***MINUTES OF MEETING-----------------------------------------------------------MAY 20, 2019***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Assessor Kevin Rudden, Assessor Susan Edmonds, Chairman Ken O’Brien and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and seconded by Sue to approve the minutes of May 2, 2019. Unanimous vote.*

*Motion made by Kevin and seconded by Ken to appoint Susan Edmonds as Chairman of the Board of Assessors. Unanimous vote.*

*Motion made by Ken and Sue steps down as Chairman to second appointed Kevin Rudden as Clerk. Unanimous vote.*

*Motion made by Kevin and seconded by Ken to appoint Jean M. Berthold as Principal Assessor. Unanimous vote.*

*The Board discusses the progress of the field data collection. Jean advises that it is going along very well and is very pleased with our new field rep.*

*The Board discusses the RFP for services for the implementation of a Valuation Program Fiscal 2020 through Fiscal 2022. Per MGL Chapter 30B, Jean requested the Chief Procurement Officer advertise in the appropriate publications soliciting bids due June 20, 2019. This will include the Cyclical Inspection Program.*

*The Board discusses the upcoming meeting on the 23rd of May at the upper Town Hall to negotiate with Sylvan Springs representatives via the Board’s Attorney Pat Costello and consultant Paul Kapinos. Kevin and Jean will attend.*

*Motion made by Ken and seconded by Kevin to adjourn the meeting at 6:00 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: 5/28/2019*