***MINUTES OF MEETING-----------------------------------------------------------JUNE 20, 2019***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Assessor Ken O’Brien, Assessor Chairman Susan Edmonds and Principal Assessor Jean Berthold were present. Assessor Kevin Rudden was absent.*

*Motion made by Ken and Sue steps down as Chairman to second to approve the minutes of May 28, 2019. Unanimous vote.*

*The Assessors sign the Fiscal Year 2020 Preliminary Real Estate and Personal Property Tax Warrant.*

*The Board opens the one bid received for the Implementation of the Fiscal Year 2020 through 2022 Revaluation Program and Cyclical Re-Inspection Program including all Real and Personal Property.*

*Motion made by Ken and Sue steps down as Chairman to second awarding the bid to Paul S. Kapinos & Associates. Inc. of South Hadley, MA. Unanimous vote.*

*A contract will be drawn up and signed by both parties after review by Town Counsel.*

*Motion made by Ken and Sue steps down as Chairman to second adjourning the meeting at 5:45 PM. Unanimous vote.*

*Respectfully submitted,*

*Jean M. Berthold, Principal Assessor*

*MINUTES APPROVED: 7/2/2019*