

BOARD/COMMITTEE NAME: Taxation Aid Committee
DATE OF MEETING: 01-08-2019
TIME OF MEETING: 5:00 pm
LOCATION OF MEETING: Mendon Town Hall, 2nd Floor

Members present/absent:

Alejna Brugos, Jenn Welch (absent), Ken O'Brien, Joyce Gilmore, Kathleen Nicholson

AGENDA ITEMS

1. Call to order: Time: **5:10pm**
2. Clerk's report (approve minutes) – vote: Ken made a motion to approve amended meeting minutes from 10-25-2018; Joyce second. Minutes accepted.
3. Treasurer's Report: fund balance, new donations since the last meeting:

Dec 2018 Donation	\$500
2019 Disbursements	\$0
YTD 2019	\$3,119.50
4. Review contents of Annual Report Draft
5. Plans and Next Steps
 - Outreach and publicity
 - Future meetings: Tuesday, February
 - Research-means-tested property tax exemption for senior citizens
6. Review/update decision notification letters
7. Review confidential applications and decide on awards
 - #1: Third time for applicant: Committee recommendation to forego award. Recommend Janet Hubener, Outreach Coordinator from Senior Center to pursue other options. Ken made a motion that we pass over; Joyce second. All in favor of declining application.
 - #2: Ken made a motion to support \$500 with follow up recommendations from Janet Hubener, Outreach Coordinator for Mendon Senior Center. Kathleen second motion. All approved. Alejna will contact Janet Hubener.
 - #3: Ken made a motion to award \$500. Kathleen second. Very thorough application and meet criteria. All in favor. All approved \$500 award.
8. Adjourn time: **6:35pm**