

## COA Meeting Notes

March 9, 2016

Kevin called the meeting to order at 10:35 am. Members present: Kevin Rudden, Carol Kotros, Mary Ann Hopkins, Peg Nogueira, Ann Vandersluis and Director, Amy Wilson-Kent. Absent: Earl Pearlman. Bob Carlson arrived at 11:05 am. Friends' members present: Sue Carlson and Dick Skinner.

The Secretary, Treasurer and Director's reports were all unanimously approved. During discussion of the Director's report, Kevin asked Amy if emergency management coverage was straightened out. During a recent storm electricity outage, Mark Bucchino was out on Worker's Comp and no one was covering for him. Amy said she brought to the attention of BOS and Kim Neuman.

Sue Carlson said the Friends will purchase a new printer for the computer lab upstairs. The current printer is very old and not worth repairing. Kevin brought to Sue's attention the need for new windows at the center and asked if someone from the Friends could approach Royal Thermal View of Mendon seeking a discount or possible donation. Dick Skinner said the kitchen needs a more powerful air conditioner. Other needs are another water spigot out back and two outdoor electric outlets. He will ask Friends to approve as long as COA is in favor. There were no objections.

### Old Business

Food Pantry Update—the pantry is well stocked and operating smoothly. Amy became aware through the school department of a Mendon family in need and discussed with Carol, who will provide food gift certificates to the school nurse for the family.

Senior Tax Abatement Program—a husband and wife team have joined the program and are currently training to film BOS meetings. Amy contacted the school department for possible needs. There is one senior currently working at the school through the program. Amy still doesn't have a definitive answer re: allowing food pantry volunteers and fuel assistance application takers to take part in the program. She will follow up with BOS.

Policy Review—Dick Skinner and Sue Carlson presented a revised travel policy for our review. It was suggested we add wording to item #2 as follows: and shall appoint a minimum of one or two trip leaders per trip. Carol made a motion to accept the amended Mendon Senior Center Recreational Travel Trips policy with the additional wording under item #2. Peg seconded. Unanimously approved.

Volunteer Appreciation—scheduled for May 4 with a theme volunteers are “the heart of the senior center”. The favor will be a small heart shaped box of chocolates. Amy contacted the Little White Market in Hopedale for catering and received an estimate of \$5.00/person for soup, salad and sandwich

combo. The balance due for the entertainment after the Cultural Council donation will be covered under Friends' \$1000 entertainment allowance.

#### Open Forum

Mary Ann suggested the COA theme basket for this year's Oktoberfest be an assortment of 350<sup>th</sup> anniversary items. Everyone thought this was a good idea.

"Fly the Flag" program has been sponsored by Tom Sawyer the past few years. Carol made a motion that the COA sponsor the program this year using \$150 from the gift account. Peg seconded. All approved.

Dave Clinkman, pianist for the Mendon Mintrels, brought to our attention that the dowel connected to the left foot pedal (soft pedal) is broken making it impossible to soften the sound when needed. Amy will contact Jay Byer, who tunes the piano, for an estimate.

Meeting adjourned at 11:50am.

Respectfully submitted,

Ann Vandersluis

Secretary