

COA Meeting Notes

July 12, 2017

Kevin called the meeting to order at 10:00am. Members present: Kevin Rudden, Earl Pearlman, Peg Nogueira, Mary Ann Hopkins, Ann Vandersluis and Director, Amy Wilson Kent. Absent: Carol Kotros. Friends' members present: Sue Carlson and Diana Carter.

The Secretary and Treasurer's reports were unanimously approved. During review of the Treasurer's report, Amy suggested an article in The Crier to promote charitable donations to the food pantry from employees of companies that do matching funds, such as, Give Liberty which has been donating in this fashion. Amy gave a brief Director's report stating she has been very busy working on the July/August newsletter. Sue Carlson said the Friends have not met this summer but they do have a December trip planned to Newport Playhouse.

Old Business

Food Pantry—going well, considerable stock remaining after this month's distribution.

FY17 Budget—we used 99.93% of our budget, returning \$66.30 to the town.

Senior Tax Abatement—new members will be joining. The program used all \$15,000 this year. FinCom has approved \$20,000 for next fiscal year.

Summer Programs—senior cookout next Thursday, July 20. Sue Carlson volunteered to pick up food at Shaw's Meats, committee will set up on Wednesday. Senior Tea scheduled for July 30, Amy working on getting volunteers to pour and serve.

Health Fair—information letters will be mailed very soon.

Newsletter—ready to go to print next Monday.

New Hire—deadline to apply Friday, July 14. Several good candidates so far. Interviews July 26 with Town Admin, HR and Amy.

New Windows—we sent RFP to three leading vendors. Royal Thermal View responded with their original quote of \$6950. Peg made a motion to award the contract to RTV, Earl seconded, all approved.

Senior of Year—Sunday, September 17, 2017, 11:30am. Amy will coordinate with Lion's Club sponsor.

COA Comments on BVT Layout—Kevin noted they missed a couple of things we asked for and since placement of the addition will be determined by the location of the well, Kevin will meet with outside consultant from White Water to measure it out. Amy said she liked the suggestion of converting the upstairs to conference and office space once the addition is complete.

New Business

Veterans' Breakfast—we decided on Wednesday, November 8, 2017. We will need to reschedule the monthly COA meeting. Police and Fire departments will sponsor the event supplemented by the Friends.

Senior Census—population 6209 with 1381 seniors age 60 and up comprising 22%. This is 70 more seniors than last year. Kevin suggested the new admin assistance could send a letter once a year to seniors turning age 65 informing them of senior center services and volunteer opportunities.

Open Forum

Kevin reminded the COA and Friends they need to apply to participate in the 350th parade on September 24, 2017.

Meeting adjourned 11:20 am.

Respectfully submitted,

Ann Vandersluis

Secretary

