

COA Meeting Notes

November 14, 2018

Kevin called the meeting to order at 10:05 am. Members present: Kevin Rudden, Earl Pearlman, Carol Kotros, Mary Ann Hopkins, Brenda Rienzo, Ann Vandersluis and Director, Amy Wilson-Kent. Absent: Peg Nogueira.

The Secretary and Treasurer's reports were unanimously approved. Amy gave her verbal Director's report: October was a very busy month with preparation for the Wellness Fair, Scout Food Pantry Drive, Veteran's Breakfast and MCOA three day conference; new windows and furnace are really helping energy usage; Amy is in favor of supporting EMHOP(Blackstone Valley Elder Mental Health Outreach Program) which helps to supplement Janet Hubener's efforts; Tri-County students from Franklin presented a program on fraud, the teacher received comments on the way out from a senior regarding the appearance of some of the students, teacher emailed Amy who emailed back that the program was very good and well received; Friends' Oktoberfest was very successful this year; Legends trip to Foxwoods was cancelled due to lack of interest.

Old Business

Food Pantry Update—Scout Drive was very successful, monetary donations still coming in, flier insert in Crier well worth the money, bad weather delayed the food donations which trickled in all week long.

MCOA Conference—Oct 24-26, 2018—Amy, Laura and Janet wrote summaries of workshops attended, Kevin and Earl made verbal comments, all felt well worth attending. Amy informed us about a year long pilot program for MCOA Certification for Directors, 34 MA Directors responded affirmatively to participating, participation will eventually lead to accreditation, she will need a letter of support from us. Brenda made a motion to this effect. Earl seconded. All approved.

Wellness Fair Update—Nov 2,2018—attendance was very low, Amy would prefer to hold off on next year, some sub-committee members aren't ready to cancel just yet so they plan to meet after today's meeting to discuss.

Senior Center Tours/Architect & Engineering Study Update—RFP's were sent to six architectural firms, an additional 31 firms responded, 10 separate firms attended the walk through of our center. RFP submissions are due Nov 26, 2018. The sub-committee will meet to review the

submissions on Nov 28. The \$50,000 state grant is ready for us to use. Next senior center tour: Medway Senior Center (a small center remodel) on Fri Nov 30, time TBD.

Veterans' Breakfast Update—Nov 9, 2018—nice event, Minstrels patriotic salute was enjoyed, discussion took place on keeping pancakes hot before serving.

Holiday Dinner Planning—Dec 5, 2018—everyone agreed to do same tasks as last year arriving between 10 and 10:30 am.

New Business

FY20 Budget—Amy will increase postage line, supplies line, newsletter expenses, travel and training and request increasing Laura to 32 hours. There is \$1500 remaining in state formula grant which must be used by June 30, 2019. Amy increased Volunteer Appreciation budget and is looking at some extra programs or covering some things the Friends have been paying for.

Holiday Schedule—Center closed Monday Christmas Eve and Monday New Year's Eve. Laura has Christmas week off. Amy will be off all week if she can get phone coverage.

Trip Sub-Committee—will be meeting in near future to plan future trips.

Open Forum—nothing brought up

Meeting adjourned 12:05 pm.

Respectfully submitted,

Ann Vandersluis

Secretary