

## COA Meeting Notes

February 13, 2019

Kevin called the meeting to order at 10:05 am. Members present: Kevin Rudden, Earl Pearlman, Brenda Rienzo, Peg Nogueira, Ann Vandersluis and Director, Amy Wilson-Kent. Also present: Friends members Diana Carter, Pat Vandenberg and Allan Kent. COA members absent: Carol Kotros and Mary Ann Hopkins.

The Secretary and Treasurer's reports were unanimously approved. Amy gave a verbal Director's report: upcoming legal program with Stephanie Fattman on March 28 at 2pm, possible date for CPR retraining April 10, 2019, currently eighty out of town newsletters are mailed but with rising postal rates, those recipients will be advised to view online from now on, the Annual Report with statistics is due shortly to Town Admin and after review it was the consensus of the board to submit it, Amy asked Kevin to show us a mini LED overhead projector costing \$99 which can be used for power point presentations. Peg made a motion to purchase the device and pay for it from the gift account. Brenda seconded. All approved.

Pat Vandenberg gave the Friends' report: Myrtle Beach trip rescheduled to September 22-28, 2019, Lighthouse trip in June or July, May trip to Sturbridge to hear swing music, Progressive Yard Sale on June 8<sup>th</sup>, Oktoberfest October 26-28<sup>th</sup>, St Patrick's Dinner March 16 at Senior Center sponsored by Faith in Christ Church, formerly First Baptist Church.

### Old Business

Food Pantry—Janet Hubener reported that the new card client number system went very smoothly allowing the master list to be kept private.

Architectural Study Update—committee selected Catlin & Petrovick of Keene NH. Once Town Council approves the contract, it will go to BOS for approval and signatures. Kevin proposed that we create a YouTube presentation explaining all the reasons a new addition is needed. The program could also be shown as a Power Point presentation to school committee, PTO, BOS, FinCom, etc.

FY20 Budget—Amy and Kevin to meet with FinCom tonight.

Trip Sub-Committee—see Friends' notes above.

Mission Statement—we revisited our mission statement in relation to Amy's Director's recertification. We came up with ideas and will vote next month when all members present.

Conflict of Interest Training & Acknowledgement—due April 5, 2019 to Town Clerk.

New Business

Substitute Van Drivers—Amy is currently recruiting applicants for back-up van drivers and would like to hire two after they interview with HR.

Volunteer Appreciation—May 1, 2019. This year's theme is come and relax at our Island Vacation after all your hard work. Entertainer Roger Ticknell will do a program called Island Vacation. We will coordinate decorations and food around this theme as well.

Mendon Senior Center Vision Statement—Kevin and Amy both suggested keeping it simple and direct: "Making A Difference In The Lives Of Others". Everyone thought that sounded very good.

Open Forum

Brenda Rienzo will chair the Book Fair which will take place on April 5, 6 and 7.

Meeting adjourned 11:40am.

Respectfully submitted.

Ann Vandersluis

Secretary