

COA Meeting Notes
January 8, 2014

Earl called the meeting to order at 9:10 am. Members present: Mary Ann Hopkins, Carol Kotros, Earl Pearlman and Kevin Rudden. Jim Negri arrived at 9:15 a.m. and took over as chairman. Bob Carlson arrived at 10:50 a.m. Ann Vandersluis was absent. Also present: Director Amy Wilson-Kent and Beverly Hart (who is interested in the Outreach Coordinator position).

The Secretary's, Treasurer's and Director's reports all were approved unanimously. Amy gave the Friends' report: (1) They are meeting next week (January 13) to install new officers, including Sue Carlson as President. (2) The Friends paid for the annual maintenance contract for the copier/printer in Amy's office. (3) The Friends have approved spending up to \$150.00 to replace the microwave oven in Senior Center kitchen.

Old Business

Food Pantry Update: Carol said \$200 in gift cards was donated to the family of a boy suffering from leukemia.

New Year's Eve Dinner/Event: Amy said there was a good turnout. Karen Wheat, former owner of The Finest Gourmet, cooked the main meal and has offered to help us with future meals.

Senior Center Expansion: Earl, Jim and Kevin volunteered to serve on a subcommittee to look at how to expand the Senior Center. Kevin explained that the Community Preservation Committee is looking to buy the Paddock property next to the center and will be walking the property at 10 a.m. on Saturday, January 18. Kevin will send an e-mail to COC Chair Anne Mazar to let her know that Amy, Jim and Kevin will participate in the walk. Jim suggested that we need at least five acres of the Paddock property for future expansion.

New Business

2014 Calendar of Events: Amy reviewed the list of proposed 2014 activities.

Senior/Veteran's Abatement Program: Amy said the program is still a "work in progress" and is not yet ready for people to apply. Possible uses for the Senior Center would be providing Amy with office support, helping in the Food Pantry, helping with fuel assistance applications and possibly painting the center's interior.

New Business

Director's Hours: Amy said the Board of Selectmen has not yet responded to the CoA's request to increase her hours from 35 to 40 each week.

Computer: Amy said she received a new \$1,129.99 proposal from Worldband to replace her office computer. Kevin volunteered to check local stores like Best Buy to see if it can be bought for less money. (The CoA in December authorized spending up to \$1,000 from the Gift Account to replace the computer.)

Outreach Coordinator: Amy introduced Beverly Hart, a retired teacher who was at Clough school, as being interested in the Outreach Coordinator's position. Mrs. Hart has volunteered in the Milford Senior Center. Amy needs to find out whether the job has to be advertised/posted.

Chair Lift Repairs: Amy said the chair lift to the upper back room has broken when the Zook family rented the Senior Center. Mr. Zook said he would pay for the repairs, and we have his \$75 deposit. The company that came charged \$25 for annual maintenance and \$75 to replace the broken switch. The CoA agreed unanimously to charge Mr. Zook his \$75 deposit and pay the remaining \$25 from the CoA budget.

Open Forum

There were no items covered under "Open Forum."

Meeting adjourned at 10:55 am.

Respectfully submitted,
Kevin Rudden