***MINUTES OF MEETING----------------------------------------------------------MAY 23, 2018***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Chairman Ken O’Brien, Assessor Kevin Rudden, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.*

*The Board reviews the minutes.*

*Motion made by Kevin and seconded by Susan to approve the minutes of May 4, 2018. Motion passes.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of April 18, 2018. Motion passes.*

*The Board reorganizes.*

*Motion made by Kevin and seconded by Susan to appoint Ken O’Brien as Chairman for the upcoming year. Motion passes.*

*The Board discusses alternating Chairmanship next year.*

*Motion made by Susan and Ken steps down as Chairman to appoint Kevin Rudden as Clerk. Motion passes.*

*Motion made by Kevin and seconded by Susan to appoint Jean Berthold as Principal Assessor for Fiscal Year 2019. Unanimous vote.*

*The Board discusses a letter received from Sean F. Murphy, CPA on behalf of Gary Smith who is responsible for filing the 3ABC Form (Return of Property Held for Charitable and Other Purposes) for a property located at 131 North Avenue under the ownership of the Shirley Jean Smith Agricultural & Art Center. The form was not timely filed as per Mass General Law. Mr. Smith had been advised of the necessity of timely filing last year. Motion made by Kevin and seconded by Susan to contact Mr. Murphy and advise that the form was not timely filed as per MGL and that they may file for an abatement after the actual FY2019 tax bills are mailed at which time the Board will take it under consideration. Unanimous vote.*

*Motion made by Susan and seconded by Kevin to adjourn the meeting at 5:45PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: June 19, 2018*