



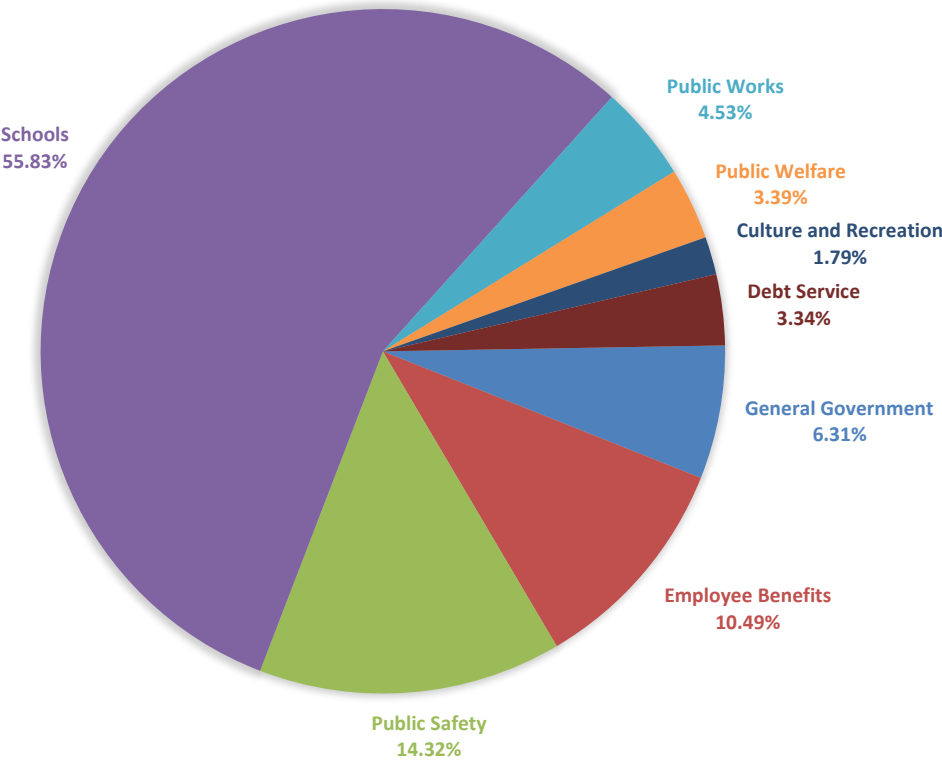
Mendon Massachusetts

*Report*  
*of the*  
**FINANCE COMMITTEE**  
To the Citizens of Mendon  
FISCAL YEAR  
**2023**

Finance Committee Supplement  
To the Annual Town Report



**TOWN OF MENDON  
FY23 EXPENDITURE PROJECTION**



General Government	\$1,393,307	6.3%
Employee Benefits	\$2,317,259	10.4%
Public Safety	\$3,164,231	14.2%
Schools	\$12,332,736	55.4%
Public Works	\$1,000,620	4.5%
Public Welfare	\$749,715	3.4%
Culture and Recreation	\$394,727	1.8%
Debt Service	\$738,190	3.3%
Special Articles & Other Expenses	\$170,768	0.8%
<b>Total Articles and Debt</b>	<b>\$22,261,553</b>	<b>100.0%</b>

To the Citizens of Mendon:

The Mendon Finance Committee recommends the enclosed balanced budget for Fiscal Year 2023.

The Select Board this year initiated a new approach to formulating and balancing the FY23 budget. They met, along with a new Financial Team, the existing Finance Committee, and the Town Department Heads to review and approve for recommendation to the town, each Department's budget. The result is presented in this book.

Respectfully Submitted,

Michael Jones, Chairman of the Finance Committee

**The Mendon Finance Committee**

Michael Jones, Chairman, Michael Ammendolia, Vice Chairman  
Norman Round, Nicholas Ciantra, John Hodgens, Mike Krager, Ron Zammuto and Jeanne Davoren, Recording Clerk.

**SUMMARY OF FUNDING AND EXPENDITURE RECOMMENDATIONS  
FY 2023**

**Balance of Available Funds (as of 3/31/22)**

Total FY22 Free Cash	\$	753,906
Recommend Snow & Ice Deficit		
Remaining FY22 Free Cash	\$	<u>333,850</u>
Finance Committee Reserve	\$	-

**Revenue Projections**

FY 2022 Levy Limit	\$	17,527,266
2 1/2% Growth	\$	438,182
New Growth	\$	230,000
Excess Levy Capacity	\$	-
Debt Exclusions	\$	1,107,404
State Aid	\$	563,148
FY 2021 Free cash / FY 2022 Fincom Reserve	\$	-
Estimated Receipts	\$	2,395,553
Transfer from Special Articles	\$	<u>-</u>
<b>Revenue Total</b>	<b>\$</b>	<b>22,261,553</b>

**Finance Committee Recommendations**

Article 4	\$	20,983,381
Assessor's Overlay	\$	125,000
Local Aid Assessments (e.g. County Tax)	\$	19,768
<u>Debt Exclusions</u>	<u>\$</u>	<u>1,107,404</u>
Subtotal	\$	22,235,553
Special Articles:		
Cyclical Inspection Program	\$	6,500
Update Valuation	\$	17,000
Police Matching Grants	\$	2,500
Subtotal Special Articles	<u>\$</u>	<u>26,000</u>
<b>Total Recommendations</b>	<b>\$</b>	<b>22,261,553</b>

**Fund Balances as of 03/31/22**

Stabilization Balance	\$	1,430,697
Capital Equipment Balance	\$	398,153
OPEB Balance	\$	153,019
Land Bank	\$	5,279
Ambulance Reserve	\$	295
CPA Budgeted Reserve	\$	837,621
CPA Historic	\$	55,554
CPA Open Space	\$	58,344
CPA Affordable Housing	\$	565,794
CPA Administrative	\$	80,502
CPA Fund Balance	<u>\$</u>	<u>1,715,475</u>
Total Community Preservation Funds	\$	3,313,290

**FY 2023 Salary Report**

<b>Elected Officials</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Board of Health - Chairman				\$ 225
Board of Health - Member 2				\$ 175
Board of Health - Member 3				\$ 175
Planning Board - Chairman				\$ 225
Planning Board - Member 2				\$ 175
Planning Board - Member 3				\$ 175
Planning Board - Member 4				\$ 175
Planning Board - Member 5				\$ 175
Selectman - Chairman				\$ 2,200
Selectman - Member 2				\$ 2,000
Selectman - Member 3				\$ 2,000
Selectman - Member 4				\$ 2,000
Selectman - Member 5				\$ 2,000
Board of Assessors - Member1				\$ 300
Board of Assessors - Member2				\$ 250
Board of Assessors - Member3				\$ 250
Moderator		Elected		\$ 100
Town Clerk	\$ 32.17	Elected	300	\$ 67,473
Tree Warden		Elected		\$ 3,500
Highway Surveyor	\$ 49.79	Elected	\$ 3,638	\$ 107,592

<b>Finance Department</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Finance Director Treasurer / Collector	\$ 42.40	30.0	\$ -	\$ 66,138
Assistant Treasurer / Collector	\$ 27.33	37.0	\$ -	\$ 52,785
Municipal Clerk - Treasurer/Collector/Accountant	\$ 22.32	0.0	\$ -	\$ -
Payroll/Clerical Assistance/Coverage	\$ -	0.0	\$ -	\$ -
	\$ -			\$ -

<b>Town Hall Services</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Inspectional Services Office Coordinator/ Health Administrator	\$ 27.87	40	\$ -	\$ 58,193
Executive Assistant to the BOS/TA	\$ 28.44	40	\$ -	\$ 59,378
Administrative Assistant - Building/Planning	\$ 23.63	37.5	\$ 1,388	\$ 47,641
Municipal Clerk - Asst. Town Clerk	\$ 21.81	9	\$ -	\$ 10,245
Municipal Clerk- Finance/Floating	\$ 22.42	18		\$ 21,066
Municipal Clerk - Water	\$ 22.42	1	\$ -	\$ -
Facilities/Technical/Support	\$ 22.42	3	\$ -	\$ 2,914
Municipal Hearings Officer	\$ -			\$ 2,500
HR Officer	\$ 27.39	25		\$ 35,740
Town Administrator	\$ 63.10	Contract		\$ 131,300

<b>Highway Department</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Heavy Equipment Operator	\$ 21.12	40	\$ -	\$ 44,107
Heave Equipment Operator	\$ 26.17	40	\$ 1,366	\$ 56,016
Heavy Equipment Operator	\$ 26.70	40	\$ 1,394	\$ 57,151
Heavy Equipment Operator	\$ 21.54	40	\$ -	\$ 44,981
Heavy Equipment Operator	\$ 29.41	40	\$ 1,535	\$ 62,936
Administrative Assistant - Highway	\$ 23.17	30	\$ -	\$ 36,286
Stipends	\$ -		\$ 6,340	\$ 6,340
	\$ -			\$ -

<b>Fire Department</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Fire Chief	\$ 62.30	Contract	\$ -	
Executive Assistant to Public Safety	\$ 28.09	40		\$ 58,654
Fire 1	\$ 31.37	42		\$ 68,765
Fire 2	\$ 24.34	42		\$ 53,357

**FY 2023 Salary Report**

Fire 3	\$ 25.49	42	\$ -	\$ 55,884
Fire 4	\$ 28.76	42	\$ -	\$ 63,062
Fire 5	\$ 28.76	42	\$ -	\$ 63,062
Fire 6	\$ 24.34	42	\$ -	\$ 53,357
Fire 7	\$ 31.37	42.0	\$ -	\$ 68,765
3rd Shift Coverage - Station	\$ -	28.1	\$ -	\$ -
Holiday Coverage (time & 1/2 delta)	\$ -	7.4	\$ 0	
<b>Police Department</b>	<b>Hourly Rate</b>	<b>Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Executive Assistant - Public Safety	\$ 29.01	40	\$ -	\$ 60,570
Police Chief	\$ 55.81	40	\$ 3,496	\$ 120,034
Police 2	\$ 44.31	40	\$ 7,976	\$ 100,404
Police 3	\$ 30.96	40	\$ 1,940	\$ 66,528
Police 4	\$ 40.28	40	\$ 2,523	\$ 86,549
Police 5	\$ 40.28	40	\$ 7,303	\$ 91,328
Police 6	\$ 34.14	40	\$ 1,782	\$ 72,991
Police 7	\$ 34.14	40	\$ 3,380	\$ 74,589
Police 8	\$ 34.14	40	\$ -	\$ 71,209
Police 9	\$ 34.14	40	\$ -	\$ 71,209
Police 10	\$ 34.14	40	\$ -	\$ 71,209
Police 11	\$ 34.14	40	\$ -	\$ 71,216
Police 12	\$ 34.14	40	\$ -	\$ 71,216

<b>Library</b>	<b>Hourly Rate</b>	<b>Weekly Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Director	\$ 33.97	Contract	\$ 1,773	\$ 72,695
Children's Librarian	\$ 22.87	19	\$ 340	\$ 23,021
Library Assistant	\$ 18.28	9		\$ 8,587
Library Assistant	\$ 17.51	10		\$ 9,142
Library Assistant	\$ 17.51	15		\$ 13,713
Library Assistant	\$ 17.51	9		\$ 8,226
Library Assistant	\$ 17.51	10		\$ 9,140
<b>Other Departments</b>	<b>Hourly Rate</b>	<b>Weekly Hours</b>	<b>Longevity, Stipends</b>	<b>FY 2023 Total</b>
Finance Committee clerk (hours per year)			\$ -	\$ 2,000
Principal Assessor	\$ 38.91	40	\$ 3,843	\$ 85,080
Elections/Registrations Registrars (3 @ 150 each)			\$ 450	\$ 450
Elections/Registrations Secretary			\$ 350	\$ 350
Conservation Agent	\$ 31.00	10	\$ -	\$ 16,182
Administrative Assistant - Zoning	\$ 32.17	120	\$ -	\$ 3,860
Building Inspector	\$ 43.07	15	\$ -	\$ 33,727
Zoning Enforcer	\$ 23.38	15	\$ -	\$ 18,305
Outside Services - Building Inspector Account	\$ -		\$ -	\$ 1,000
Van Driver Council on Aging	\$ 18.28	21	\$ -	\$ 20,037
Outreach Worker/Admin Assistant	\$ 20.58	27	\$ -	\$ 29,011
Administrative Assistant - COA	\$ 20.58	18	\$ -	\$ 19,337
Senior Service Director	\$ 29.72	40	\$ 931	\$ 62,992
Veteran's Agent			\$ -	\$ 3,000
Parks & Recreation Director	\$ 22.42	30	\$ -	\$ 35,109

Dept	Item	TOWN OF MENDON	KVS	Actual FY 2020	Actual FY 2021	Budget FY 2022	Req FY 2023	Rec FY 2023	Dif \$	Dif %
<b>GENERAL GOVERNMENT</b>										
114	<b>MODERATOR</b>									
	A. Salaries		001.0114.5100.0100	-	-	-	-	-	-	0%
	B. Expense		001.0114.5400.0300	-	-	100.00	100	100	-	0%
	Subtotal Moderator			-	-	100.00	100	100	-	0%
122	<b>SELECTMEN</b>									
	A. Stipends		001.0122.5100.0100	6,200	5,200	6,200	10,200	10,200	4,000	65%
	B. Expenses			47,897	29,578	52,500	52,500	52,500	-	0%
	Subtotal Selectman			54,097	34,778	58,700	62,700	62,700	4,000	7%
131	<b>FINANCE COMMITTEE</b>									
	A. Salaries		001.0131.5100.0100	966	1,082	2,000	2,000	2,000	-	0%
	B. Expenses			528	593	1,000	1,000	1,000	-	0%
	C. Reserve for General Expenses		001.0131.5112.0300	-	-	58,913	50,000	45,000	(13,913)	-24%
	D. Reserve for Negotiations		001.0131.5119.0100	62,822	-	75,000	30,000	30,000	(45,000)	-60%
	Subtotal Finance Committee			64,316	1,674	136,913	83,000	78,000	(58,913)	-43%
141	<b>BOARD OF ASSESSORS</b>									
	A1. Stipends		001.0141.5100.0100	800	800	800	1,500	800	-	0%
	A2. Salaries		001.0141.5113.0100	80,949	81,921	81,846	85,080	85,080	3,234	4%
	B. Expenses			7,413	3,630	7,625	7,625	7,625	-	0%
	Subtotal Assessors			89,163	86,350	90,271	94,205	93,505	3,234	4%
145	<b>FINANCE DEPARTMENT</b>									
	A1. Salaries		001.0145.5100.0100	97,329	113,757	126,520	113,925	113,925	(12,595)	-10%
	B. Expenses			17,005	15,452	88,855	89,060	89,060	205	0%
	D. Tax Title Foreclosure		001.0145.5407.0300	729	105	2,000	2,000	2,000	-	0%
	Subtotal Town Collector / Treasurer			115,064	129,314	217,375	204,985	204,985	(12,390)	(0)
151	<b>LEGAL COUNSEL</b>									
	B. Expenses		001.0151.5400.0300	116,179	74,296	80,000	100,000	80,000	-	0%
	Subtotal Town Counsel			116,179	74,296	80,000	100,000	80,000	-	0%
161	<b>TOWN CLERK</b>									
	A. Salaries		001.0161.5115.0100	47,239	47,952	66,156	68,799	68,799	2,643	4%
	B. Expenses			774	1,311	3,765	4,525	4,525	760	20%
	Subtotal Town Clerk			48,013	49,263	69,921	73,324	73,324	3,403	5%
162	<b>ELECTIONS &amp; REGISTRATION</b>									
	A. Salaries		001.0162.5100.0100	800	800	800	800	800	-	0%
	B. Expenses			16,339	19,847	10,046	35,064	35,064	25,018	249%
	Subtotal Elections & Registrations			17,139	20,647	10,846	35,864	35,864	25,018	231%
171	<b>CONSERVATION</b>									
	A. Salaries		001.0171.5100.0100	6,573	6,772	16,182	16,182	16,182	-	0%
	B. Expenses			4,997	5,007	19,241	19,241	19,241	-	0%
	Subtotal Conservation			15,238	11,779	35,423	35,423	35,423	-	0%
175	<b>PLANNING BOARD</b>									
	A. Stipends		001.0175.5100.0100	175	-	925	925	925	-	0%
	B. Expenses			2,669	8,287	42,272	42,272	42,272	-	0%
	Subtotal Planning Board			2,844	8,287	43,197	43,197	43,197	-	0%
176	<b>ZONING BOARD</b>									
	A. Salaries		001.0176.5100.0100	1,854	1,978	2,420	2,420	2,420	-	0%
	B. Expenses			1,301	3,814	2,400	2,400	2,400	-	0%
	Subtotal Zoning Board			3,155	5,792	4,820	4,820	4,820	-	0%
179	<b>LAND USE COMMITTEE</b>									
	B. Expenses			2,482	2,576	2,550	2,550	2,550	-	0%
	Subtotal Land Use Committee			2,482	2,576	2,550	2,550	2,550	-	0%
195	<b>TOWN REPORTS</b>									
	B. Expenses		001.0195.5400.0300	-	-	2,250	2,250	2,250	-	0%
	Subtotal Town Reports			-	-	2,250	2,250	2,250	-	0%
196	<b>UNPAID PRIOR YEAR BILLS</b>									
	B. Expenses		001.0196.5400.0300	-	2,595	-	-	-	-	#DIV/0!
	Subtotal Unpaid Bills of a Prior Year			-	2,595	-	-	-	-	#DIV/0!
199	<b>TOWN HALL SERVICES</b>									
	A. Salaries		001.0199.5100.0100	303,862	306,081	318,709	364,998	364,998	46,289	15%
	B. Expenses			221,265	242,708	282,170	321,591	311,591	29,421	10%



Dept	Item	TOWN OF MENDON	KVS	Actual FY 2020	Actual FY 2021	Budget FY 2022	Req FY 2023	Rec FY 2023	Dif \$	Dif %
		Subtotal Town Hall Services		525,127	548,789	600,879	686,589	676,589	75,710	13%
<b>Total General Government</b>				<b>1,052,816</b>	<b>976,141</b>	<b>1,353,245</b>	<b>1,429,007</b>	<b>1,393,307</b>	<b>40,062</b>	<b>3%</b>
<b>PUBLIC SAFETY</b>										
210	<b>POLICE DEPARTMENT</b>									
A.	Salaries			1,397,766	1,410,150	1,456,949	1,553,830	1,533,830	76,881	5%
A1.	Chief Salary	001.0210.5107.0100		110,447	111,798	117,568	119,920	119,920	2,352	2.00%
A2.	Salaries	001.0210.5100.0100		989,390	986,246	1,007,982	1,078,660	1,078,660	70,678	7.01%
A3.	Overtime Wages	001.0210.5105.0100		97,300	113,869	120,000	150,000	130,000	10,000	8%
A4.	Administrative Assistant Salary	001.0210.5103.0100		57,284	58,213	58,300	60,660	60,660	2,360	4%
A5.	Quinn Bill Wages (NO reimbursement from State of Mass)	001.0210.5118.0100		143,345	140,025	153,099	144,590	144,590	(8,509)	-6%
B.	Expenses			171,016	170,896	170,500	209,900	209,900	39,000	23%
C.	Cruiser Replacement	001.0210.5439.0300		64,200	62,338	64,200	64,200	64,200	-	0%
	Subtotal Police Department			1,522,535	1,531,586	1,692,049	1,827,930	1,807,930	115,881	7%
220	<b>FIRE DEPARTMENT</b>									
A.	Salaries			639,383	780,775	861,548	891,415	891,415	29,867	3%
A1.	Fire Chief Salary	001.0220.5107.0100		123,505	125,500	127,032	129,573	129,573	2,541	2.00%
A2.	Call Salaries	001.0220.5100.0100		115,584	167,629	112,329	53,680	53,680	(58,649)	-52.21%
A3.	Full Time Wages	001.0220.5101.0100		317,710	389,772	530,963	608,986	608,986	78,023	14.69%
A3.	Overtime Wages	001.0220.5105.0100		82,584	97,874	91,224	99,176	99,176	7,952	8.72%
B.	Expenses			180,158	137,458	149,100	149,100	149,100	-	0%
D.	Ambulance Replacement	001.0220.7001.0300		-	42,314	42,314	42,314	42,314	-	0%
E.	Fire Capital Equipment Account	001.0220.7005.0300		-	6,484	77,000	75,577	75,577	(1,423)	-2%
	Subtotal Fire Department			696,036	918,233	1,129,962	1,158,406	1,158,406	28,444	3%
241	<b>BUILDING INSPECTOR</b>									
A.	Salaries	001.0241.5100.0100		33,812	39,382	50,007	52,035	52,035	2,028	4.06%
A3.	Contractual Services (Outside Services)	001.0241.5426.0303		240	-	1,000	1,000	1,000	-	0.00%
B.	Expenses			2,381	1,736	5,435	5,435	5,435	-	0%
	Subtotal Building Inspector			36,433	41,118	56,442	58,470	58,470	2,028	4%
242	<b>GAS INSPECTOR</b>									
A.	Salaries	001.0242.5426.0100		6,520	5,720	7,200	7,200	7,200	-	0%
B.	Expenses			290	-	100	100	100	-	0%
	Subtotal Gas Inspector			6,810	5,720	7,300	7,300	7,300	-	0%
243	<b>PLUMBING INSPECTOR</b>									
A.	Salaries	001.0243.5426.0100		5,480	6,720	5,500	5,500	5,500	-	0%
B.	Expenses			-	-	250	250	250	-	0%
	Subtotal Plumbing Inspector			5,480	6,720	5,750	5,750	5,750	-	0%
244	<b>SEALER OF WEIGHTS &amp; MEASURES</b>									
B.	Expenses			-	1,500	1,500	1,500	1,500	-	0%
	Subtotal Sealer of Weight & Measures			-	1,500	1,500	1,500	1,500	-	0%
245	<b>ELECTRICAL INSPECTOR</b>									
A.	Salaries	001.0245.5426.0100		9,200	9,868	14,300	14,300	14,300	-	0%
B.	Expenses			224	-	225	225	225	-	0%
	Subtotal Electrical Inspector			9,424	9,868	14,525	14,525	14,525	-	0%
291	<b>EMERGENCY MANAGEMENT</b>									
A.	Salaries	001.0291.5100.0100		3,450	3,250	400	30,000	3,500	3,100	775%
B.	Expenses	001.0291.5400.0300		4,100	209	4,250	4,250	4,250	-	0%
	Subtotal Emergency Management			7,550	3,459	4,650	34,250	7,750	3,100	67%
292	<b>DOG OFFICER</b>									
B.	Expenses			10,869	6,434	10,265	24,015	13,500	3,235	32%
	Subtotal Dog Officer			10,869	6,434	10,265	24,015	13,500	3,235	32%
294	<b>TREE WARDEN</b>									
A.	Salaries	001.0294.5100.0100		3,494	3,500	3,500	3,500	3,500	-	0%
B.	Expenses			45,600	45,600	45,600	45,600	45,600	-	0%
	Subtotal Tree Warden			49,094	49,100	49,100	49,100	49,100	-	0%
299	<b>DISPATCH</b>									
B.	Expenses			20,500	7,500	20,500	100,000	40,000	19,500	95%
	Subtotal Dispatching Service			201,600	198,656	124,500	100,000	40,000	(84,500)	-68%
<b>TOTAL PUBLIC SAFETY</b>				<b>2,545,831</b>	<b>2,772,395</b>	<b>3,096,043</b>	<b>3,281,246</b>	<b>3,164,231</b>	<b>68,188</b>	<b>2%</b>
<b>SCHOOLS</b>										

Dept	Item	TOWN OF MENDON	KVS	Actual FY 2020	Actual FY 2021	Budget FY 2022	Req FY 2023	Rec FY 2023	Dif \$	Dif %
301	<b>MENDON/UPTON REGIONAL SCHOOL DISTRICT</b>									
	B.	Operational Assessment	001.0301.5300.0300	9,675,802	10,197,621	10,536,371	10,716,664	10,716,664	180,293	2%
	B1.	Minimum Local Contribution		6,729,333	7,235,126	7,697,151	7,935,812	7,935,812	238,661	3%
	B2.	Transportation and Fixed Assets		698,710	771,541	895,531	1,128,968	1,128,968	233,437	26%
	B3.	Operational Additional		1,745,008	1,689,135	1,943,689	1,651,884	1,651,884	(291,805)	-15%
	D.	Long-term Debt - Clough School	001.0301.5301.0312	359,668	347,104	314,941	300,583	300,583	(14,358)	-5%
	E.	Long-term Debt - Miscoc Hill Green Repair (boiler, roof, windows)	001.0301.5301.0313	68,669	68,385	70,164	68,631	68,631	(1,533)	-2%
		Subtotal Regional School District		10,104,139	10,613,110	10,921,476	11,085,878	11,085,878	164,402	2%
310	<b>BLACKSTONE VALLEY VOCATIONAL SCHOOL</b>									
	B.	Operational Assessment	001.0310.5300.0300	1,104,316	1,088,766	1,079,258	1,236,242	1,236,242	156,984	15%
	C.	Debt Service (NOT treated as a debt exclusion)	001.0310.5301.0300	11,914	11,610	11,176	10,616	10,616	(560)	-5%
		Subtotal Vocational School District		1,116,230	1,100,376	1,090,434	1,246,858	1,246,858	156,424	14%
<b>TOTAL SCHOOLS</b>				<b>11,220,369</b>	<b>11,713,486</b>	<b>12,011,910</b>	<b>12,332,736</b>	<b>12,332,736</b>	<b>320,826</b>	<b>3%</b>
<b>PUBLIC WORKS</b>										
421	<b>ROAD MACHINERY</b>									
	B.	Expenses		62,995	61,716	65,498	65,498	65,498	-	0%
		Subtotal Road Machinery		62,995	61,716	65,498	65,498	65,498	-	0%
422	<b>HIGHWAY CONSTRUCTION &amp; MAINTENANCE</b>									
	A.	Salaries		427,284	416,189	445,519	449,909	449,909	4,390	1%
	A1.	Salaries	001.0422.5100.0100	301,186	294,926	307,611	307,817	307,817	206	0%
	A2.	Highway Surveyor Salary	001.0422.5116.0100	101,461	103,004	103,408	107,592	107,592	4,184	4%
	A3.	Overtime Wages	001.0422.5105.0100	2,921	4,098	4,500	4,500	4,500	-	0%
	A4.	Police Overtime Wages	001.0422.5104.0100	21,717	14,161	30,000	30,000	30,000	-	0%
	B.	Expenses		139,723	134,303	221,650	266,450	246,450	24,800	11%
		Subtotal Highway Construction & Maintenance		567,007	550,492	667,169	716,359	696,359	29,190	4%
423	<b>SNOW &amp; ICE REMOVAL</b>									
	A.	Salaries	001.0423.5105.0100	20,501	27,195	40,000	40,000	40,000	-	0%
	B.	Expenses		128,028	176,369	149,000	149,000	149,000	-	0%
	C.	New / Used Equipment	001.0423.5436.0432	-	6,593	5,000	5,000	5,000	-	0%
		Subtotal Snow & Ice		148,529	210,158	194,000	194,000	194,000	-	0%
424	<b>STREET LIGHTS</b>									
	B.	Expenses	001.0424.5400.0300	16,602	19,536	19,500	19,500	19,500	-	0%
		Subtotal Street Lights		16,602	19,536	19,500	19,500	19,500	-	0%
450	<b>WATER DEPARTMENT</b>									
	A.	Salaries	001.0450.5100.0100	-	1,429	24,258	1,463	1,463	(22,795)	-94%
	C.	Expenses (Public Water Supplies)		21,030	20,972	22,700	23,700	23,700	1,000	4%
		Subtotal Water Department		21,030	22,401	46,958	25,163	25,163	(21,795)	-46%
491	<b>SOLDIER'S &amp; SAILOR'S GRAVES</b>									
	B.	Expenses	001.0491.5400.0300	-	-	100	100	100	-	0%
		Subtotal Soldier's & Sailor's Graves		-	-	100	100	100	-	0%
<b>TOTAL PUBLIC WORKS</b>				<b>816,163</b>	<b>864,303</b>	<b>993,225</b>	<b>1,020,620</b>	<b>1,000,620</b>	<b>7,395</b>	<b>1%</b>
<b>PUBLIC WELFARE</b>										
510	<b>BOARD OF HEALTH</b>									
	A.	Salaries	001.0510.5101.0100	-	5,000	5,575	5,575	5,575	-	0%
	B.	Expenses		27,507	34,813	50,900	50,900	50,900	-	0%
	C.	Trash Disposal	001.0510.5421.0300	117,886	122,484	140,000	145,000	145,000	5,000	4%
	D.	Trash Collection	001.0510.5422.0300	309,000	318,264	328,000	338,000	338,000	10,000	3%
	E.	Trash Administration	001.0510.5432.0300	2,641	3,299	4,000	4,000	4,000	-	0%
	F.	Testing - Landfill and Beach	001.0510.5423.0300	12,242	16,077	20,000	20,000	20,000	-	0%
		Subtotal Board of Health		469,277	499,936	548,475	563,475	563,475	15,000	3%
541	<b>COUNCIL ON AGING</b>									
	A.	Salaries		104,746	87,246	112,766	134,699	131,379	18,613	17%
	B.	Expenses		15,585	16,958	16,061	16,061	16,061	-	0%
		Subtotal Council on Aging		120,332	103,204	128,827	150,660	147,440	18,613	14%
543	<b>VETERAN'S BENEFITS</b>									
	A.	Salaries	001.0543.5100.0100	3,000	3,000	3,000	3,000	3,000	-	0%
	B.	Expenses		983	534	800	800	800	-	0%
	C.	Aid to Veterans	001.0543.5424.0300	15,654	22,578	35,000	35,000	35,000	-	0%
		Subtotal Veteran's Benefits		19,637	26,112	38,600	38,800	38,800	-	0%

Dept	Item	TOWN OF MENDON	KVS	Actual FY 2020	Actual FY 2021	Budget FY 2022	Req FY 2023	Rec FY 2023	Dif \$	Dif %
<b>TOTAL PUBLIC WELFARE</b>				<b>609,246</b>	<b>629,252</b>	<b>716,102</b>	<b>752,935</b>	<b>749,715</b>	<b>33,613</b>	<b>5%</b>
<b>CULTURE AND RECREATION</b>										
610	<b>LIBRARY</b>									
	A.	Salaries		123,474	131,349	143,368	157,046	146,247	2,879	2%
	A1.	Salaries	001.0610.5100.0100	53,383	60,153	71,064	82,629	71,830	766	1%
	A2.	Library Director Salary	001.0610.5109.0100	70,092	71,196	72,304	74,417	74,417	2,113	3%
	B.	Expenses		127,140	139,961	140,214	141,245	141,245	1,031	1%
		Subtotal Library		250,614	271,310	283,582	298,291	287,492	3,910	1%
630	<b>PARKS DEPARTMENT</b>									
	A1.	Salaries	001.0630.5100.0100	21,514	20,157	30,500	35,000	30,500	-	0%
	A2.	Parks Director Salary	001.0630.5106.0100	38,526	35,036	34,417	35,105	35,105	688	2%
	A3.	Life Guard Salaries	001.0630.5120.0100	11,838	14,898	15,500	16,000	16,000	500	3%
	B.	Expenses		17,700	17,137	18,780	19,230	19,230	450	2%
	C.	Site Improvement	001.0630.5425.0300	1,000	1,000	1,000	2,000	2,000	1,000	100%
		Subtotal Recreation		90,578	88,229	100,197	107,335	102,835	2,638	3%
691	<b>HISTORICAL COMMISSION</b>									
	B.	Expenses		103	815	4,000	4,000	4,000	-	0%
		Subtotal Historical Commission		103	815	4,000	4,000	4,000	-	0%
692	<b>SPECIAL EVENTS</b>									
	B.	Expenses	001.0692.5400.0300	-	-	400	400	400	-	0%
		Subtotal Special Events		-	-	400	400	400	-	0%
<b>TOTAL CULTURE &amp; RECREATION</b>				<b>341,295</b>	<b>360,354</b>	<b>388,179</b>	<b>410,026</b>	<b>394,727</b>	<b>6,548</b>	<b>2%</b>
<b>DEBT SERVICE</b>										
710	<b>RETIREMENT OF DEBT PRINCIPAL</b>									
	B.	Expenses	001.0710.5602.0300	600,000	680,000	530,000	540,000	540,000	10,000	2%
751	<b>INTEREST ON LONG TERM DEBT</b>									
	B.	Expenses	001.0751.5603.0300	-	194,807	216,495	198,190	198,190	(18,305)	-8%
<b>TOTAL DEBT SERVICE</b>				<b>600,000</b>	<b>874,807</b>	<b>746,495</b>	<b>738,190</b>	<b>738,190</b>	<b>(8,305)</b>	<b>(0)</b>
<b>EMPLOYEE BENEFITS</b>										
911	<b>WORCESTER COUNTY RETIREMENT</b>									
	B.	Expenses	001.0911.5428.0300	652,398	717,711	829,000	926,755	926,755	97,755	12%
912	<b>WORKER'S COMPENSATION</b>									
	B.	Expenses	001.0912.5102.0300	22,424	22,816	24,500	24,500	24,500	-	0%
913	<b>UNEMPLOYMENT INSURANCE</b>									
	B.	Expenses	001.0913.5102.0300	446	-	500	36,314	36,314	35,814	7163%
914	<b>HEALTH INSURANCE &amp; OTHER EMPLOYEE BENEFITS</b>									
	B.	Expenses	001.0914.5410.0300	843,099	817,131	976,530	1,080,440	1,058,440	81,910	8.39%
915	<b>LONG TERM and SHORT TERM DISABILITY INS.</b>									
	B.	Expenses	001.0915.5410.0300	25,311	21,131	25,000	25,000	25,000	-	0.00%
916	<b>MEDICARE</b>									
	B.	Expenses	001.0916.5411.0300	59,121	58,629	61,000	61,000	61,000	-	0%
919	<b>POLICE AND FIRE ACCIDENT INSURANCE</b>									
	B.	Expenses	001.0919.5410.0300	27,600	28,500	28,500	60,000	60,000	31,500	111%
945	<b>PROPERTY &amp; CASUALTY INSURANCE</b>									
	B.	Expenses	001.0945.5431.0300	87,112	119,151	110,000	125,250	125,250	15,250	14%
<b>TOTAL BENEFITS</b>				<b>1,717,511</b>	<b>1,785,070</b>	<b>2,055,030</b>	<b>2,339,259</b>	<b>2,317,259</b>	<b>262,229</b>	<b>12.76%</b>
<b>Special Articles &amp; Other Expenses</b>										
	<b>Special Articles</b>									
	B.	Cyclical Inspection Program	001.0141.6004.0300	-	-	6,500	6,500	6,500	-	0%
	C.	Update Valuation	001.0141.6005.0300	12,500	12,500	17,000	17,000	17,000	-	0%
	D.	Police Matching Grants	001.0210.6002.0300	1,775	3,300	2,500	2,500	2,500	-	0%

Dept	Item	TOWN OF MENDON	KVS	Actual FY 2020	Actual FY 2021	Budget FY 2022	Req FY 2023	Rec FY 2023	Dif \$	Dif %
		Subtotal Special Articles		14,275	15,800	26,000	26,000	26,000	-	0.00%
<b>Other Expenses</b>										
B.	Assessors Overlay			97,500	97,500	120,000	125,000	125,000	5,000	4%
C.	Local Aid Assessments (County Tax, Air Pollution, etc.)			12,176	12,176	13,906	19,768	19,768	5,862	42%
		Subtotal Other Expenses		109,676	109,676	133,906	144,768	144,768	10,862	8%
<b>TOTAL SPECIAL ARTICLES &amp; OTHER</b>					<b>125,476</b>	<b>159,906</b>	<b>170,768</b>	<b>170,768</b>	<b>10,862</b>	<b>7%</b>
<b>TOWN OF MENDON - EXPENDITURES</b>						<b>Budget FY2022</b>	<b>Req FY2023</b>	<b>Rec FY 2023</b>	<b>\$ Diff</b>	<b>% Diff</b>
TOWN OPERATIONAL EXPENSES						8,601,828	9,233,093	9,019,859	418,031	4.9%
SCHOOL OPERATIONAL EXPENSE						11,621,314	11,963,522	11,963,522	342,208	2.9%
+ DEBT EXCLUSIONS						1,131,600	1,107,404	1,107,404	(24,196)	-2.1%
+ SPECIAL ARTICLES & OTHER EXPENSES						167,057	170,768	170,768	3,711	2.2%
<b>GRAND TOTAL OF EXPENSES</b>						<b>21,521,799</b>	<b>22,474,787</b>	<b>22,261,553</b>	<b>739,754</b>	<b>3.4%</b>
<b>TOWN OF MENDON - REVENUE</b>						<b>Budget FY2022</b>	<b>Req FY2022</b>	<b>Rec FY 2023</b>	<b>\$ Diff</b>	<b>% Diff</b>
Tax Revenues (at Levy Limit)						17,450,132	18,195,448	18,195,448	745,316	4.3%
+ Debt Exclusions						1,131,600	1,107,404	1,107,404	(24,196)	-2.1%
+ Local Receipts						2,460,000	2,395,553	2,395,553	(64,447)	-2.6%
+ State Aid						532,774	563,148	563,148	30,374	5.7%
<b>TOTAL REVENUE</b>						<b>21,574,506</b>	<b>22,261,553</b>	<b>22,261,553</b>	<b>687,047</b>	<b>3.2%</b>
<b>- TOTAL EXPENSES</b>						<b>21,574,506</b>	<b>22,474,787</b>	<b>22,261,553</b>	<b>687,047</b>	<b>3.2%</b>
<b>ESTIMATED SURPLUS / SHORTFALL</b>						<b>-</b>	<b>(213,234)</b>	<b>-</b>	<b>-</b>	

**Town of Mendon Special Articles**

Account Name	Item	Funding Source	Vote / Date	Account Balance as of March 31, 2022
<b>GENERAL FUND SPECIAL ARTICLES</b>				
Meadow Brook Cabin Renovation	001.0122.6059.0300	CPA - Budgeted Reserve	STM 11/16/09 (Article 7)	\$ 2,422.80
Town Beach ADA Improvements	001.0122.7048.0300	CPA - Budgeted Reserve	STM 5/2/14 (Article 20)	\$ 40,000.00
Town Hall ADA Improvements	001.0122.7049.0300	CPA- Historic	STM 5/2/14 (Article 21)	\$ 5,044.75
Inman Pond Water Chestnut removal	001.0122.7054.0300	Land Bank	ATM 5/6/2016 (Article 21)	\$ 400.00
350th Celebration	001.0122.7062.2018	Raise/Appropriate	ATM 5/5/2017 (Article 14)	\$ 28,769.02
26/32 Pleasant Street Title Survey	001.0122.7072.2020	Land Bank	ATM 5/3/19 (Article #18)	\$ 2,514.00
Title Survey Blanchard Prop	001.0122.7073.2020	Land Bank	ATM 5/3/19 (Article #19)	\$ 3,000.00
Forestry Plan Meadow Brook	001.0122.7074.2020	Land Bank	ATM 5/3/19 (Article #20)	\$ 2,500.00
Scanner for Historical Documents	001.0122.7082.2019	CPA - Historical	STM 11/27/18 (Article 30)	\$ 325.00
Town Beach Engineering	001.0122.7085.0300	CPA - Reserve	ATM 6/29/20 (Article #18)	\$ 2,875.00
Records Room Gutters	001.0122.7086.0300	CPA - Reserve	ATM 6/29/20 (Article #19)	\$ 1,200.00
Pollinator Garden	001.0122.7087.0300	CPA - Reserve/open space	ATM 6/29/20 (Article #22)	\$ 20,000.00
Well Permit 52 Providence Street	001.0122.7088.0300	CPA - Affordable Housing	ATM 6/29/20 (Article #23)	\$ 1,550.00
Town Well Replacement	001.0122.7090.2021	Raise/Appropriate	ATM 6/29/20 (Article #25)	\$ 35,462.35
Cemetary Improvements	001.0122.7091.2022	CPA - Reserve	ATM 5/8/21 (Article #33)	\$ 24,801.06
Beach Site Improvement	001.0122.7092.2022	CPA - Reserve	ATM 5/8/21 (Article #34)	\$ 8,591.25
Document Restoration	001.0122.7093.2022	CPA - Reserve	ATM 5/8/21 (Article #38)	\$ 2,617.00
Survey/Mark Inman Hill Rd	001.0122.7094.2022	Land Bank	ATM 5/8/21 (Article #39)	\$ 2,200.00
Survey/Mark George St	001.0122.7095.2022	Land Bank	ATM 5/8/21 (Article #40)	\$ 3,000.00
Reg Substance Abuse Outreach Program	001.0122.7100.2022	Free Cash	STM 11/17/21 (Article #6)	\$ 5,200.00
Second Precinct Voting Equipment	001.0122.7101.2022	Free Cash	STM 11/17/21 (Article #10)	\$ 6,457.00
Survey Morrison Drive	001.0122.7104.2022	Free Cash	STM 11/17/21 (Article #18)	\$ 3,000.00
Cyclical Inspection Program	001.0141.6004.0300	Raise/Appropriate	ATMs each year	\$ 45,500.00
Update Valuation	001.0141.6005.0300	Raise/Appropriate	ATMs each year	\$ 10,510.00
Appellate Tax	001.0141.6036.0300	Raise/Appropriate	ATM 5-5-17 (Article 13)	\$ 2,000.00
Town Hall Floors	001.0199.6080.0300	CPA -	Various ATMs	\$ 7,856.34
Repair/ Renovate Town Hall	001.0199.7020.0300	Free Cash	STM 3/18/15 (Article 17)	\$ 479.59
Electric Vehicle	001.0199.7059.0300	Free Cash	STM 11/22/2016 (Article 7)	\$ 1,920.79
Town Meeting Room Equipment	001.0199.7060.0300	Free Cash	STM 11/22/2016 (Article 8)	\$ 7.72
Town Hall Repairs	001.0199.7069.2019	Free Cash	STM 11/27/18 (Article 16)	\$ (324.03)
Town Hall Painting	001.0199.7099.2022	Free Cash	ATM 5/8/21 (Article #19)	\$ 125,000.00
Police Matching Grant	001.0210.6002.0300	Raise/Appropriate	ATMs each year	\$ 750.00
Fire Engine	001.0220.7089.2021	Stabilization Fund	ATM 6/29/20 (Article #24)	\$ 4,136.13
Tree Warden	001.0294.7096.2022	Free Cash	ATM 5/8/21 (Article 16)	\$ 20,000.00
Bridge and Culvert Repair	001.0422.6088.0300	Free Cash	STM 11/17/15 (Article 18)	\$ 3,821.81
Storm Water Management Plan	001.0422.7025.0300	Raise/Appropriate	Various ATMs	\$ 17,570.00
Highway Salt Shed	001.0422.7067.2019	Free Cash	ATM 5/4/18 (Article 25)	\$ 4,000.00
Highway Purchase Radios	001.0422.7098.2022	Free Cash	ATM 5/8/21 (Article #18)	\$ 40,000.00
Wireless Fire Alarm Install	001.0422.7102.2022	Free Cash	STM 11/17/21 (Article #11)	\$ 7,585.16
Water Meters - Replace and Retrofit	001.0450.6001.2017	Free Cash	ATM 5/6/2016 (Article 9)	\$ 10,602.00
Substance Abuse Program	001.0510.7083.0001	Free Cash	STM 11/20/19 (Article #7)	\$ 5,200.00
Sr Center Arch and Site Engineering Study	001.0541.7065.2019	Free Cash	ATM 5/4/2018 (Article 13)	\$ 6,592.41
Senior Center Furnance	001.0541.7064.2019	Stabilization Fund	ATM 5/4/2018 (Article 12)	\$ 962.74
COA Window Replacement	001.0541.7061.0300	Stabilization Fund	ATM 5/5/17 (Article 25)	\$ 3,050.00
Library Electrical Service Improvements	001.0610.7066.2019	Free Cash	ATM 5/4/2018 (Article 23)	\$ 978.00
ADA Modifications - Parks & Recreation - Walkways	001.0630.7044.0300	CPA - Budgeted Reserve	ATM 5/3/13 (Article 19)	\$ 10,000.00
Historic Document Preservation	001.0691.7103.2022	CPA - Historical	STM 11/17/21 (Article #15)	\$ 2,472.59
<b>Total - General Fund</b>				<b>\$ 532,600.48</b>



**TOWN OF MENDON**  
**ANNUAL ELECTION WARRANT**  
**THE COMMONWEALTH OF MASSACHUSETTS WORCESTER, SS**

**TO THE CONSTABLES AND TOWN CLERK OF THE TOWN OF MENDON**, in the county of WORCESTER, greetings:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS YOU are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the **Miscoe Hill School** in said MENDON on the **17th** day of **May** next, to act on the following article:

**Article 1**

Offices to be filled at the Annual Town Election to be held on May 17, 2022:

- Moderator for 1 year
- Select Board for 3 years
- Select Board for 2 years
- Select Board for 1 year
- Board of Health for 3 years
- Assessor for 3 years
- Park Commissioner for 3 years
- Water Commissioner for 3 years
- Water Commissioner for 2 years
- Taft Public Library Trustee for 3 years
- Taft Public Library Trustee for 3 years
- Mendon-Upton Regional School District Committee member for 3 years
- Planning Board for 5 years
- Tree Warden for 3 years

**Question 1**

Shall the town vote to have its elected Highway Surveyor become an appointed Highway Surveyor for the Town?

Yes \_\_\_\_ No \_\_\_\_

The polls will Open at 7:00 AM and Close at 8:00 PM



**TOWN OF MENDON  
ANNUAL TOWN MEETING  
MAY 6, 2022**

**THE COMMONWEALTH OF MASSACHUSETTS WORCESTER, SS**

**TO EITHER OF THE CONSTABLES OF THE TOWN OF MENDON**, in the county of WORCESTER, Greetings: In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at **the Miscoe Hill School** in said MENDON on the **6<sup>th</sup> day of May next, at 7:00 o'clock** in the evening, then and there to act on the following articles:

- ARTICLE 1  
(SELECT BOARD)** To see if the Town will vote that any motion or amendment to increase any monetary articles or line items as proposed by the Finance Committee, presented at this Town Meeting Shall be **OUT OF ORDER** unless such motion, or amendment, states the source of funding as being from available free cash, or the line item or article that will be reduced by the same amount; or act or do anything in relation thereto.
- ARTICLE 2  
(SELECT BOARD)** To fix the salaries and compensations of the elected officials of the Town or act or do anything in relation thereto.
- ARTICLE 3  
(SELECT BOARD)** To determine what sums of money the Town will vote to raise and appropriate and/or transfer from available funds to defray charges and expenses of the Town including debt and interest and to provide for a reserve fund for the ensuing fiscal year; or act or do anything in relation thereto.
- ARTICLE 4  
(SELECT BOARD)** To see if the Town will vote to appropriate funds provided to the Town by the Commonwealth pursuant to so-called Chapter 90 type money and such other funds as the Commonwealth of Massachusetts Department of Transportation (including its Highway Division) may provide, and to authorize the Select Board to enter into contracts with the Massachusetts Department of Transportation (including its Highway Division) for so-called Chapter 90 type money and such other funds allocated to the Town; or act or do anything in relation thereto.
- ARTICLE 5  
(SELECT BOARD)** To see if the Town will vote to raise and appropriate and/or transfer from available sources a sum of money to fund the FY23 portion of the Assessor's Cyclical Inspection Program; or act or do anything in relation thereto.
- ARTICLE 6  
(SELECT BOARD)** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY23 portion of the Update Valuation Account; or act or do anything in relation thereto.
- ARTICLE 7  
(SELECT BOARD)** To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available funds for Police Department State/Federal General Matching Grants; or act or do anything in relation thereto.
- ARTICLE 8  
(SELECT BOARD)** To see if the Town will vote to approve the Mendon Five Year Land Use Program, copies of which are available in the Town Clerk's office and at the Town website; or act or do anything in relation thereto.
- ARTICLE 9  
(SELECT BOARD)** To see if the Town will vote to appropriate and/or transfer from available funds from ATM 6-29-20 Art#24 FY2021; or act or do anything in relation thereto.
- ARTICLE 10  
(SELECT BOARD)** To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds for the purchase or lease of a brush fire truck; and further, that the Select Board is authorized to accept any federal or state funds or grants and/or gifts of any kind for the purpose of this acquisition; or act or do anything in relation thereto.
- ARTICLE 11  
(SELECT BOARD)** To see if the Town will vote to transfer from available funds a sum of money for Town Hall campus improvements; or act or do anything in relation thereto.
- ARTICLE 12  
(SELECT BOARD)** To see if the Town will vote to transfer funds from the Inman Hill sale account for Town Hall campus improvements; or act or do anything in relation thereto.
- ARTICLE 13  
(SELECT BOARD)** To see if the Town will vote to transfer funds from the Complete Streets account for Town Hall campus improvements; or act or do anything in relation thereto.
- ARTICLE 14  
(SELECT BOARD)** To see if the Town will vote to transfer funds from the Police Station Building Project account for Town Hall campus improvements; or act or do anything in relation thereto.

**ARTICLE 15  
(SELECT BOARD)**

To see if the Town will vote to transfer a sum of money from available funds for roof replacement at Inman Hill Road; or act or do anything in relation thereto.

**ARTICLE 16  
(SELECT BOARD)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to operate the Water Enterprise Fund; or act or do anything in relation thereto.

**ARTICLE 17  
(SELECT BOARD)**

To see if the Town will vote to set the limits on the Revolving Funds in accordance with M.G.L.C. 53E1/2 as follows; or act or do anything in relation thereto.

Revolving Fund	Limit on Spending
Library	\$6,000
Planning Board	\$30,000
Highway	\$25,000
Conservation Commission	\$25,000
Parks	\$165,000
Fire Department	\$10,000
Title V (Board of Health)	\$25,000
Police Department	\$15,000

**ARTICLE 18  
(CITIZEN  
PETITION)**

To see if the Town will vote to amend Article XXIX of the General By-Laws of the Town by inserting therein a new section 2A as follows:  
“Notwithstanding the foregoing, no person shall keep a rooster or roosters on a parcel of land less than three (3) acres in a residentially zoned area of the Town. Violation hereof may be punished by a fine up to \$200 for each day of violation.” or take any other action in relation thereto. To be enforced by the Animal Inspector.

**ARTICLE 19  
(CITIZEN  
PETITION)**

I move to amend the Town of Mendon General By-Laws as Follows:  
CHAPTER III - Duties of Town Officers: Section 10:  
No person holding elected office within the Town of Mendon shall be eligible for employment with the Town of Mendon for a period of one (1) calendar year following his or her last day holding such elected office. Nothing contained in this section shall prohibit the Select Board from authorizing the Town Clerk to perform additional services as clerical assistant for the Zoning Board of Appeals, and the Select Board is hereby authorized, at any time and from time to time and pursuant to the provisions of Chapter 41, Section 19I of the Massachusetts General Laws, to take such action, and, subject to appropriation, to establish the amount of additional compensation to be paid to the Town Clerk for performing such additional services.

No person employed by or who holds a contract to provide services to the Town of Mendon, the Mendon-Upton Regional School District or the Blackstone Valley Vocational Regional School District shall be eligible to hold the office of Select Board in the Town of Mendon while so employed. Further, no member of the Select Board may become otherwise employed by the Town of Mendon or enter a contract to receive compensation for services from the Town of Mendon while holding the office of Select Board Member. This paragraph has been inserted to clarify Appendix A: Home Rule Petition: A3 – An Act Regulating Eligibility for the Office of Select Board: CHAPTER 188 of the Acts of 2000: Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows: SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, no person employed by the Town of Mendon, the Mendon-Upton Regional School District or the Blackstone Valley Vocational Regional School District shall be eligible to hold the office of Select Board in the Town of Mendon while so employed. Any person so employed and holding the office of Select Board in the Town of Mendon on the effective date of this act shall be permitted to serve the remainder of his term but shall be ineligible for re-election while so employed. SECTION 2. This act shall take effect upon its passage. Approved August 6, 2000,

**ARTICLE 20  
(CITIZEN  
PETITION)**

I move to amend the Town of Mendon General By-Laws as Follows:  
CHAPTER III -Duties of Town Officers  
Section 12. No elected member of the Select Board or Planning Board shall be appointed to or otherwise serve on the Conservation Committee or Zoning Board of Appeals, either as a Member or Alternate Member

**ARTICLE 21  
(CITIZEN  
PETITION)**

I move to amend the Town of Mendon General By-Laws as Follows:  
CHAPTER VII - Records and Reports Records, Reports, and Meetings



Section 1 All officers, Boards and Committees of the Town shall keep records of their activities and of their accounts in suitable books. Said books shall be kept in their proper places in the respective Town Offices and shall not be removed therefrom. Said books shall, unless provided by law, be open to public inspection at any reasonable time, but shall remain during such inspection under the supervision of the Officer having custody thereof.

Section 2 All officers and committees of the Town having charge of the expenditure of Town money shall annually report thereon in writing in such manner as to give the citizens a fair and full understanding of how said money was expended.

Section 3 The annual Town Reports shall contain, in addition to the reports of the officers and committees, the official record of the annual Town Meeting and the official record of any special meetings of the Town held during the year, as well as such other matters as may be inserted by the Select Board under the discretion granted them by law.

Section 4 All public meetings (in-person, hybrid or full remote) will be recorded, both audio and visual, by the public meeting entity. If a public meeting is held fully remote (as provided by law), requirements for audio/visual recording remain.

Town Meetings are exempt from Open Meeting Law requirements under Massachusetts General Law.

**ARTICLE 22  
(CPA)**

To see if the Town will vote to transfer a sum of money from the Community Preservation Affordable Housing Account to renew the position of the part-time Affordable Housing Coordinator for FY23; or act or do anything in relation thereto.

**ARTICLE 23  
(CPA)**

To see if the Town will vote to transfer a sum of money from the Community Preservation Accounts to fund the FY23 Police Station Debt Exclusion; or act or do anything in relation thereto.

**ARTICLE 24  
(CPA)**

To see if the Town will vote to set aside for later spending from the FY23 Community Preservation Revenues (10%) for open space; (10%) for historic preservation; (10%) for Affordable Housing, (65%) Budgeted Reserve and (5%) for administration; or act or do anything in relation thereto.

**ARTICLE 25  
(CPA)**

To see if the Town will vote to transfer a sum of money from the Community Preservation Accounts to fund the renovations at the Mendon Town Beach; or act or do anything in relation thereto.

**ARTICLE 26  
(CPA)**

To see if the Town will vote to transfer a sum of money from the Community Preservation Accounts to fund an ADA compliant walkway in the Town Hall Campus area to access the Town Hall and the old Taft Library; or act or do anything in relation thereto.

**ARTICLE 27  
(CPA)**

To see if the Town will vote to transfer a sum of money from the Community Preservation Accounts to fund a Housing Production Plan; or act or do anything in relation thereto.

**ARTICLE 28  
(CPA)**

To see if the Town will vote to transfer a sum of money from the Community Preservation Accounts to fund a survey for 52 Providence Street; or act or do anything in relation thereto.

**ARTICLE 29  
(CPA)**

To see if the Town will vote to transfer a sum of money from the Community Preservation Accounts to fund a survey for an easement from the Muddy Brook Estates subdivision off Daniels Road to access a well site on 52 Providence Street; or act or do anything in relation thereto.

**ARTICLE 30  
(BOARD OF  
ASSESSORS)**

To see if the Town will vote to accept clause 54 of section 5 of Chapter 59 of the Massachusetts General Laws and authorize the Town to establish a minimum fair cash value required for a personal property account to be taxed, and further establish such minimum fair cash value at \$2,000; or act or do anything in relation thereto.

**ARTICLE 31  
(LHD)**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 40C, Section 3, and any other enabling law:  
(1) to receive the 2022 Historic District Expansion Study Report (available online and from the Town Clerk's Office), with recommendations, of the Local Historic District Commission.  
(2) to create the Washington Street Historic District and the Jotham Hayward Homestead District (6 Bates), A plan of the proposed districts is available online and at the Town Clerk's Office.  
(3) To amend the General By-Laws, Chapter 30, Local Historic Districts by inserting the maps of the 2 new districts as "Appendix 3: Washington Street District" and "Appendix 4: Jotham Hayward Homestead District" or act or do anything in relation thereto.

- ARTICLE 32  
(SELECT BOARD)** To see if the Town will vote to amend the General By-Laws Chapter XXIVa Demolition Delay Bylaw; copies of the proposed amendments are available in the Town Clerk's office and at the Town website; or act or do anything in relation thereto.
- ARTICLE 33  
(SELECT BOARD)** To see if the Town of Mendon will vote to transfer the care, custody, management, and control of approximately 15 acres of Town owned property located at 36 Milford St, shown as Parcel 36 on Mendon Assessors' Map 9, from the Select Board for general municipal purposes to the Select Board for disposition; or act or do anything in relation thereto.
- ARTICLE 34  
(SELECT BOARD)** To see if the Town of Mendon will vote to transfer the care, custody, management, and control of approximately 10 acres of Town owned property located at 8 Morrison Drive, shown as Parcel 186 on Mendon Assessors' Map 8 from the Select Board for general municipal purposes to the Select Board for disposition; or act or do anything in relation thereto.
- ARTICLE 35  
(SELECT BOARD)** To see if the Town of Mendon will vote to change the Highway Surveyor position from Elected Official to Appointed by the Board of Selectmen; or act or do anything in relation thereto.
- ARTICLE 36  
(SELECT BOARD)** To see if the Town will vote to accept Brookview Lane, as laid out by the Select Board, as a public way within the Town, and to further authorize the Select Board to acquire, by gift, purchase, taking or otherwise, any fee, easement, or other interest in Brookview Lane; or act or do anything in relation thereto.
- ARTICLE 37  
(SELECT BOARD)** To see if the Town will vote to accept Willowbrook Lane, as laid out by the Select Board, as a public way within the Town, and to further authorize the Select Board to acquire, by gift, purchase, taking or otherwise, any fee, easement, or other interest in Willowbrook Lane; or act or do anything in relation thereto.



**Members of the Mendon Finance Committee**

Michael Jones-Chair Michael Ammendolia-Vice Chair

Norm Round Nicholas Ciantra John Hodgens Jr.

Michael Krager Ron Zammuto Jean Davoren-Recording Clerk