***MINUTES OF MEETING------------------------------------------------FEBRUARY 6, 2018***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office. Assessor Chairman Ken O’Brien, Assessor Kevin Rudden, Assessor Susan Edmonds, and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of January 9, 2018. Unanimous vote.*

*A letter was received from the DLS advising that Assessor Susan Edmonds has satisfied the Commissioner’s requirements regarding the qualifications to classify property pursuant to MGL Chapter 59, Sections 2A and 38. The Board congratulates Sue.*

*The Board signs the end of month Motor Vehicle Abatement Reports.*

*The Board signs the end of month Real Estate Tax Exemption Report.*

*The Board signs the end of month Real Estate and Personal Property Tax Abatement Form.*

*The Board signs the #2017-07 Motor Vehicle Excise Commitment Warrant.*

*The Board signs the #2018-01 Motor Vehicle Excise Commitment Warrant.*

*The Board discusses three abatement applications received. The Board will take these under consideration and act on them at a later date.*

*Upon advice from our consultant, the Assessors will request permission from the Board of Selectmen to hire an attorney who specializes in Real Estate Tax Abatements and the ATB to assist the Board with the Sylvan Springs abatement issue.*

*Assessor Ken O’Brien suggests the Board consider implementing supplemental real estate billing (. The Board will research and consider at a later date.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED 2/27/2018*