***MINUTES OF MEETING--------------------------------------------------NOVEMBER 15, 2018***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Assessor Kevin Rudden, Assessor Susan Edmonds, and Principal Assessor Jean Berthold were present. Assessor Chairman Kenneth O’Brien was absent.*

*The Board reviews the minutes. Motion made by Kevin and seconded by Susan to approve the minutes of October 30, 2018. Motion passes.*

*The Assessors sign the end of month Motor Vehicle Abatement Reports.*

*The Board discusses the FY2020 department budget. Kevin and Sue advise the Principal Assessor that they authorize her to complete the budget and request a line item be added to accommodate the new Data Collector position salary.*

*The Board discusses the November 27th Special Town Meeting and Article #4 regarding the Data Collector position. Kevin will speak at the town meeting.*

*The Board discusses any updates on the Sylvan Springs ATB case.*

*The Board discusses the upcoming WCAA dinner meeting in December.*

*Motion made by Susan and seconded by Kevin to adjourn the meeting at 5:45 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: 12/19/2018*