***MINUTES OF MEETING------------------------------------------------DECEMBER 5, 2017***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office. Assessor Chairman Ken O’Brien, Assessor Kevin Rudden, and Principal Assessor Jean Berthold were present. Assessor Susan Edmonds was absent due to attending Assessor’s Course 101.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of November 14, 2017. Unanimous vote.*

*The Board signs the end of month Motor Vehicle Abatement Reports.*

*The Board signs the #2017-06 Motor Vehicle Excise Warrant.*

*The Board discusses an Appellate Tax Board filing for a motor vehicle excise abatement denial. The Board will discuss when the full Board is available.*

*The Board discusses the tax rate setting process and a letter received from the DOR Director of Accounts regarding the Selectmen’s overspending of the FY17 Free Cash in the amount of $29,404. The amount had to be raised on the FY18 Tax Recapitulation in order to proceed. The FY18 tax rate has not yet been approved.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*