

## COA Meeting Notes

September 13, 2017

Kevin called the meeting to order at 10:05 am. Members present: Kevin Rudden, Carol Kotros, Peg Nogueira, Mary Ann Hopkins, Ann Vandersluis and Director, Amy Wilson Kent. Absent: Earl Pearlman.

The Secretary and Treasurer's reports were unanimously approved. Amy gave a verbal Director's report. It was a busy summer with event planning, new Admin Assistant preparation and orientation and working with World Band on fax machine and computer issues. She will attend a meeting with the regional health counseling organization on Friday, September 15 and is currently working on a grant for diabetes education.

Kevin gave a brief Friends' report. Volunteers are needed for the Oktoberfest, they have a trip to Newport Playhouse in December and they voted to fund 85% for the Eagle Scout durable medical equipment shed project.

### Old Business

Food Pantry—Scout Food Drive is November 4. Carol has been receiving requests for certain foods and special treatment as well as some complaints regarding the food that is provided. Kevin suggested providing recipients with a copy of food pantry rules. Mary Ann suggested providing recipients with a laminated card which identifies them as a qualified food pantry recipient. If problems persist, names will be given to Amy to address with the clients.

Summer Programs—the cookout, senior tea and ice cream social were all well attended. Regarding the cookout, Peg made a motion to approve the amount spent, which was a little over the amount previously approved to be taken from the gift account. Mary Ann seconded. All approved.

Senior Tax Abatement—continues to go well. Amy said new applicants should be referred for custodial or other assignments because there are enough office workers.

Senior of Year Event—Amy said all is set for this Sunday, September 17, 2017.

MCOA Conference—Kevin, Peg and Amy will be attending various sessions during the October 18-20 conference.

Health Fair—November 3, 2017. Kevin urged those who could to attend Milford's health fair on September 29 from 9:30-1:30 in order to see how a larger town does it. They will have 30 exhibitors.

Veterans' Appreciation Breakfast—Wednesday, November 8. Same menu as last year, police will once again sponsor. Since this is our scheduled COA meeting, we will hold a brief meeting on Nov 1 to discuss the health fair and the holiday lunch.

Window Replacement—Royal Thermal View has measured. Windows are made by Harvey who is offering free insulation spraying around every window. Projected arrival of windows mid Oct and projected installation mid Nov for 1 or 2 days.

#### New Business

New Employee—Senior Center Admin Assistant, Laura Newton, started Monday, September 11.

350<sup>th</sup> Anniversary Parade—the senior van will be in the parade and the first place senior cardboard boat with the winning rowers will be on a trailer pulled by a truck. Cable Channel 8 will be televising live and they hope to have the announcer's voice broadcast over people's cell phones.

Holiday Lunch—we decided on Wednesday, Dec 6. Amy will contact the sponsor, Dick Ferucci.

Open Forum—Amy said she will be on vacation Nov 8 through Nov 14.

Election of Officers—Kevin asked Amy to request nominations for each office starting with Treasurer. Mary Ann nominated Carol, Kevin seconded, all approved. Next Secretary: Carol nominated Ann, Peg seconded, all approved. Next Vice Chair: Kevin nominated Earl, Peg seconded, all approved. Finally Chairman: Mary Ann nominated Kevin, Ann seconded, all approved. In all cases, there weren't any additional nominations. Amy said the COA has received an application from a Mendon resident interested in serving on the board. We decided to invite him to the Oct meeting so we all can meet him before considering recommending to BOS.

Meeting adjourned 11:50 am.

Respectfully submitted,

Ann Vandersluis

Secretary