

## COA Meeting Notes

April 8, 2015

Kevin called the meeting to order at 10:35 am. Members present: Kevin Rudden, Earl Pearlman, Carol Kotros, Mary Ann Hopkins, Ann Vandersluis and Director, Amy Wilson Kent. Also present: Peg Nogueira, Dick Skinner and Bob Gebelein, who was covering the phone for Amy. Bob and Sue Carlson arrived at 11:00 am.

The Secretary, Treasurer and Director's reports were all unanimously approved. During discussion of the Expense Control Report, Amy brought to our attention that the van budget item is underspent due to lower gas prices. Amy suggested that we could use some of this to fund the \$1200 My Senior Center annual bill which the Friends have paid the past two years. This is permissible as long as money is in the budget to cover it. She will pay it under the contract services budget item. All board members approved.

There was no Friends' report since they are not meeting until next Monday.

Peg Nogueira had to leave for an appointment, so Kevin called on her next to speak about the Senior Pen Pal program. She told us how favorably this program is received by both the seniors and fourth graders. This year the program ending pizza party will be held at the senior center on Friday, May 29.

### Old Business

Food Pantry—the April 6 distribution serviced 22 clients. There were 7 home deliveries. Two clients are scheduled for tonight.

Staffing/Budget—10 additional hours have been built into our budget's salary line item for the Outreach worker. It only has to pass at ATM on Friday, May 1.

Building Repairs—ground fault circuits were installed in the kitchen, light switches were installed in the basement, the handicap door was installed and wired and Highway Dept will repair slight damage to garage door caused by plowing. We approved Dick Skinner repairing the air conditioner bracket on the front window.

Volunteer Appreciation—preparations are all set for April 15.

Senior Tax Abatement Program—we will still wait to see what happens at ATM before deciding whether or not to take on this program.

### New Business

CPR Training—Wednesday, May 13, 1-3pm.

Senior of the Year—we will start advertising now and will use the same form that was developed last year.

Summer Programs—we set the date for the Senior Cookout for Thursday, July 16. The Senior Tea will be on Sunday, August 2. Amy will be on vacation for 2 weeks beginning Monday August 10. There will be no August COA meeting.

Federal Transportation Grant—ends June 30 and is not renewable. We have used this grant for field trips and after hours medical appointments.

Open Forum

Amy reported the Grafton Job Corps is volunteering again this year on April 17 for yard clean up and mulching.

Meeting adjourned 12 noon.

Cc: Jim Negri

Respectfully submitted,

Ann Vandersluis

Secretary