

COA Meeting Notes

December 14, 2016

Kevin called the meeting to order at 10:40 am. Members present: Kevin Rudden, Earl Pearlman, Carol Kotros, Mary Ann Hopkins, Peg Nogueira, Ann Vandersluis and Director, Amy Wilson-Kent. Friends members present: Sue Carlson and Dick Skinner.

The Secretary and Treasurer's reports were unanimously approved. Amy gave a verbal director's report. She reported much time has been spent on emergency fuel assistance, gathering information on needy families for holiday giving, training tax abatement workers and lending guidance to the outreach worker. She distributed an Event Statistics report covering 1/1/16 to 11/30/16 which shows counts are down slightly from last year. However, some attendees neglected to swipe in.

Sue Carlson gave the Friends' report. On December 15 there will be dinner at Ashland Ale House followed by a visit to Fatima Shrine. On Dec 21 Tom's diner tours will travel to Patriot's Diner. On Jan 25, 2017 the dine out group will go to Stillwater Tavern in Lincoln RI. There is no major trip planned, but there was some interest in a 9/11 tour to NYC. For the 350th parade Tom suggested the Friends sponsor the trolley and have seniors ride on it in lieu of a float. The idea was well received. The Friends have received two more fuel assistance donations of \$100 and \$500. They voted to use the \$315 from the DQ fund raiser for fuel assistance as well.

Old Business

Food Pantry Update—shelves are very full-have received many donations from various groups. Pantry has been very busy. Fresh veggies from Jen Callahan and Boston Food Bank were received.

Senior Tax Abatement—presently 20 active members. Have requested \$20,000 in FY18 budget.

Holiday Dinner—great feedback received—we will keep the format the same for next year.

FY18 Budget Update—Amy will meet with Town Administrator on Dec 15. Only a couple major changes: \$1000 for training and conferences and included in the salary line item is a senior center municipal clerk position for 18 hrs/week.

Van Link to Milford Bus—it's too late for a trial run for Dec. Board thought best to wait until spring to try this for shopping trips to various Milford businesses. If it's successful, it will free up the senior van for more medical appointments.

Exterior/Interior Railings—Kevin Gay showed up during our meeting and gave us an estimate of \$450 for outside and \$375 for inside. The Friends have already agreed to fund this project.

MCOA Assistive Listening Grant—still waiting to hear if we will get the grant. The Meroli family is in favor of using donations in Lou's memory for this purpose.

New Business

Amy's Evaluation—Amy has already signed her evaluation and it was approved by the town administrator. Earl and Carol said they did not see the evaluation that Kevin sent to their town email. We deferred

voting to approve the evaluation until next month. Kevin will resend the evaluation to everyone.

Health Fair/Open House—we decided on Friday March 24, 2017 during the day. Peg and Earl volunteered to be on a sub-committee to help Amy plan.

Open Forum—no one had anything.

Meeting adjourned 12:15 pm.

Respectfully submitted,

Ann Vandersluis

Secretary