***MINUTES OF MEETING----------------------------------------------------MARCH 26, 2018***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office. Assessor Chairman Ken O’Brien, Assessor Kevin Rudden, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of February 27, 2018. Unanimous vote.*

*The Board signs the end of month Motor Vehicle Abatement Reports.*

*The Board signs the end of month Fiscal Year 2018 Real Estate Tax Exemption Report.*

*The Board signs the end of month Fiscal Year 2018 Real Estate Tax Abatement Report.*

*The Board discusses the FY2018 Abatement Applications.*

*The Board advises that they visited the property located at 26 (30) Miscoe Road and found the residential structure to be in very poor condition.*

*Motion made by Kevin and seconded by Susan to approve an FY18 Real Estate Tax Abatement for a property located at 26 Miscoe Road utilizing a street address of 30 Miscoe Road. Unanimous vote.*

*The Board discusses the late submission of a 3ABC form (Return of Property Held for Charitable Purposes) for a property located at 131 North Avenue. The form was filed on March 8, 2018.*

*Motion made by Kevin and seconded by Susan to deny the submission of this filing as the filer was advised last year that it had to be timely filed for Fiscal Year 2019 which is March 1, 2018. Unanimous vote.*

*A letter of denial will be forwarded.*

*The Board discusses the hiring of Special Counsel for an ATB case. On February 26th the Board of Selectmen granted the Assessor’s request contingent upon our present Town Counsel not having a comparable attorney on staff. Kevin spoke to Town Counsel but advised the Board that Town Counsels answers were not timely and he felt lacked the necessary experience.*

*Motion made by Kevin and seconded by Susan to employ Patrick J. Costello of Louison, Costello, Condon & Pfaff, LLP as recommended by our consultant Paul Kapinos to serve as Special Counsel in our ATB cases with D. Bruce Wheeler of Sylvan Springs. Unanimous vote.*

*Kevin advises that he received a phone call from Selectmen Rich Schofield over the weekend requesting the Board of Assessors agree to lowering the amount of funds requested for the FY19 Overlay Account.*

*Motion made by Susan and seconded by Kevin to deny this request to lower the requested amount of $120,000 which does not include the Senior Work Off Abatements funds.*

*Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

 *MINUTES APPROVED: 4/18/2018*