

COA Meeting Notes  
December 8, 2021

Earl called the meeting to order at 10:10am. Members present: Earl Pearlman, Diane Howell, Ann Vandersluis and Director, Amy Wilson-Kent. Absent: Carol Kotros and Peg Nogueira.

The Secretary and Treasurer's reports were unanimously approved. Amy's Director's report will be interspersed throughout. She did mention that Janet has been very busy coordinating Covid booster shot appointments and doing SHINE and fuel assistance for Outreach clients.

Friends' Report: today's LaSalette trip was postponed until Wed Dec 15 due to weather concerns. Monday Dec 13 is their next meeting and Yankee Swap holiday party. Dottie Garceau will be installed as Vice President in January 2022.

#### Old Business

Food Pantry—all is going well; food donations are still coming in.

Program Updates—Mendon Minstrels rehearsals will be starting up again on Mon Jan 10, 2022; special singers' masks are in; Friends covered the cost. Scrabble will be starting on Tuesdays in January 2022 at 9:00am. Tri-Valley lunch schedule has been confusing with alternating Tues and Thurs so Amy would like to stick to one day a week starting on Thursdays in January 2022.

Recreational Trips—see note under Friends. Also, half price Nutcracker Ballet tickets in Bellingham combining a tribute to Georgia Deane.

Architect/Engineering Study—Select Board presentation rescheduled to January 12, 2022 at 6:30pm.

Staff Updates—Amy, along with HR and the Fire Chief, will be interviewing four individuals for Admin Assistant on December 9. Mark Rousseau has completed the driver training course for senior van drivers. Wayne will take the course early next year. Amy received an email from the Select Board that starting Jan 22 all meetings must be hybrid consisting of in-person and remote capability and take place in the town hall. Admin Assistants need to be trained in this remote capability on Dec 15 at 1pm. Also, they requested that we submit 1-3 items of general interest to the Select Board for a quarterly town newsletter.

Veterans Appreciation—went very well; there are two Vets remaining to pick up their gift card; Diane suggested mailing those to them.

Holiday Meals—Thanksgiving meals went well; Brothers delivered 24 meals. There is a waiting list for the Ferrucci Holiday Meal on Dec 15 which consists of chicken marsala, rice and green

beans along with something sweet for dessert. The COA and the Friends are including holiday gift bags.

#### New Business

Hybrid Meetings/Town Newsletter—see notes under staff updates.

Building Use—Scouts used the building Sat Dec 4 for an Eagle Scout Project; everything was left in good order.

FY23 Budget—Amy will submit same budget as last year; salaries could increase slightly due to cost of living; Amy will meet with Select Board/Finance Committee on March 2, 2022.

Friends' Budget Requests—we need to submit our funding requests for 2022; pending until our January meeting.

#### Open Forum

Cultural Grants—there is a singer/storyteller for young children who was postponed due to Covid and has to perform before 2021 ends in order to get paid; Amy has scheduled the program for Thurs Dec 16; a few children from a local day care will be present; Amy will send an email to seniors and Friends who might be interested in coming.

Amy and Janet worked with the Lions, Thimble Pleasures Quilting Guild, St Gabriels and individuals to provide Christmas gifts for seniors, families and under school age children.

Next meeting January 12, 2022. Meeting adjourned at 11:30am.

Respectfully submitted,  
Ann Vandersluis  
Secretary