

## COA Meeting Notes

February 8, 2017

Kevin called the meeting to order at 10:05 am. Members present: Kevin Rudden, Earl Pearlman, Carol Kotros, Peg Nogueira, Mary Ann Hopkins, Ann Vandersluis and Director, Amy Wilson-Kent. Also present: Bob Gebelein and Friends' President, Sue Carlson.

The Secretary's report was unanimously approved with one minor correction. The Treasurer and Director's reports were also unanimously approved. Sue gave a brief Friends' report: two trips planned, Newport Playhouse, March 15 and NYC Ellis Island, June 17. The Book Fair is on March 31, April 1 and April 2. The Progressive Yard Sale will be on June 10, 2017.

### Old Business

Food Pantry—increasing clients and food pantry deliveries. Eldon Swanson is training for the Wednesday evening food distribution.

Senior Tax Abatement--so far the program has used over \$8000 for the first half fiscal year compared to last year's \$8000 for the entire fiscal year.

FY18 Budget—FinCom meeting next Wed, February 15. Kevin asked COA members to attend if possible. We are requesting \$18,000 for the senior center municipal clerk position. Under capital planning requests, we are asking for \$10,000 for new windows and \$20,000 for architectural study for senior center expansion.

Van Link to Milford Bus—Charlie Card rep will be here at 11am on a Tues or Thurs before lunch. Kevin will contact him for his availability.

Health Fair/Open House—next sub-committee meeting is on Feb 22 at 10am. The Fair will take place on Friday, November 3 from 2-8pm. There will be representation from VNA, SHINE, Police & Fire (CPR Demo), Elder Affairs (legal), Exercise, Town Hall Table and COA/Friends Table.

Award to Eldest Senior—took place on Jan 27, 2017. The cane was presented to Grace Lovely, DOB July 10, 1918. Amy, Kevin, Peg and Sue Carlson were present.

#### New Business

Volunteer Appreciation—May 3, 2017. Amy still has to meet with Nelly's catering of Milford.

Newsletter—Sue Carlson signed the contract with LPi for a five year commitment. Amy, Kevin and John Trainor met with LPi in order that ad solicitation could be coordinated since John is the principal ad seeker for the Progressive Yard Sale booklet. Beginning in June, we will have a 6 page newsletter with 10 annual issues. The first page will be all ads. The only cost to us is the postage.

#### Open Forum

Amy, Earl and Dave Clinkman went to see the free piano offered by the Becker family. The offer was declined because the sound wasn't suitable for our purposes.

Amy received an email from a BVT National Honor Society student who has a project to complete. She offered door signs for the various rooms in the senior center, but since we are so small that wouldn't be feasible. She also offered name tags for the various titles and groups at the center. The board thought this could be useful on many occasions. Amy will get back to this student.

Meeting adjourned 11:20 am.

Respectfully submitted,

Ann Vandersluis

Secretary