***MINUTES OF MEETING-----------------------------------------------------JANUARY 29, 2019***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Assessor Kevin Rudden, Chairman Ken O’Brien, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of January 7, 2019. Motion carries.*

*The Board signs Motor Vehicle Excise Commitment #2019-01.*

*The Board signs Motor Vehicle Excise Commitment #2018-07.*

*The Board discusses the tax-exempt status of a property on Cape Road. Kevin contacted the owners and advised them to submit their 3ABC form and will discuss at a later meeting. The 3ABC form was submitted and will be examined by the Board.*

*The Board is advised that Counsel has forwarded interrogatories to the appellant involving the Sylvan Springs ATB case.*

*The Board discusses the appointment of a Data Collector for the balance of Fiscal Year 2019. Motion made by Kevin and seconded by Sue to appoint the firm of Paul S. Kapinos & Associates to perform data collection on all new construction for a fee of $25.00 per parcel not to exceed $3,500 for Fiscal Year 2019. Unanimous vote.*

*The Board discusses the Fiscal Year 2019 Real Estate and Personal Property Tax Abatement Applications.*

*Motion made by Kevin and seconded by Sue to grant a Real Estate Tax Abatement for a property located at 131 North Avenue. Ken votes nay. Motion carries.*

*This property is owned by a Charitable Organization that failed to timely file their Fiscal Year 2019 3ABC form. They filed one week late but will endeavor to file timely in the future.*

*Motion made by Kevin and seconded by Sue to grant a Personal Property Tax Abatement to Ashley Caron. Unanimous vote.*

*Motion made by Kevin and Ken steps down as Chairman to adjourn the meeting at 6:00 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: 2/20/2019*