

Draft Copy

COA Meeting Notes

December 9, 2020

Teleconference via the Town of Mendon conference call line 774-462-5991 code 1233#

Participants: Peg Nogueira, Diane Howell, Jenn Talamini, Ann Vandersluis and Director, Amy Wilson-Kent. Absent: Earl Pearlman and Carol Kotros. No Friends participated.

Amy took roll call and read aloud Governor Baker's meeting rules during Covid-19.

The Secretary and Treasurer's reports were informally accepted due to the lack of a quorum. Amy gave a brief Director's report: she has been busy with PR for newspapers and Cable TV for events and coordination with Senior Tax Abatement workers for mailings, food pantry, etc. She mentioned fuel assistance applications are winding down giving Janet time to devote to other Outreach duties. No current news from the Friends, election of officers in January 2021.

Old Business

Food Pantry—going along well, numerous donations of food and money. There is a Boy Scout who needs 4 hours who offered his services to the senior center. Amy would like to use him in the food pantry to check dates, sort food and stock shelves, if we have no objection. Those present agreed.

Thanksgiving Meals—Brothers of the Brush sponsored and coordinated with senior housing and Janet Hubener delivered to 9 other families. There were numerous favorable comments on the food. Due to the success of the Thanksgiving meals, the Tineo family has decided to sponsor Christmas meals for senior housing residents.

ABMI Cable Program—Jenn will be meeting with Tyler, it has been decided to handle one episode at a time starting with Seniors of the Year interviews. Amy coordinated the Senior Holiday program featuring Roger Ticknell sponsored by the Friends with ABMI.

Volunteer Appreciation—pending

Senior Center 30th Anniversary—pending

Staff Updates—Wayne still wants to be a van driver when the time comes. Amy has contacted Mark and is waiting to hear back from him. There has been a lot of positive feedback on Janet and the services she provides through Outreach. Regarding Admin Assistant position, HR gave

Amy nine applicants to review, she chose five who will be contacted by HR to see if they are still interested and to set up virtual interviews.

Holiday Meal—December 22--sponsored by the Ferruccis, very good response so far, 24 have registered, deadline is Dec 17. Amy contacted regular lunch attendees and emailed all Friends' members.

Architectural/Engineering Update—Peg, Earl and Amy met with Mike Petrovich a second time. Presently, the plan is to renovate kitchen and bathrooms, enlarge multipurpose room, enlarge office space, drop second story down to main level all in keeping with the original building. Mike will go back to the drawing board and they will meet again.

Reopening Considerations—still on hold. There is a Wellness Zoom class that takes place every week.

New Business

FY-21 Budget—Amy hasn't received a deadline for submission. She plans to ask the same as last year.

Friends' 2021 Requests—because the Friends were unable to conduct fund raising activities this year, Amy plans to ask for beautification and chair and rug cleaning expenses only.

Open Forum

Diane is coordinating holiday gift bags from the COA with Amy to give to the holiday meal recipients. Some items will include masks, hand sanitizer, tissues, chapstick, cocoa, candy, cookies, fruit, an ornament and \$1.00 scratch ticket.

Meeting adjourned 11:22 am. Next meeting January 13, 2021.

Respectfully submitted,

Ann Vandersluis

Secretary