

COA Meeting Notes

March 14, 2018

Kevin called the meeting to order at 10:10 am. Members present: Kevin Rudden, Earl Pearlman, Carol Kotros, Peg Nogueira, Mary Ann Hopkins, Brenda Rienzo, Ann Vandersluis and Director, Amy Wilson-Kent. Also present: Friends' member Dick Skinner.

Kevin began the meeting with New Business item "A/C units" so that Dick could make his presentation and not have to stay through the entire meeting. Dick passed out paperwork which recommends a 10,000 BTU air conditioner for our size kitchen. He explained it could be raised up 1 ½ inches to clear the spigot. The Friends are willing to pay for this. Since there were still questions about size and power, Kevin will go to Bellingham Electric with Dick's recommendations to make sure of the correct size air conditioner for our kitchen.

The Secretary and Treasurer's reports were unanimously approved. Amy mentioned that the bank will no longer accept memorial donation checks made out to Mendon Senior Center or Food Pantry. They should be made out to Town of Mendon.

Amy gave a verbal Director's report. The center has been used as a Red Cross warming shelter twice this winter. She will have a paragraph in next month's newsletter informing seniors of our availability for warming/cooling during power failures. The defibrillator AD pads have expired and Amy informed Emergency Management. There is an account to cover the cost. Some shingles have blown off the roof during recent storms. Mike's Construction will look into repairing the roof. Our eldest senior resident, Grace Lovely, has passed away. Georgia Dean is next in line. Amy will contact her about the "cane". The "Fly the Flag" program is coming up. Amy needs W-9 form from Salvation Army, but has not been successful in obtaining one, so Tom Sawyer will pay for it and we will reimburse him \$150 from the gift account. Carol made a motion to this effect. Peg seconded. All approved. The new condolence cards have been received. We had approved

covering these from the gift account last month. In regard to the newsletter, the folded version has to go to Shrewsbury for sorting but is causing delivery delays. If we keep it flat, it can be mailed from Mendon but mailing costs \$140 more. Carol made a motion to take the remaining balance of \$560 for this fiscal year from the gift account. Earl seconded. All approved. Finally, Mark Buccino wants new shelving in the garage for storing the new Red Cross supplies and will take care of this.

Kevin reported briefly on the Friends' meeting. Book Fair April 6,7,8; Progressive Yard Sale June 9 and Casco Bay trip June 13.

Old Business

Windows—installation rescheduled due to weather. New date Friday April 13 with job completion on Patriot's Day, Monday April 16. Kevin said there will be a balance left over and we will have to go back to the town for the fall town meeting to make an amendment to use this money to replace the upstairs windows.

Food Pantry—they received a donated desk. Things are going along fine. In regard to the YMCA \$500 grant through Stop & Shop, Vivian needs our approval to solicit gift cards from Trader Joes and Whole Foods to be used to purchase items for a special diet shelf. Earl made a motion to allow Vivian to go ahead and start the project to be evaluated further as time goes on. Peg seconded. All approved.

Wellness Fair—next sub-committee meeting Wednesday, March 28 at 11:00am

Driver Training—Kevin contacted the operations manager at MetroWest Regional Transit Authority in Framingham. They contract with a firm that does 6-7 hour one day training for van drivers. She will get back to Kevin with a price.

Board Vacancy—Brenda Rienzo was approved by BOS and has been sworn in. She has completed the on-line ethics training.

Dementia Friendly—Earl and Kevin attended a meeting at Northboro Senior Center. It was interesting but beyond our scope.

Volunteer Appreciation—May 2, 2018. Amy passed out pictures of two pins with the world theme. We decided on “Together We Make A World Of Difference”.

New Business

Senior Center Tours—Kevin would like us to use the van on one or two Fridays a month to tour other senior centers to get ideas on what to incorporate into our new addition. Amy will set these up and let us know well in advance.

Van Update—new tires are needed, will be ordered and paid for out of the van account. Amy is waiting for an estimate for van repairs.

Open Forum

Kevin wanted us to know that FinCom is meeting with him and Amy tonight at 8:45 to go over our submitted FY-19 budget. We are all invited to attend.

Meeting adjourned 11:55 am.

Respectfully submitted,

Ann Vandersluis

Secretary