



TOWN OF MENDON
PARKS & RECREATION DEPARTMENT

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Meeting Date: 7/15/16
Meeting Location: Parks Building "Classroom"
45 Taft Ave., Mendon, MA
Minutes Approved: 8/11/16

Members Present: Dan Byer, AJ Byrne, Tom Belland
Parks Director: Dan Byer
Others: Craig Grant and Rick Porter (MUYSA)

The meeting was called to order at 5:10pm.

The meeting was moved to the Town Beach across the street. A sign was posted on the door to the Classroom.

The board met with Craig Grant and Rick Porter from Mendon Upton Youth Soccer. They discussed the proposed Socktoberfest event for 9/24/16. (**Exhibit A**) They are planning a similar event to last year. They will be bringing in a tent on Friday and taking it down Monday. Rick and Craig asked the board if there were any issues from last year's event. The board agreed the event was successful. AJ and Dan stated they both attended and the event went very smoothly. Craig and Rick explained they are not setting up games this year. The board discussed parking. Tom suggested contacting Imperial to request the use of their lot. Craig and Rick stated there would be a detail officer present, same as last year. Dan asked about recycling and requested that the vendors or soccer make arrangements to remove all bottles and boxes.

AJ made a motion to approve the 2016 Socktoberfest event pending receipt of a certificate of liability insurance, Tom seconded and all approved.

The board reviewed the facility use request from Mendon Upton Youth Soccer for Grover and Clough Fields. Craig and Rick stated they will not be using Memorial Park in the fall as they have access to the new NEFC turf fields.

Tom made a motion to approve MUYSA's Fall 2016 use request, AJ seconded and all approved.

All use forms on file in Parks Office.

The board discussed issues with the well at Clough Field. Dan explained that the well is overflowing and flooding the fields. Also the irrigation system has failed. The school is willing to contribute \$1,000 to this project. They have provided an estimate of \$3,625 to install drainage. The board along with Craig and Rick discussed the issues. They agree that the field is not in great condition and could also use topdressing and seeding. *Dan will look into some pricing on this.* Dan explained that they do not

know what the issue is with the sprinklers but it may or may not be a simple fix. All agreed that we need to get more information on the sprinkler system before making a descision.

Craig and Rick left the meeting.

The board discussed the Tetreault Field Project. Tom is going to contact Peterson again and Dan will contact Diamond. The plan will be to start the work in the fall. Dan had questions about what materials to use for topdressing. Tom and AJ suggest reaching out to Diamond Athletic for more information. Tom explained that Diamond has top-dressed the ball fields in the past.

The board discussed the Maintenance equipment. Dan explained that our big mower is dying and it is time to start looking at replacements. He has discussed with the staff and Alan at Highway and there are a few recommendations. One option is to get large z-turn mower. Alternately we could look at a smaller mower and keep the large one we have for the fields. The board discussed the size of the crew and need for more or less equipment. *Dan will start looking at quotes for new mowers.*

The meeting was briefly recessed so Dan could deal with a stray dog that came up on to the beach.

Dan also discussed some issues with the Maintenance Crew. He has had several discussions with the crew supervisor over the last few weeks. Tyler has been having issues with the crew following directions, and a general lack of work ethic. Dan is concerned that things may be breaking down. All three agreed they are disappointed that things were not going as smoothly this summer. Tom explained that he recently attended a workshop on working with millennials and offered some suggestions. Dan discussed possible solutions. Tom stated that if we had to we may have to just fire the crew. AJ suggested we try and work out the issues since there are only a few weeks left. Dan agreed that it would be better to try and get through the last few weeks without a too much drama. Dan also explained that due to the drought there is minimal work to be done. Tom suggested another option could be to cut back on hours based on the lack of work.

The board also discussed the plans for next summer's crew. Dan is concerned because there is no one on the crew who would be able to take over for Tyler. Tom also stated that Tyler and Connor were able to complete much of the work with just the 2 of them at the beginning of the season. Dan discussed hiring fewer, more experienced staff. AJ suggested inviting Tyler to the next Parks meeting to discuss the crew and equipment as well as plans for the future.

The board discussed the next meeting date. AJ suggested we try for a 7 pm meeting. The board decided to meet next on 8/11/16 at 7pm at the Classroom. *Dan will invite Tyler.*

The meeting was adjourned at 6:30pm.

7/15/16 p31061 Exhibit A

MUYSA FIELD REQUEST-SOCKTOBERFEST

- **Event date September 24, 2016**
- **Timeline:**
 - Friday-tent will be set up in morning (same location and size as last year)**
 - Friday evening-MUYSA set up crew sets up stage, tables and electrical**
 - Saturday 1:00-5:00-final set up, food trucks and vendors arrive**
 - 6:00-10:00 Event takes place**
 - 10:00-11:00 clean up**
 - Monday-tent is broken down and picked up that morning**
- **500-600 guests**
- **Parking worked well last year so we will do the same thing-we have people directed cars so parking is efficient**
- **Working with Mendon Police on Safety Plan**
- **One day insurance policy for the event has been purchased**
- **We have approval for a one day liquor license (still just tastings no alcohol for sale)**
- **Id's are checked and all alcohol is distributed within the tent**
- **We will us facility bathrooms**
- **Note-no games this year so we do not need the courts etc.**