

Taxation Aid Committee

Tuesday, May 10, 2016

Rev. 5-10-2016

The meeting was called to order by Alejna Brugos, Chair at 11:02 AM in the Upper Town Hall. Members attending were: Alejna Brugos, Ken O'Brien, Linda Hawkes, Janet Hubner, and Dick Skinner

Absent: Joyce Gilmore

Linda moved to accept the minutes of 4-12-2016 as written, seconded by Alejna. Unanimous vote to accept.

We discussed the Donation Form and made changes.

1. Linda brought several samples of forms
2. Will cost about \$190.00 to mail every time the donation request form is added to any tax mailing
3. To be included in the next mailing, the form has to be at Kelly and Ryan by 6-15-2016

We continued the discussion of the application for Taxation Aid Form and agreed to several changes. We also discussed the process for handling the Application Form.

Dick discussed his response from the State Ethics Commission to a letter he wrote to them requesting an opinion about personally contacting people and requesting donations. Essentially we can contact anyone personally about making a donation but we have to record the person's name – that is all, just the name. Of course, there can be no promises of future consideration for anything or anything similar.

Assignments for the May meeting:

1. Linda will talk with Town Crier personnel (Jane Bigda) about publishing the Donation Form in the Town Crier.
2. Alejna will write a supporting article if the Town Crier agrees to publish the Donation Form
3. Dick will update the Application for Aid and distribute it to all
4. Dick will send a copy of the minutes for 4-12 for posting
5. Dick will talk to some people about donations when the Donation Form is complete

The next meeting: Tuesday, June 14, 2016 at 11:00 AM in the Upper Town Hall

Motion to adjourn by Dick

The meeting adjourned at 12:20 PM

Respectfully submitted,
Dick Skinner