***MINUTES OF MEETING----------------------------------------------NOVEMBER 14, 2017***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office. Assessor Chairman Ken O’Brien, Assessor Kevin Rudden, and Principal Assessor Jean Berthold were present. Assessor Susan Edmonds was absent due to attending Assessor’s Course 101.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of October 16, 2017. Unanimous vote.*

*The Board signs the end of month Motor Vehicle Abatement Report.*

*The Board discusses the Fiscal Year 2019 budget requests. Line items other than salary will remain level.*

*The Board discusses the field work process. Ken to continue performing all field work while working on the process.*

*Motion made by Kevin and Ken steps down as Chairman to second to allow Principal Assessor Jean Berthold to sign documents for the Board of Assessors.*

*The Board discusses the November 21st Special Town Meeting warrant article. The motion will be prepared for a transfer of funds from the Reval Account to the Supply Account.*

*The Board discusses the Fiscal Year 2018 Tax Classification Hearing. It has been scheduled for Tuesday, November 28th at 6PM. Ken and Kevin to attend.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

 *MINUTES APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*