

COA Meeting Notes

February 14, 2018

Kevin called the meeting to order at 10:00 am. Members present: Kevin Rudden, Earl Pearlman, Carol Kotros, Mary Ann Hopkins, Peg Nogueira, Ann Vandersluis and Director, Amy Wilson-Kent. Also present: Brenda Rienzo, who is interested in filling the board vacancy.

The Secretary and Treasurer's reports were unanimously approved. Amy provided a verbal Director's report: \$500 YMCA grant received for food pantry, March 14 Brain Healthy Cooking For One, BVT tech classes underway, 6 week Alzheimer's and other dementias program for caregivers beginning April 26, she has put in a request that we hold COA board member training here, is waiting to hear, she informed us that her box of condolence cards is almost empty, so Peg made a motion to take money from the gift account for another box of cards; Mary Ann seconded; all approved.

Kevin gave a brief Friends' report: BVT dental hygiene students presented a program on dental health, June 13th day trip to Casco Bay ME, Sept 16-22 bus trip to Gatlinburg TN and Dec 4 impersonators Legends at Foxwoods in CT.

Old Business

Windows Update—Kevin will confirm first Friday in March installation date

Food Pantry Update—Mary Ann is working on an updated letter for pantry recipients. A draft copy was distributed for our review. Any comments or suggestions should be emailed to her.

Finance Committee Transfer—FinCom approved transfer of money from emergency account for our furnace repair. When asked if they want us to keep repairing the aging furnace, the chairman told Amy to submit a Capital Expense request for a new furnace. We already have obtained three estimates. We decided it would be more feasible for us to put a request on the ATM warrant so

Peg made a motion to this effect; Earl seconded; all approved. In addition, Carol made a motion to put article on the ATM warrant for \$20K for architectural study for senior center expansion.

Wellness Fair Update—will be on Friday, Nov 2, 2018 from 2-6 pm. The committee talked about expanding publicity for the event.

Driver Training—Kevin will call MetroWest Regional Transit Authority to see if they will offer training to our drivers.

Board Vacancy—Kevin will send letter to BOS and Town Clerk that we have a vacancy and a seriously interested party.

Dementia Friendly Update—Kevin and Earl will attend a program at Northboro Senior Center on Feb 16 and while there will take notice of their new building.

New Business

Volunteer Appreciation—will be on Wed May 2, 2018, theme is A World of Thanks, entertainment will be a short play about Mabel and Jerry getting married. We talked about a “make your own sandwich bar” accompanied by a couple of salads, chips, fruit and assorted cookies with coffee, water and assorted juices.

Newsletter Update—Amy explained newsletter has to be mailed flat from now on because when the newsletters went to Shrewsbury for sorting, our circle stickers clogged up their machine.

Meeting adjourned at 11:25 am.

Respectfully submitted,

Ann Vandersluis

Secretary