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*By Mendon Town Clerk at 9:58 am, Dec 29, 2014*

**Taft Library Building Committee**

**Meeting Agenda**

Taft Public Library

Tuesday, January 6, 2015

7:00 p.m.

7:00 p.m. Call to Order

- a. Approval of Agenda
- b. Approval of Meeting Minutes December 16, 2014

7:05 p.m. Financial Update

- a. Fund Raising – update on flyers soliciting donations
- b. Budget Review
- c. Invoice Approvals
- d. Chair/OPM Spending Authorizations

7:35 p.m. Review Open Items on Decision Action Log and Donation List

7:40 p.m. Items not reasonably anticipated 48 hours prior to meeting

7:50 p.m. Next Meeting Date, Time, and Agenda

Adjournment

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.