***MINUTES OF MEETING---------------------------------------------------FEBRUARY 20, 2019***

*Meeting called to order at 5:00 P.M. in the Assessor’s Office at the Mendon Town Hall. Assessor Kevin Rudden, Chairman Ken O’Brien, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and seconded by Sue to approve the minutes of January 29, 2019. Motion carries.*

*The Board signs the monthly Motor Vehicle Excise Abatement Report.*

*The Board signs the monthly Real Estate & Personal Property Tax Abatement Report.*

*The Board signs the monthly Real Estate Tax Exemption Report.*

*The Board signs the monthly Fiscal Year 2019 Senior/Veteran Work Off Abatement Report.*

*The Board discusses the tax-exempt status of a property on Cape Road. Kevin advises that the Board should meet with the representative of the property at the next BOA meeting to discuss his findings.*

*The Board discusses the Fiscal Year 2019 Real Estate and Personal Property Tax Abatement Applications. Appointments will be scheduled for inspection of the properties when the Assessors have submitted their dates of availability.*

*The Board discusses the May Annual Town Meeting. Kevin will prepare and submit an article for funding of the data collector position for the balance of Fiscal Year 2019. Further, he will advise the Board of Selectmen and Finance Committee that $7000 should be placed in the Assessor’s Update Valuation Account for Fiscal Year 2020 for payment of data collection services to be performed by our consultant’s firm and the Assessor’s annual stipends will be set at $300 for Chairman and $200 for the other two members.*

*The Board discusses the ATB case with Sylvan Springs. No further information has been forthcoming to date. Jean will check with our counsel and Paul Kapinos for an update.*

*Motion made by Sue and seconded by Kevin to adjourn the meeting at 6:00 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

*MINUTES APPROVED: March 11, 2019*