***MINUTES OF MEETING-------------------------------------------------------JANUARY 7, 2019***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Assessor Kevin Rudden, Chairman Ken O’Brien, and Principal Assessor Jean Berthold were present. Assessor Susan Edmonds was absent.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of December 19, 2018. Motion carries*

*The Board signs the end of month Motor Vehicle Excise Abatement Report.*

*The Board signs the Fiscal Year 2019 “actual” Real Estate and Personal Property Tax Warrant.*

*The Board signs a Fiscal Year 2019 Omitted Real Estate Tax Warrant (7 Cape Road.)*

*The Board signs the Fiscal Year 2020 Assessor’s Notice for filing of Personal Property Forms of List. This will be publicly posted.*

*The Board discusses the tax-exempt status of a property on Cape Road. Kevin will contact the owners and invite them to an upcoming meeting to discuss said status.*

*The Board is advised that there is no further information regarding the ATB case involving Sylvan Springs.*

*Motion made by Kevin and Ken steps down as Chairman to adjourn the meeting at 6:00 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: 1/29/2019*