

**Taft Library Building Committee**  
**Meeting Agenda**  
Taft Public Library  
Thursday, February 11, 2016  
7:00 p.m.



7:00 p.m. Call to Order

- a. Approval of Agenda
- b. Approval of Meeting Minutes January 14, 2016

7:05 p.m. Construction Update

- Change orders
- Project Schedule

7:15 p.m. Financial Update

- a. Fund Raising
- b. Budget Review
- c. Invoice Approvals
- d. Chair/OPM Spending Authorizations

7:30 p.m. Review Open Items on Decision Action Log

1. Support for counters in circulation areas – Moritz
2. Plans for engaging flooring donor to prepare for carpet installation – Paul/Mary
3. Check to see if the \$6000 OATA grant has been completely received by LPA – Mary
4. Check with David to ensure that the cut sheets for the HVAC system have been approved and are ready for release to Bill McHenry so he can share them with DOER as part of the Green Communities Grant reimbursement process. – Mary
5. Follow up with the Town of Milford to determine what surplus materials might be available at the Woodland School and let Andrew know if anything might be useful for the new library. – Kevin
6. Follow up on usage of existing shelving. – Andrew
7. Follow up on availability of PC's – Don

7:45 p.m. Items not reasonably anticipated 48 hours prior to meeting

7:55 p.m. Next Meeting Date, Time, and Agenda

Adjournment

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.