the MGL 60, 3D charter needs
4. Alejna will distribute a list of available documentation from Tax Aid Committees in other towns
5. Dick will talk with Amy Wilson Kent about the Tax Abatement Program jobs and participation and report back to the group
6. Linda will contact Hopkinton about their handling of the MGL 60, 3D program and report back to the group
7. Dick will publish the meeting minutes on the Town web site
8. Ken will talk with Jean Berthold about the tax exemption program and the historical / rehabilitation tax credits and report back to the group
9. Alejna will publish the agenda for the next meeting thru the Town Clerk

The next meeting: Tuesday, 12-22-2015 at 6:00 PM in the Town Hall

The meeting adjourned at 8:27 PM

Respectfully submitted,

Dick Skinner