



REQUEST FOR QUALIFICATIONS (RFQ)  
FOR DESIGNER SERVICES

TAFT PUBLIC LIBRARY / OLD RECTORY  
FEASIBILITY STUDY

APRIL 1, 2020



**BKA**

ARCHITECTS

## Table of Contents

---

### A Standard DSB Application Form

### B Similar Project Experience (3)

Sharon Town Hall Office & Fire Station Modernization and Adaptive ReUse Study  
Sharon Town Hall Offices  
MassDOT District 2 Building Addition

### C Narrative

Narrative demonstrating understanding of project  
Steps involved in executing study  
Ability of responder to start immediately

### Design Team

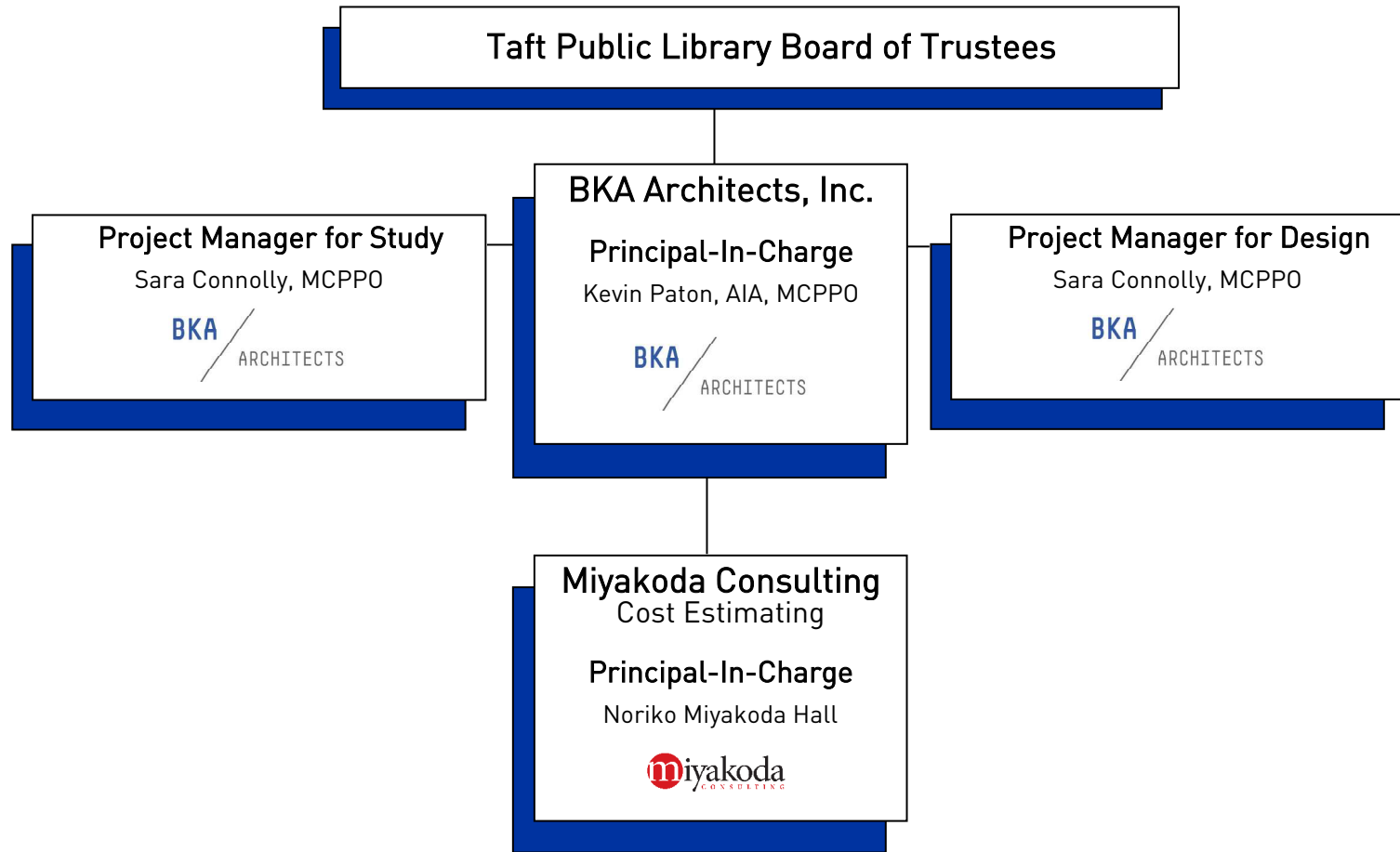
BKA Architects  
Miyakoda Consulting (Cost Estimating)





### D Appendices

Response Form  
Certificate of Non-Collusion  
Certificate of Tax Compliance (M.G.L. c. 62C, §49A)  
Conflict of Interest Certification (M.G.L. c. 268A)  
Certificate of Corporate Responder  
Certificate of Compliance with M.G.L. c. 151B  
Certificate of Compliance with applicable EEO/AA/SDO provisions  
Certificate of Non-Debarment  
Designer Selection Board Application Form




6. List **ONLY** Those Prime And Sub-Consultant Personnel Specifically Requested In The Advertisement. This Information Should Be Presented Below In The Form Of An Organizational Chart. Include Name Of Firm And Name Of The One Person In Charge Of The Discipline, With Mass. Registration Number, As Well As MBE/WBE Status, If Applicable:



7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers</u> . Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: <b>Kevin L. Paton, AIA, Principal, MCPPO Certified</b>	a. Name and Title Within Firm: <b>Sara L. Connolly, Associate, MCPPO Certified</b>
b. Project Assignment: <b>Principal-in-Charge</b>	b. Project Assignment: <b>Project Manager for Study and Design</b>
c. Name and Address Of Office In Which Individual Identified In 7a Resides: <b>BKA Architects, Inc.</b> <b>142 Crescent Street</b> <b>Brockton, MA 02302</b>   <div style="display: inline-block; vertical-align: middle;">       MBE <input type="checkbox"/>        WBE <input type="checkbox"/>        SDVOBE <input type="checkbox"/>        VBE <input type="checkbox"/> </div>	c. Name and Address Of Office In Which Individual Identified In 7a Resides: <b>BKA Architects, Inc.</b> <b>142 Crescent Street</b> <b>Brockton, MA 02302</b>   <div style="display: inline-block; vertical-align: middle;">       MBE <input type="checkbox"/>        WBE <input type="checkbox"/>        SDVOBE <input type="checkbox"/>        VBE <input type="checkbox"/> </div>
d. Years Experience: With This Firm: <u>  24  </u> With Other Firms: <u>  0  </u>	d. Years Experience: With This Firm: <u>  13  </u> With Other Firms: <u>  2  </u>
e. Education: Degree(s) /Year/Specialization <b>Bachelor of Architecture / 1995 / Wentworth Institute of Technology</b>	e. Education: Degree(s) /Year/Specialization <b>Bachelor of Science w/ Concentration in Architecture / 2005 / Northeastern University</b> <b>Masters of Architecture / 2006 / Northeastern University</b>
f. Active Registration: Year First Registered/Discipline/Mass Registration Number <b>2014 / Architecture / Mass. Reg. # 50769</b>	f. Active Registration: Year First Registered/Discipline/Mass Registration Number
g. Current Work Assignments and Availability For This Project:  <b>Mr. Paton is one of three Principals-in-Charge and oversees a third of the projects the firm undertakes.</b>  <b>Mr. Paton is Currently working on the following projects:</b> <ul style="list-style-type: none"> <li>• Sharon Town Hall Building Construction Administration</li> <li>• Residential Building Design (99 Units) at Harvard Street, Allston, MA</li> </ul> <b>Mr. Paton will be available to work on and oversee the project resulting from this contract.</b> 	g. Current Work Assignments and Availability For This Project:  <b>Ms. Connolly is currently working on the following projects:</b> <ul style="list-style-type: none"> <li>• New England Harvest Cultivation and Dispensary</li> <li>• Summit Behavioral Health</li> <li>• Union Fresh Start</li> </ul> <b>Ms. Connolly will be available to work on the project resulting from this contract.</b> 

<p>h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):</p> <p><b>Mr. Paton has been involved with the following applicable projects:</b></p> <ul style="list-style-type: none"> <li>• Town of Sharon - Town Hall Design Study, Sharon, MA</li> <li>• New Town of Sharon – Town Hall Building, Sharon, MA</li> <li>• Sharon Civil Defense Building, Sharon, MA</li> <li>• Cape Cod Community College House Doctor Contract <ul style="list-style-type: none"> <li>• North Building - Nursing Lab Design</li> <li>• North and South Building HVAC Upgrades</li> </ul> </li> <li>• Town of Sharon - Town Hall Design Study, Sharon, MA</li> <li>• New Town of Sharon – Town Hall Building, Sharon, MA</li> <li>• UMass – Lowell Hawk’s Nest Dining Hall, Lowell, MA</li> <li>• Inmetal Industrial Building, Renovations, Sharon, MA</li> <li>• Dedham Savings Bank, Sharon, MA <ul style="list-style-type: none"> <li>• Existing Conditions Survey</li> <li>• Interior and Exterior Renovations</li> </ul> </li> <li>• Brockton ARC, Renovations, Brockton, MA</li> <li>• W. B. Mason Corporate Headquarters Renovation, Brockton, MA</li> <li>• W. B. Mason Distribution Center, Brockton, MA</li> </ul>	<p>h. Other Experience and Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):</p> <p><b>Ms. Connolly has been involved with the following applicable projects:</b></p> <ul style="list-style-type: none"> <li>• Town of Sharon - Town Hall Design Study, Sharon, MA</li> <li>• New Town of Sharon – Town Hall Building, Sharon, MA</li> <li>• Civil Defense Building, Sharon, MA</li> <li>• Cape Cod Community College House Doctor Contract <ul style="list-style-type: none"> <li>• North Building - Nursing Lab Design</li> <li>• North and South Building HVAC Upgrades</li> </ul> </li> <li>• UMass – Lowell Hawk’s Nest Dining Hall, Lowell, MA</li> <li>• Wellesley Housing Authority Roof Replacements, Wellesley, MA</li> <li>• Westport Housing Authority Accessibility Upgrades, Westport, MA</li> <li>• Whitman Housing Authority Roof Replacements, Whitman, MA</li> </ul>
---	---

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected	
a. Name And Title Within Firm: <b>Noriko Miyakoda Hall, Principal</b>	a. Name And Title Within Firm:
b. Project Assignment: <b>Cost Estimating, Value Engineering</b>	b. Project Assignment:
c. Name and Address Of Office In Which Individual Identified In 7a Resides:  <b>Miyakoda Consulting Inc.</b> <b>PO Box 47</b> <b>Raynham, MA 02767</b>  <div style="border: 1px dashed black; padding: 2px; display: inline-block;">       MBE <input checked="" type="checkbox"/>        WBE <input checked="" type="checkbox"/>        SDOV <input type="checkbox"/>        BE <input type="checkbox"/>        VBE <input type="checkbox"/> </div>	c. Name And Address Of Office In Which Individual Identified In 7a Resides:  MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDO <input type="checkbox"/> VBE <input type="checkbox"/> VBE <input type="checkbox"/>
d. Years Experience: With This Firm: <u>  4  </u> With Other Firms: <u>  25  </u>	d. Years Experience: With This Firm: _____ With Other Firms: _____
e. Education: Degree(s) /Year/Specialization <b>B.A. Colby College</b> <b>Certificate, Building and Construction Technology; Northeastern University</b>	e. Education: Degree(s) /Year/Specialization
f. Active Registration: Year First Registered/Discipline/Mass Registration Number <b>N/A</b>	f. Active Registration: Year First Registered/Discipline/Mass Registration Number:
g. Current Work Assignments And Availability For This Project: <b>Noriko is currently working on MassArt Tower Feasibility Study. She is available immediately to provide cost consulting services on this project. Commitment: 10%. Anticipated workload in 2019: 80%</b>	g. Current Work Assignments And Availability For This Project
h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): <ul style="list-style-type: none"> <li>• <b>Freetown Fire Station</b></li> <li>• <b>Harwich Fire Station</b></li> <li>• <b>Hyannis Fire Station</b></li> <li>• <b>Mendon Police Department</b></li> <li>• <b>Lakeville Police Department</b></li> <li>• <b>McCormack Building</b></li> <li>• <b>John Adams Courthouse</b></li> <li>• <b>Worcester Courthouse</b></li> <li>• <b>Fitchburg City Hall Renovation and Addition</b></li> <li>• <b>Cambridge City Hall Renovations</b></li> <li>• <b>State House Coal Bin Rehabilitation</b></li> <li>• <b>Taunton City Hall Renovation</b></li> <li>• <b>Boston Police Headquarters</b></li> <li>• <b>Quincy Police Station</b></li> </ul>	h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed , If Not Current Firm):

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs(Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was Responsible.
(X) <b>Sharon Town Offices &amp; Fire Station Modernization and Adaptive Reuse Study</b> Sharon, MA Kevin L. Paton, AIA, MCPPO Principal-in-Charge	<b>Feasibility Study and Architectural Design Services</b> See Below for Details	<b>Sharon Standing Building Committee</b> Mr. Gordon Gladstone, Chairman Community Center 219 Massapoag Avenue Sharon, MA 02067 781.820.1796	2019	9.5M	\$371 K  (Study Only)

The objective of the Town of Sharon feasibility study was to explore both renovation options and a new building. Each design solution was to be fully compliant with the Americans with Disabilities Act/MAAB, solve the existing issues for not only the employees of the Town offices, but access issues of the residents.

Each option included a review of building code requirements, assessment of accessibility, structural, site, mechanical, electrical, plumbing and other potential infrastructure issues. Additionally, current space needs and the impact of plans for the future expansion of personnel was considered.

BKA provided fully developed Schematic Designs including cost estimates for three options:

- Option 1. Provide a small addition to the existing town hall building that would make the building comply with the Massachusetts Accessibility Code (521 CMR). The existing vacant fire station would not be part of the scope for this option.
- Option 2. Provide a larger addition to the existing town hall building that would make the building comply with 521 CMR and provide additional office and storage space to meet the user's needs. Renovation of the existing building would also be included in the recommendation. The vacant fire station would be demolished as part of the scope for this option.
- Option 3. Demolish both the existing town hall and vacant fire station buildings and design a new building on the existing site to meet current and future town hall needs. The building will meet all current code requirements. The building was also be required to meet the stretch energy code which was adopted by the town in 2017.



Option 1



Option 2



Option 3



8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs(Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was Responsible.
(X) <b>Sharon Town Offices</b> Sharon, MA Kevin L. Paton, AIA, MCPPO Principal-in-Charge	<b>Architectural Design Services &amp; Construction Administration</b> See Below for Details	<b>Sharon Standing Building Committee</b> Mr. Gordon Gladstone, Chairman Community Center 219 Massapoag Avenue Sharon, MA 02067 781.820.1796	2019	Orig. Contract 9.8M Final Cost 9.7M Change Orders (-134K) CO Unforeseen Conditions 38k Owner Dir. Changes 27k	\$887 K

The final design for the Town of Sharon exceeded the goals with respect to energy efficiency and building performance within the proposed budget. Particular attention was paid to the building and site materials to allow ease of building maintenance. The interior layout provides a collaborative office environment that embraces the interaction of residents with staff while making employee safety a priority.

BKA carefully sited the new building to allow for phased construction that would minimize disruption of workflow and resident's access to the building. Operations at the existing Town Offices continued throughout the duration of construction. The Town moved into the new building over a 3-day holiday weekend and was fully operational for the next business day. The existing office building was demolished and the remainder of the site work, landscaping, and parking areas were completed.

BKA worked diligently with all team members by putting in place efficient communication channels to deliver a successful project to the client on-time and under budget.



8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project And Services (Include Reference To Relevant Experience)	c. Client's Name, Address And Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs(Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was Responsible.
(X) <b>MASS DOT District 2 Building Addition</b> Northampton, MA  Kevin Paton, AIA Principal-in-Charge	<b>Exterior and Interior Renovation of and Additions to a Municipal Building</b> See Below for Details	<b>MASS DOT District 2</b> Mr. Joseph Gadbois Dist. 2 Architectural Engineer 811 North King Street Northampton, MA 413.582.0510	<b>2016</b>	<b>\$8 M</b>	<b>\$800 K</b>

A public building project under M.G.L, Chapter 149, the Massachusetts Department of Transportation (MassDOT) District 2 Highway Division Building in Northampton, Massachusetts was in need of additional office and storage space for their staff and department vehicles. The existing building also required upgrades to meet existing codes and provide efficient mechanical and electrical systems.

As part of the multi-phase project, BKA designed two new additions to the building which included the creation of a second-floor office area with conference and training rooms over the current maintenance parts and storage area and the addition of a metal building for additional vehicular storage and storage for general storage and automobile parts. BKA converted most of the existing building's spaces to office spaces or much needed file storage spaces. The entire building was made accessible with the renovation of all toilet rooms, the reconstruction of the existing exterior stairs, the design of a new exterior ramp and the installation of a five-stop elevator. A sprinkler system was designed and installed throughout the building and non-compliant interior stairs were made compliant with the installation of new handrails and guard rails.



8b. List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement and They Must Be In The Format Provided.

Sub-Consultant Name: **Miyakoda Consulting Inc.**

a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Areas Of Experience Listed In DSB Advertisement)	c. Client's Name, Address and Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1) <b>Sharon Town Hall Offices</b> Sharon, MA  Principal-in-Charge: Noriko Hall	Cost estimating services for new Town Hall and/or Town Offices	BKA Architects Crescent St Brockton, MA  Kevin Patton (508) 583-5603	2019	\$13,000	\$15
(2) <b>Boston Police Headquarters</b> Boston, MA  Principal-in-Charge: Noriko Hall	Cost estimating services for construction of a new addition, renovation and/or new construction of the Boston Police Headquarters	Kaestle Boos Associates, Inc 325 Foxborough Blvd-Suite 100 Foxborough, MA  Michael McKeon (508) 549-9906	2020	\$85,000	\$10
(3) <b>Quincy Public Safety</b> Quincy, MA  Principal-in-Charge: Noriko Hall	Cost estimating services for the Reroof of an existing elementary school	Kaestle Boos Associates, Inc 325 Foxborough Blvd-Suite 100 Foxborough, MA  Todd Costa (508) 549-9906	2025	\$69,000	\$6
(4) <b>Raynham Public Safety</b> Rayham, MA  Principal-in-Charge: Noriko Miyakoda Hall	New construction of a public safety building & associated sitework.	CGA Project Management 187 Plymouth Ave Fall River, MA  Andy Digiammo (508) 644-8017	2024	Inquire within	\$13
(5) <b>Sharon Fire and Police Station</b> Sharon, MA  Principal-in-Charge: Noriko Hall	Cost estimating for construction of new connected fire and police station.	Kaestle Boos Associates, Inc 325 Foxborough Blvd-Suite 100 Foxborough, MA  Michael McKeon (508) 549-9906	2017	\$15,000	\$25

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.					
# of Total Projects		# of Active Projects:	Total Construction Cost (In Thousands) of Active Projects (excluding studies):		
Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C.*	Project Name, Location and Principal-In-Charge	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, Or Estimated If Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	St., Sch.	1. <b>Sharon Town Hall and Fire Station Feasibility Study</b> 90 South Main Street Sharon, Massachusetts 02067 Kevin L. Paton, AIA, MCPPO Certified	<b>Town of Sharon</b> Frederick E. Turkington, Jr. Town Administrator 781.784.1500 (1160)	<b>Not Applicable</b>	<b>October, 2017</b>
P	D.D., C.D., A.C.	2. <b>New Sharon Town Hall Offices</b> 90 South Main Street Sharon, Massachusetts 02067 Kevin L. Paton, AIA, MCPPO Certified	<b>Town of Sharon</b> Frederick E. Turkington, Jr. Town Administrator 781.784.1500 (1160)	<b>Est. \$13.5M</b>	<b>Winter, 2019 (N)</b>
P	C.D., A.C.	3. <b>Town of Sharon – Fire Station Building Demolition</b> 92 South Main Street Sharon, Massachusetts 02067 Kevin L. Paton, AIA, MCPPO Certified	<b>Daedalus Projects, Inc.</b> Joseph Sullivan Senior Project Manager 617.699.2989	<b>Est. \$400K</b>	<b>October, 2018</b>
P	ALL	4. <b>Cape Cod Community College (CCCC) North &amp; South Building HVAC Upgrades</b> (CCCC House Doctor Contract) 2240 Iyannough Road West Barnstable, Massachusetts 02668 Kevin L. Paton, AIA, MCPPO Certified	<b>CCCC</b> Mark H. Waldruff Administrative Assistant Facilities Management 508.362.2131 (4324)	<b>Est. \$2.0M</b>	<b>September, 2018 (R)</b>
P	St., Sch.	5. <b>Massachusetts Department Finance Agency (MDFA) 8-12 Stearns Square, Springfield, MA</b> (MDFA Statewide House Doctor Contract) 8-12 Stearns Square Springfield, Massachusetts 01103 Kevin L. Paton, AIA, MCPPO Certified	<b>MDFA</b> Gary Stuart Walker VP Real Estate Development 617.330.2080	<b>Not Applicable</b>	<b>Spring, 2018 (R)</b>
P	Sch., D.D., C.D., A.C.	6. <b>Arlington Housing Authority (AHA) New Fire Pump Room</b> (DHCD House Doctor Contract) 4 Winslow Street No. 1 Arlington, Massachusetts 02474 Kevin L. Paton, AIA, MCPPO Certified	<b>AHA</b> Bob Cronin Director of Maintenance Arlington Housing Authority 781.858.0050	<b>\$114 K</b>	<b>Spring, 2018 (R)</b>
P	Sch., D.D., C.D., A.C.	7. <b>UMass – Lowell – Hawk’s Nest Renovation</b> (UMass – Lowell House Doctor Contract) University Suites Building 327 Aikens Street Lowell, Massachusetts 01854 Keith T. Bettencourt, AIA & Kevin L. Paton, AIA, MCPPO Certified	<b>UMass Lowell</b> Roger Hall Project Manager 978.934.4152	<b>\$1.1 M</b>	<b>January, 2018 (R)</b>

P	Sch., D.D., C.D., A.C.	8. <b>Westport Housing Authority (WHA) Accessible Unit Renovations and Upgrades</b> ( <i>DHCD House Doctor Contract</i> ) 666 State Road Westport, Massachusetts 02790 Kevin L. Paton, AIA, MCPPO Certified	DHA Lucia Casey Somerset Housing Authority 508.672.3348	\$338 K	January, 2018 (R)
P	Sch., D.D., C.D., A.C.	9. <b>Whitman Housing Authority (WHA) Roof Replacement</b> ( <i>DHCD House Doctor Contract</i> ) Stetson Terrace Whitman, Massachusetts 02382 Kevin L. Paton, AIA, MCPPO Certified	DHA Eileen Gibson Whitman Housing Authority 781.447.6363	\$200 K	November, 2017 (R)
P	Sch., D.D., C.D., A.C.	10. <b>Duxbury Housing Authority (DHA) Window Replacement</b> ( <i>DHCD House Doctor Contract</i> ) 59 Chestnut Street Duxbury, Massachusetts 02332 Kevin L. Paton, AIA, MCPPO Certified	DHA Chris Plourde Plymouth Housing Authority 508.746.2105 (232)	\$113 K	November, 2017 (R)
P	Sch., D.D., C.D., A.C.	11. <b>Brockton Housing Authority (BHA) Window Replacement</b> ( <i>DHCD House Doctor Contract</i> ) 45 Goddard Road Brockton, Massachusetts 02301 Kevin L. Paton, AIA, MCPPO Certified	BHA Chris Barry Director of Capital Improvements Brockton/Hanson Housing Authority 508.989.7144	\$36 K	October, 2017 (R)
P	ALL	12. <b>Cape Cod Community College (CCCC) Nursing Lab Renovations and Upgrades at the North Building</b> ( <i>CCCC House Doctor Contract</i> ) 2240 Iyannough Road West Barnstable, Massachusetts 02668 Kevin L. Paton, AIA, MCPPO Certified	CCCC Mark H. Waldruff Administrative Assistant Facilities Management 508.362.2131 (4324)	\$1.1 M	September, 2017 (R)
P	St.	13. <b>Massachusetts Department Finance Agency (MDFA) Belchertown State School Historical Survey/Submission</b> ( <i>MDFA Statewide House Doctor Contract</i> ) Belchertown, Massachusetts 01007 Kevin L. Paton, AIA, MCPPO Certified	MDFA Claire M. O'Neill VP, Planning and Development 508.363.2799 (134)	Not Applicable	August, 2017
P	Sch., D.D., C.D., A.C.	14. <b>Wellesley Housing Authority (WHA) Roof Replacements (Phase Two)</b> ( <i>DHCD House Doctor Contract</i> ) Washington Street Wellesley, Massachusetts 02482 Kevin L. Paton, AIA, MCPPO Certified	WHA Gary Kuphal Facilities and Maintenance Manager Needham/Wellesley Housing Authority 781.444.3011 (214)	\$53 K	August, 2017 (R)
P	Sch., D.D., C.D., A.C.	15. <b>Wellesley Housing Authority (WHA) Roof Replacements (Phase One)</b> ( <i>DHCD House Doctor Contract</i> ) Washington Street Wellesley, Massachusetts 02482 Kevin L. Paton, AIA, MCPPO Certified	WHA Gary Kuphal Facilities and Maintenance Manager Needham/Wellesley Housing Authority 781.444.3011 (214)	\$71 K	July, 2017 (R)

P	Sch., D.D., C.D., A.C.	16. <b>Brockton Housing Authority (BHA) Roof Replacements</b> ( <i>DHCD House Doctor Contract</i> ) 45 Goddard Road Brockton, Massachusetts 02301 Kevin L. Paton, AIA, MCPPO Certified	<b>BHA</b> Chris Barry Director of Capital Improvements Brockton/Hanson Housing Authority 508.989.7144	\$242 K	April, 2017 (R)
P	Sch., D.D., C.D., A.C.	17. <b>Uxbridge Housing Authority Exterior Door Replacements</b> ( <i>DHCD House Doctor Contract</i> ) Calumet Court Uxbridge, Massachusetts 01569 Kevin L. Paton, AIA, MCPPO Certified	<b>DHCD</b> David R. McClave Director Construction Management Unit 617.573.1165	\$150 K	March, 2017 (R)
P	ALL	18. <b>Massachusetts Department of Transportation (MassDOT) - District 2 Office Building, Northampton, MA</b> ( <i>MassDOT Statewide Facilities House Doctor Contract</i> ) 811 North King Street Northampton, MA 01060 David S. Seibert, AIA	<b>MassDOT – District 2</b> Mr. Joseph Gadbois 811 North King Street Northampton, MA 413.582.0510	\$ 8 M	Completed 2016 (R) (N)
P	Sch., D.D., C.D., A.C.	19. <b>Hanson Housing Authority (HHA) Stair Tread Replacement</b> ( <i>DHCD House Doctor Contract</i> ) Meetinghouse Lane Hanson, Massachusetts 02341 Kevin L. Paton, AIA, MCPPO Certified	<b>HHA</b> Chris Barry Director of Capital Improvements Brockton/Hanson Housing Authority 508.989.7144	\$40 K	April, 2016 (R)
P	C.D., A.C.	20. <b>New Door and Wall at the Student Center Building</b> ( <i>Massasoit Community College House Doctor Contract</i> ) 1 Massasoit Blvd. Brockton, MA 02302 Andrew S. Bedar, AIA	<b>Massasoit Community College</b> Richard Hadley - Dir. of Facilities One Massasoit Blvd Brockton, MA 508.588.9100 (1168)	\$9 K	March, 2016 (R)
P	ALL	21. <b>Academic Resource Center Renovations and Upgrades at the Student Center Building (Phase Three)</b> ( <i>Massasoit Community College House Doctor Contract</i> ) 1 Massasoit Blvd. Brockton, MA 02302 Andrew S. Bedar, AIA	<b>Massasoit Community College</b> Richard Hadley - Dir. of Facilities One Massasoit Blvd Brockton, MA 508.588.9100 (1168)	\$1.47 M	September, 2015 (R)
P	ALL	22. <b>Christos Restaurant Building Demolition Project</b> ( <i>Massasoit Community College House Doctor Contract</i> ) 1 Massasoit Blvd. Brockton, MA 02302 Andrew S. Bedar, AIA	<b>Massasoit Community College</b> Richard Hadley - Dir. of Facilities One Massasoit Blvd Brockton, MA 508.588.9100 (1168)	\$ 249 K	September, 2015 (R)
P	St., Sch.	23. <b>Massachusetts Environmental Police (ENV) Architectural Feasibility Study and Site Analysis Services</b> ( <i>ENV Statewide Facilities House Doctor Contract</i> ) Charles F. Colton Road Site Taunton, MA 02780 Kevin L. Paton, AIA, MCPPO Certified	<b>Massachusetts Env. Police</b> Mr. John W. Reardon II 251 Causeway Street, Suite 101 Boston, MA 02114 617.626.1667	Not Applicable	September, 2015

P	ALL	24. <b>Fire Alarm Replacement at the Canton Campus</b> ( <i>Massasoit Community College House Doctor Contract</i> ) 1 Massasoit Blvd. Brockton, MA 02302 Andrew S. Bedar, AIA	<b>Massasoit Community College</b> Richard Hadley - Dir. of Facilities One Massasoit Blvd Brockton, MA 508.588.9100 (1168)	\$ 284 K	June, 2015 (R)
P	ALL	25. <b>Soccer Field Replacement Project</b> ( <i>Massasoit Community College House Doctor Contract</i> ) 1 Massasoit Blvd. Brockton, MA 02302 Andrew S. Bedar, AIA	<b>Massasoit Community College</b> Richard Hadley - Dir. of Facilities One Massasoit Blvd Brockton, MA 508.588.9100 (1168)	\$ 270 K	January, 2015 (R)

\* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

10. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-Consultants For The Proposed Project. If Needed, Up To Three, Double-Sided 8 1/2" X 11" Supplementary Sheets Will Be Accepted. **APPLICANTS ARE ENCOURAGED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE APPLICATION EVALUATION - PROJECT EXPERIENCE REQUESTED IN THE ADVERTISEMENT.**



### Introducing BKA Architects

BKA Architects is an architecture and interior design firm with offices in Brockton and Boston, MA. Since its founding in 1974, BKA Architects has successfully completed many publicly funded projects and has knowledge of M.G.L. c. 149 and DCAMM's Designer Procedures Manual. BKA Architects has delivered exceptional design solutions to a broad range of Architectural typologies including:

- Feasibility, Code Compliance and Accessibility Studies
- Repairs and Rehabilitations to both historic and non-historic buildings.
- Renovations and Additions
- Exterior and Interior Renovations
- New Construction
- Adaptive Re-Use
- Prototype Development
- Prototype Site Adaptations for a variety of public and private clients.

Our Mission: "*Through architecture and design, we help organizations succeed by providing innovative solutions to the challenges of the built environment.*"

### Experience with Contracts for Study and Design for Architectural Projects, Renovations, Additions & Repairs

We have successfully worked with many clients to complete a variety of public and private architectural projects both large and small. It is important to know the following about BKA.

- There is consistent involvement of the Principal and Project Manager.
- Relationships are important to us.
- We have the ability to adjust staffing requirements as needed to maintain schedules.
- We design to the project budget.
- A Quality Assurance Plan for accuracy and completeness is in place.
- We are familiar with DCAMM procedures and processes.

Key to our project management approach is the importance that is placed on communication, coordination, flexibility and problem solving



In response to the Application Evaluation – Project Experience section of the Designer Selection Board Project Criteria, we offer the following overview of the design team’s experience and qualifications to each of the criteria.

## **1. Past Performance of the Respondent.**

BKA has provided architectural services to a wide range of building types. Client relationships are important to us. From the outset, sustained daily communication is central to a project’s successful realization. Gaining full user input throughout the program gathering, analysis and vetting process is the crucial first step. BKA applies a client’s vision and data into an architectural interpretation formed by expertise and creativity.

As projects mature through the design phases, communication increases as the project team grows on all fronts. User groups, consultants, agencies, and contractors are involved at various stages so open, frequent correspondence is the glue that keeps the project team on the same track.

Below are several examples of BKA’s ability to work with a diverse range of building types within the Public Sector:

### **Franklin Municipal Building, Franklin, MA**

- BKA worked closely with the Town of Franklin Building Committee to address their goal of combining the Town Hall offices with the School Administration offices into one facility. The Franklin Municipal Building required renovations as well as a small addition to provide the offices, meeting spaces, sensitive records storage and public common areas required by both users. The final design was successfully developed with substantial input from the Town Building Committee and the various departments involved.

### **Roof and Window Replacement at the Town of Walpole Town Hall, Walpole, MA**

- The Town of Walpole needed to improve the existing town hall building envelope. Their goal was to replace the existing windows and the existing roof. For the roof, the Director of Facilities asked BKA to design a metal roof for its longevity and durability. For the windows, BKA was asked to specify a window type to replace the existing deteriorating windows. Also, the design called for addressing the existing asbestos containing caulking.

### **MassDOT District 2 Building, Northampton, MA**

- BKA provided a design for renovating the existing spaces at the existing Northampton building. BKA assessed the needs of the administrative office and proposed a more efficient layout of the existing building as well as two additions to provide additional administrative space and vehicle storage space.
- BKA worked closely with MassDOT staff in Boston and Northampton, 120 miles from BKA’s office, to provide the design needed to address the much-needed administrative space at the Northampton Building.

### **Electrical Upgrades to the Massasoit Community College Brockton Campus, Brockton, MA**

- BKA and our electrical engineer worked closely with the Massasoit Community College’s administrative and facilities department and DCAMM to put together a design, construction drawings and a performance specification to bid the project to eligible electrical contractors.
- BKA and our electrical engineer then worked closely with the selected electrical contractor to complete the project on time and with no interruption of service during critical class times. Much of the work performed was done either overnight or on weekends.

**2. Knowledge of the Massachusetts State Building Code, regulations related to the Americans with Disabilities Act, and all other pertinent codes and regulations related to successful completion of the project.**

BKA Architects has extensive experience with creatively addressing complex accessibility and code-compliant deficiencies in existing facilities and sites for both private and public clients

The firm’s Principals and Project Managers have developed a familiarity and knowledge of both the Massachusetts State Building Code including Chapter 34 and 521 CMR Accessibility Code with respect to existing and new buildings and sites.

These assessments form an important part of each project that BKA undertakes. For ADA assessments of your project, the design team will draw on the expertise of Kevin Paton, AIA, Principal.

The following matrix represents projects that BKA has assessed and provided our clients with crucial information related to accessibility and code issues and provided variance services or design to resolve accessibility/code issues.

	Accessibility Deficiency	Code-Compliance Deficiency	Variance Sought
<b>Massasoit Community College Brockton &amp; Canton, Massachusetts</b>			
• Fine Arts Center Building Entrance Accessibility	✓	✓	
• Student Center Building Envelope Study / North Entrance Renovation	✓	✓	
• Exterior Door and Frame Replacement, Brockton Campus	✓	✓	
• Student Center Office Basement Build-out (Phases 1-3)	✓	✓	
• Conference Center Exterior Renovations		✓	
• Fire Alarm Upgrades at the Canton Campus	✓	✓	
• Brockton Campus Student Center Concrete Stair Repairs and Upgrades	✓		
<b>Stonehill College Easton, Massachusetts</b>			
• Phased Renovation of Duffy Academic Center	✓	✓	
• Campus-wide Residence Hall Bathroom Renovations (Phases 1-5)	✓	✓	
• Hemingway Theatre Renovation	✓		
• Holy Cross Center Accessible Stair and Ramp	✓	✓	
• 16,000 Square Foot Tent Structure	✓	✓	✓



**Arlington Catholic High School Courtyard Infill, Arlington, MA**

- Courtyard Infill (addition), New Gym. Entrance & Fitness Center Project and existing building renovations including two lifts for individuals with disabilities

	✓	✓	✓
--	---	---	---

**Striar YMCA Courtyard Infill, Stoughton, MA**

- Courtyard infill (Addition), new lockers & toilet rooms and renovations to the existing areas of the building

	✓	✓	✓
--	---	---	---

**Renovations and Additions to the Massachusetts Department of Transportation – District 2 Building, Northampton, Massachusetts**

- Phase I – New accessible ramp and accessible toilet rooms
- Phase 2 – Overall renovations to the existing building including stairs for accessibility purposes and new addition with new five stop elevator.

	✓	✓	✓
	✓	✓	✓



**Striar YMCA Courtyard Infill, Stoughton, Massachusetts**

- Courtyard Infill (addition), New Entrance & Fitness Center Project and existing building renovations

	✓	✓	✓
--	---	---	---

**3. Knowledge of the Commonwealth construction procurement laws, regulations, policies and procedures.**

BKA and our design team, through working on many publicly funded buildings, have knowledge of the Commonwealth construction procurement laws, regulations, policies and procedures.

Below are several examples of BKA’s work on publicly funded buildings:

**Sharon Town Hall Building, Sharon, MA**

**Franklin Municipal Building, Franklin, MA**

**Town of Walpole Town Hall, Walpole, MA**

**BAT Administration Building, Brockton, Massachusetts**

**Massasoit Community College house Doctor Contracts 1 and 2 Brockton & Canton, Massachusetts**

**Renovations and Additions to the MassDOT – District 2 Building, Northampton, Massachusetts**

**George S. Paine School, Brockton, MA**

#### 4. Familiarity with Green Building Incentives / LEED guidelines.

Many renovation projects undertaken by BKA and its consultants focus on improving the overall energy efficiency of a building and restoration of the building envelope. Other projects seek to incorporate a level of sustainable design that positions a client to pursue LEED certification for the project. The following list demonstrates our familiarity with both approaches.

##### Sharon Town Offices, Sharon, MA

- The Town of Sharon was looking for energy efficiency aspects of LEED and not the environmental impacts.
- Goals were to exceed energy requirements with respect to building envelope and MEP systems within allotted budget.
- BKA, Consultants and the Contractor worked diligently throughout the CM at Risk process to exceed the Town's expectation on energy performance within their allotted budget.

##### Massasoit Community College, Brockton & Canton, MA

- Electrical upgrades to improve efficiency of systems.
- Door & frame replacement to improve the performance of the building envelope
- Study to improve the energy efficiency of the Student Center's building envelope resulting in decision to replace the doors and windows of the North Entrance

##### George S. Paine School, Brockton, MA

- Replacement of all storefront windows.
- Removal of the existing ballasted roof and the design of a new EPDM roof and new roof access enclosure, Also, removal and rebuilding sections of the existing brick parapet.
- New elevator and accessible entrance.

##### Antioch New England University Feasibility Study & Master Plan, Keene, New Hampshire

- Report included recommendations for sustainable design alternatives.

##### Wellesley Toyota, Wellesley, MA

- Expand and renovate the interior and exterior of building one of the two-building dealership in order to implement Toyota's Image II program requirements. Upgrade exterior of the second building. **Received LEED Silver certification.**

##### Boston Scientific Corporation, Middleboro, MA

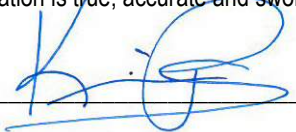
- Building infrastructure upgrades (HVAC, utility and communications systems) were made to improve user experience. Intelligent heating and cooling systems that operate based on information from sensors located throughout the building, sound dampening technologies to reduce noise pollution, efficient laboratory fume hoods, and low/no-flow devices to reduce water usage were implemented. Windows in each cubicle allow daylight to pass through all office areas. Light fixtures that mimic natural light and furniture with no volatile organic compound emissions was installed. Received LEED certification.

## In Closing

The design team that BKA Architects has assembled brings a high level of expertise to the municipal projects varying in type, size and complexity it works on. BKA has direct experience to guide all team members towards the project goals maintained within specific budgets and schedules. Our collaborative approach will form and define the project's creative spirit and functional goals for the Town.

BKA has the proven skill to manage projects with modernization and adaptive reuse of existing town or other municipal buildings as well as new construction. Where the goal is to meet energy or "green" requirements of the code or, if the client's goal is to obtain LEED certification, BKA and our design team have the ability to provide analysis and feedback that is vital to meeting the Town's goals.

We look forward to the opportunity to work with the Town.

11.	Professional Liability Insurance:							
	Name of Company	Aggregate Amount	Policy Number	Expiration Date				
	<b>Poole Professional Ltd.</b>	<b>\$5,000,000</b>	<b>DPR9945474</b>	<b>7/19/2020</b>				
12.	Have monies been paid by you, or on your behalf, as a result of Professional Liability Claims (in any jurisdiction) occurring within the last 5 years and in excess of \$50,000 per incident? Answer <b>YES</b> or <b>NO</b> . If YES, please include the name(s) of the Project(s) and Client(s), and an explanation (attach separate sheet if necessary). <b>No</b>							
13.	Name Of Sole Proprietor Or Names Of All Firm Partners and Officers:							
	Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
	a. David Seibert	President	7451	President, Treasurer	d.			
	b. Kevin Paton	Principal	50769	Director	e.			
	c. Keith Bettencourt	Principal	951180	Secretary	f.			
14.	If Corporation, Provide Names Of All Members Of The Board Of Directors:							
	Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
	a. David Seibert	President	7451	President, Treasurer	d.			
	b. Kevin Paton	Principal	50769	Director	e.			
	c. Keith Bettencourt	Principal	951180	Secretary	f.			f.
15.	Names Of All Owners (Stocks Or Other Ownership):							
	Name And Title	% Ownership	MA. Reg.#	Status/Discipline	Name And Title	% Ownership	MA. Reg.#	Status/Discipline
	a. David Seibert, President	46.30	7451	Architect	d.			
	b. Kevin Paton, Principal	26.85	50769	Architect	e.			
	c. Keith Bettencourt, Principal	26.85	951180	Architect	f.			
16.	I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. I further certify that this firm is a "Designer", as that term is defined in Chapter 7C, Section 44 of the General Laws, or that the services required are limited to construction management or the preparation of master plans, studies, surveys, soil tests, cost estimates or programs. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.							
	Submitted by (Signature)				Printed Name and Title	Kevin Paton, AIA, Principal		Date 4/1/2020

**The following forms MUST be attached to only ONE (ORIGINAL Copy) application: 1. SDO Certification required for MBE/WBE Firms; 2. Sub-Consultant Acknowledgment.**

<b>DSB S-CA</b>	<b>Commonwealth of Massachusetts Designer Selection Board SUB-CONSULTANT ACKNOWLEDGMENT</b>
---------------------	---

**Project:** TAFT PUBLIC LIBRARY / OLD RECTORY - Town of Mendon

**Applicant Designer:** BKA Architects, Inc.

**Sub-consultant:** Miyakoda Consulting, Inc.

**SUB-CONSULTANT ACKNOWLEDGMENT**

The sub-consultant named above hereby certifies that it has been notified by the Applicant Designer that it has been nominated to perform work on the Applicant Designer's team for the above Project, which is under consideration at the Designer Selection Board.



\_\_\_\_\_  
**Signature of Sub-Consultant Duly Authorized Representative**

Noriko Miyakoda Hall, Principal

\_\_\_\_\_  
**Print Name and Title**

4/1/2020

Date \_\_\_\_\_

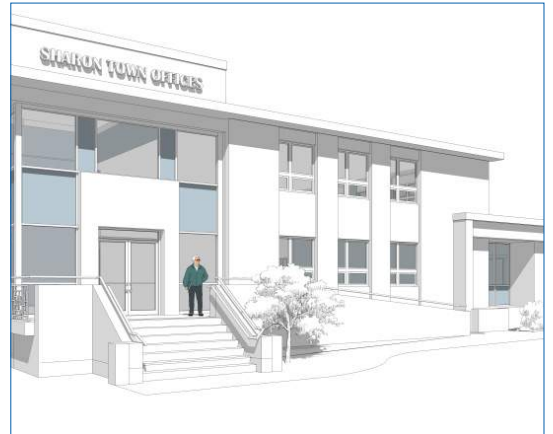
**It is a requirement that all applicants supply this document signed, attached to the Original application, for each of the listed sub-consultants stating that they are aware and agree to being nominated by said applicant designer. Electronic signatures are accepted.**

## B Similar Project Experience

---

### Town Hall Offices & Fire Station Modernization and Adaptive ReUse Study

Feasibility Study  
Sharon, MA  
Town of Sharon  
Multiple options explored with varying SF area  
Team Members: Kevin Paton, Sara Connolly



### Sharon Town Hall Offices

New Town Hall Building  
Sharon, MA  
Town of Sharon  
17,000 SF  
Team Members: Kevin Paton, Sara Connolly



### MassDOT District 2 Building Addition

Facade & Interior Renovation  
Northampton, MA  
Mass Department of Transportation  
28,000 SF  
Team Members: Kevin Paton, Sara Connolly





# B

## Similar Project Experience

---

### Town Hall Offices & Fire Station Modernization and Adaptive ReUse Study

Feasibility Study

Sharon, MA

Town of Sharon

Multiple options explored with varying SF area

The objective of the Town of Sharon feasibility study was to explore two renovation options and a new building. Each design solution was to be fully compliant with the Americans with Disabilities Act/MAAB, solve the existing issues for not only the employees of the Town offices, but access issues of the residents. Each option included a review of building code requirements, assessment of accessibility, structural, site, mechanical, electrical, plumbing and other potential infrastructure issues. Current space needs and the impact of plans for the future expansion of personnel was considered. BKA provided fully developed Schematic Designs including cost estimates for three options:

**Option 1.** Provide a small addition to the existing town hall building that would make the building comply with the Massachusetts Accessibility Code (521 CMR). The existing vacant fire station would not be part of the scope.

**Option 2.** Provide a larger addition to the existing town hall building that would make the building comply with 521 CMR and provide additional office and storage space to meet the user's needs. Renovation of the existing building would also be included in the recommendation. The vacant fire station would be demolished as part of the scope.

**Option 3.** Demolish both the existing town hall and vacant fire station buildings and design a new building to meet current and future town hall needs. The building will meet all current code requirements. The building was also required to meet the Stretch Energy code which was adopted by the Town in 2017.



**Option 1**



**Option 2**



# Sharon Town Hall Adaptive ReUse Study

Sharon MA

BKA Architects was tasked with a feasibility study to analyze the existing conditions of the Town Hall and the Fire Station buildings located on the same lot. The study included a review of the building code requirements and an assessment of accessibility, structural, site, mechanical, electrical, plumbing and overall infrastructure issues. Current space requirements and plans for a future expansion of personnel were considered.



## B Similar Project Experience

---

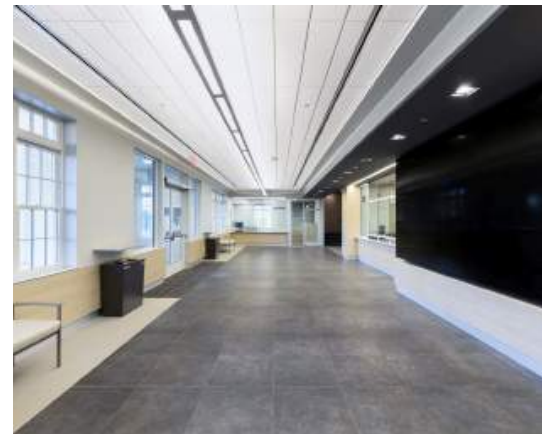
### Sharon Town Hall Offices

Sharon, MA  
Town of Sharon  
17,000 SF

The final design for the Town of Sharon exceeded their goals with respect to energy efficiency and building performance within the proposed budget. Particular attention was paid to the building and site materials to allow ease of building maintenance. The interior layout provides a collaborative office environment that embraces the interaction of residents with staff while making employee safety a priority.

BKA carefully sited the new building to allow for phased construction that would minimize disruption of workflow and resident's access to the building. Operations at the existing Town Offices continued throughout the duration of construction. The Town moved into the new building over a 3-day holiday weekend and was fully operational for the next business day. The existing office building was demolished and the remainder of the site work, landscaping, and parking areas were completed.

BKA worked diligently with all team members by putting in place efficient communication channels to deliver a successful project to the client on-time and under budget.



# Sharon Town Hall Offices

Sharon MA

The Town of Sharon was seeking a modern contemporary office workspace that fit architecturally into the historic downtown. BKA designed a new 17,000sf 2 story building in the Greek Revival style to anchor the edge of the historic district that includes a tree lined town green, surface parking, and a military branch memorial plaza. The interior transforms this timeless shell into a streamlined collaborative office environment that embraces the interaction of residents with staff by removing barriers and creating a positive community space that will grow with the needs of the Town.



## B Similar Project Experience

---

### MASS DOT District 2 Building Addition

Facade & Interior Renovation  
Northampton, MA  
Mass Department of Transportation  
28,000 SF

A public building project under M.G.L, Chapter 149, the Massachusetts Department of Transportation (MassDOT) District 2 Highway Division Building in Northampton, Massachusetts was in need of additional office and storage space for their staff and department vehicles. The existing building also required upgrades to meet existing codes and provide efficient mechanical and electrical systems.

As part of the multi-phase project, BKA designed two new additions to the building which included the creation of a second-floor office area with conference and training rooms over the current maintenance parts and storage area and the addition of a metal building for additional vehicular storage and storage for general storage and automobile parts. BKA converted most of the existing building's spaces to office spaces or much needed file storage spaces.

The entire building was made accessible with the renovation of all toilet rooms, the reconstruction of the existing exterior stairs, the design of a new exterior ramp and the installation of a five-stop elevator. A sprinkler system was designed and installed throughout the building and non-compliant interior stairs were made compliant with the installation of new handrails and guard rails.



# MassDOT District 2 Building Addition

Northampton, MA

As technology sweeps across the transportation industry with self-driving cars and electronic data capture, the Mass Highway Department required a similarly smart facility to keep pace. The modern design for the District 2 headquarters expansion is an expression of the speed of change within the tech-savvy world. New administration and command center space hovers keeping close to its I-91 neighbor, watchful over a main artery the staff is charged with maintaining. In addition, updated garage areas and accessibility renovations bring vital upgrades to a public service sector building that is crucial to the state's commitment to safety and future growth.



## B References

---

### SHARON TOWN HALL

Mr. Gordon Gladstone, Chairman  
Sharon Standing Building Committee  
219 Massapoag Avenue  
Sharon, MA 02067  
781-820-1796  
gwgladstone@gmail.com

Mr. Frederic Turkington  
Town Administrator  
90 South Main Street  
Sharon, MA 02067  
781-784-1500 x1160  
FTurkington@townofsharon.org

### MASS DOT

Mr. Joe Gadbois  
District 2 Construction Area Engineer  
MassDOT – District 2  
413-582-0510  
Joseph.gadbois@dot.state.ma.us



## C Narrative

---

***BKA Architects, Inc. (BKA) is pleased to present our qualifications for design services for the Taft Public Library project. Per the Request for Qualifications, BKA acknowledges the following:***

### Understanding of the Scope

BKA is a qualified designer within the meaning of M.G.L. Chapter 7C, Section 44. The Principals of BKA are Massachusetts Registered Architects who will assume responsibility for and be in control of the services to be provided pursuant to a Contract resulting from this RFQ. Please refer to Section C of this document for resumes as well as information about our firm.

BKA has reviewed the preliminary scope of services identified in the RFQ and understands that the scope of services will be finalized with the selected designer.

BKA acknowledges the following:

- Three (3) addenda were issued.
- BKA has read the Request for Qualifications and does not have any exceptions to the RFQ.

### Execution of Study

Our team's process to complete the feasibility study will include:

- Anticipated Notice to Proceed April 20, 2020
- Pre-development meeting.
- Progress Schematic Design meeting to review the initial development of each option with the Town of Mendon.
- Schematic design drawings will be produced for each of the (3) three options being considered as applicable, including but not limited to: site plans, building plans, interior layout, exterior elevations, and renderings with materials and finishes. Preliminary specifications and proposed systems will be outlined for each option, including sustainable features where feasible.
- Schematic Design Cost Estimate inclusive of all project cost related to demolition of the old rectory, design and construction of the (3) options.
- Anticipated completion date June 19, 2020.

### Ability to Start Immediately

BKA acknowledges that the entire design team is expected to be under contract until the completion of Schematic Design at a fixed fee not to exceed \$25,000. All design team members are available to start work immediately.

BKA's employs eight (8) architects, twenty-eight (28) drafters and four (4) interior designers. Our flexible staffing allows us to rapidly mobilize experienced staff such that the stated scheduling requirements may be met when necessary.



## C Narrative

---

Kevin L. Paton, AIA (Principal-In-Charge) and Sara Connolly (Project Manager) have obtained MCPPO certification.

The Principals and Project Managers have a proven skill at managing projects of similar size, scope and complexity within the Commonwealth of Massachusetts, and a thorough knowledge of the Massachusetts State Building Code, State Regulations, Massachusetts Architectural Access Board 521 CMR, NFPA 101 Life Safety Code and Americans with Disabilities Act (ADA) Accessibility Guidelines for Buildings & Facilities.

BKA has knowledge of and experience with the procedures, requirements and practices of Massachusetts state agencies related to the design and construction of all public projects including, but not limited to, town and city facilities. Through work on such projects as the Sharon Town Hall, Sharon, MA and MassDOT – District 2 - Administration Building, BKA has become very familiar with Massachusetts laws and regulations concerning the design and construction of public buildings bid via M.G.L. c. 149 (Design-Bid-Build Projects) and M.G.L. c. 149A (CM at Risk Projects). BKA also has experience working with an Owner's Project Manager (OPM).

The design team we have assembled is passionate about the design and construction of municipal buildings. Each team member brings a depth of knowledge and prior experience that will be drawn upon during all aspects of the project to meet the Town of Mendon's goals and objectives. Please refer to Section 10 of the Standard Designer Application Form located in Section A of this document for project experience in programming and additions to buildings with similar conditions.

BKA carries adequate Professional, Commercial General, Automobile and Umbrella Liability Insurance for all disciplines sufficient to cover all services and work for this project.

# C

## Design Team Process & Approach

---

### Design Philosophy

Our design philosophy is the result of a catalytic mindset that fuses three major ideas: **Creativity, Responsiveness & Responsibility.**

As architects, we instinctively seek creative solutions to all questions. The essential element is understanding what questions are being posed and what appropriate questions are left to be asked which will form and define a project's creative spirit and functional goals.

We engage our Clients during the creative definition process to ensure that their project needs and goals are completely expressed. Our creative solutions echo our Clients' desires because BKA believes in responsiveness.

Finally, responsible architecture is built for the end user. Habitable sculpture is built for marketing. We recognize that architects are professionals that guide and influence a project, not own it. BKA's creative approach and response to any proposition always contains the respectful acknowledgement of ownership and sustainable longevity.

### Design Methodology

By definition, design methodology is chosen through analysis. Every project is unique and thus, an appropriate methodology is one that is crafted and customized for each project with respect to vision, use, schedule, budget, construction type and phasing. Careful consideration is given to the prioritization of goals and their achievability within a project's given and chosen parameters. At BKA we know a proper architectural methodology is formed not only as a clear response to a client's needs and wishes, but applied with the experienced professional's understanding of the project's entire circumstances including visionary and practical issues.

### Process

From the outset, sustained daily communication is central to a project's successful realization. Gaining full user input throughout the program gathering, analysis and vetting process is the critical first step. BKA applies a client's vision and data into an architectural interpretation formed by expertise and creativity. Our goal is to effectively express our ideas as if they were the client's own.

As projects mature throughout their design phases, communication increases as project teams grow on all fronts. User groups, consultants, agencies, and contractors are involved at various stages so open, frequent correspondence is the glue that keeps the project team on the same track.

With over 45 years of work behind us, BKA has direct experience to guide all team members towards the project goals maintained within specific budgets and schedules. Our collaborative approach with owners, project managers and construction professionals is part of our culture. We know that surprises may bring smiles to daily life, but never during a building project. It is our mission to learn all the facts we can during the life of a project and to share them with the team. Frequent meetings and constant communication are essential for a successful project.

# C Design Team

---



# C

## Design Team / About BKA

---

**BKA Architects** is a vibrant, full-service architectural and interior design firm that has provided award-winning design services to clients throughout the United States, Canada and Europe since 1974.

The projects BKA has undertaken have ranged from feasibility and master planning studies to new construction and repairs, renovations, additions, adaptive re-use of existing buildings, tenant fit-outs, prototype site adaptations, and prototype development. To each project, the firm brings significant experience and understanding of the needs clients have within the public, education, workplace, life science, cannabis, manufacturing, retail and residential sectors. On staff LEED Accredited Professionals bring sustainable design and LEED certification experience to projects.

Client satisfaction is BKA's primary focus. Our staff is dedicated to leading projects from the programming and design phases through to the completion of construction. The process BKA uses is to gain a clear understanding of the goals and parameters the client has for the project, identify the services to be provided, and then provide the client with an appropriate design solution often while working within demanding deadlines, tight budgets and fast-track schedules.

### Mission

Through architecture and design, we help organizations succeed by providing innovative solutions to challenges of the built environment.

Our mission is to deliver exceptional design solutions and purposeful retail, academic, and commercial environments through an inspired and collaborative, value-driven design process.



# C

## Design Team / BKA Company Profile

---

### Mission Statement

Through architecture and design, we help organizations succeed by providing innovative solutions to challenges of the built environment.

Our mission is to deliver exceptional design solutions and purposeful retail, academic, and commercial environments through an inspired and collaborative, value-driven design process.

**Inspire:** An unwavering commitment to creativity lies at the core of the BKA vision. We recruit individuals who are passionate about architecture and have an inherent drive to succeed. We support and empower our team with the freedom to grow, the space to dream, and enable them to deliver uniquely inspired solutions to the challenges of the built environment.

**Deliver:** Purposeful delivery is a key attribute of the BKA vision, since exceptional design is meaningless unless it can become reality. We are committed to an inspired design process ignited by innovation and creativity, yet rooted in the quantifiable objectives of our clients.

**Excel:** A steadfast commitment to excellence is a critical driver of the BKA vision. From the team we lead, to the projects and environments we are engaged to design and build, the highest standards of quality are applied to every deliverable and client interaction.

### Area of Focus

Retail  
Workplace  
Residential  
Education  
Healthcare  
Cannabis

### Principals

David Seibert, AIA, President  
Kevin Paton, AIA  
Keith Bettencourt, AIA

### Staff Composition

Registered Architects	8
Interior Designers	4
Project Managers	9
Job Captains	9
Technical Staff	10
Administrative Support	3
LEED Accredited Staff	4
Marketing	1
Financial	2
IT	1

### Associations

American Institute of Architects  
NCARB  
Boston Society of Architects  
Association for Retail Environments

### Website

[www.bkaarchitects.com](http://www.bkaarchitects.com)

### State Registrations

Alabama  
Arizona  
California  
Colorado  
Connecticut  
Delaware  
District of Columbia  
Florida  
Georgia  
Hawaii  
Illinois  
Indiana  
Kentucky  
Louisiana  
Maine  
Maryland  
Massachusetts  
Michigan  
Minnesota  
Mississippi  
Missouri  
Nebraska  
Nevada  
New Hampshire  
New Jersey  
New York  
North Carolina  
Ohio  
Oklahoma  
Oregon  
Pennsylvania  
Rhode Island  
South Carolina  
Tennessee  
Texas  
Utah  
Vermont  
Virginia  
Washington  
Wisconsin

# Kevin Paton, AIA, MCPPPO

Principal

**Kevin Paton** brings over 25 years of experience working closely with building owners, developers and tenants on various projects. Whether a renovation or new construction, he is responsible for the entire process from design concept through project completion, successfully managing multiple projects while working within tight schedules. His creative approach to handling challenging sites and specific town requirements make him a valuable, sought after leader in the industry. He is adept at building and maintaining relationships with clients and contractors.



## Project Experience

Town Offices and Fire Station  
Project Study  
Sharon, MA

New Town Office Building  
Sharon, MA

Cape Cod Community College  
Nursing Lab and HVAC  
Upgrades  
West Barnstable, MA

UMass Lowell - Hawks Nest  
Dining Hall Renovation  
Lowell, MA

CVS Corporation  
New England Region

83 Morse Avenue  
Mixed Adaptive Re-Use  
Middleborough, MA

W.B. Mason Company  
Brockton, MA  
Boston, MA  
Hyannis, MA  
New Jersey

## Education

Wentworth Institute of  
Technology  
Bachelor of Architecture

## Affiliations

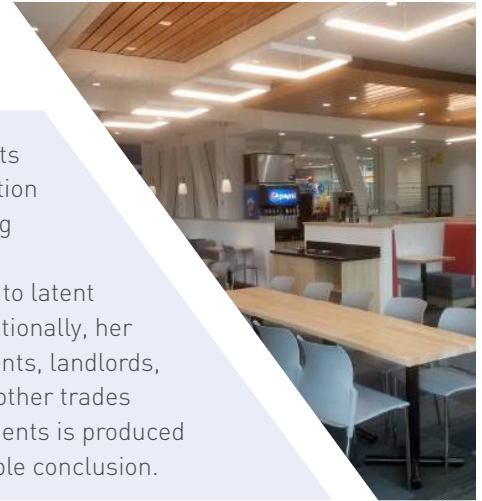
American Institute of Architects  
National Council of Architectural  
Registration Boards



# Sara Connolly, MCPPPO

Associate

**Sara Connolly** brings over 10 years of experience to the projects she manages. She has worked with clients on the construction of new buildings, and renovation and adaptation of existing spaces. Key to her project management success is her ability to creatively solve issues as they arise related to latent conditions often found in existing structures. Additionally, her communication and coordination skills with clients, landlords, local jurisdictions, vendors, contractors and other trades ensure that a comprehensive set of documents is produced and the project is able to reach a favorable conclusion.



## Project Experience

Town Offices and Fire Station  
Project Study  
Sharon, MA

New Town Office Building  
Sharon, MA

Cape Cod Community College  
Nursing Lab and HVAC  
Upgrades  
West Barnstable, MA

UMass Lowell - Hawk's Nest  
Dining Hall Renovation  
Lowell, MA

CVS/pharmacy  
Various Locations

Department of Housing and  
Community Development  
Various Locations

Sharon Memorial  
Administration Building &  
Chapel  
Sharon, MA

## Education

Northeastern University  
Masters of Architecture

## Affiliations

National Council of Architectural  
Registration Boards





## ABOUT US

**MIYAKODA CONSULTING** is a certified woman-owned (WBE) and minority-owned (MBE) professional cost estimating company. We advise clients throughout the duration of construction projects, from the budgeting stage through final bidding documents, and all phases in between. The company was founded in 2013 to help clients meet the stringent federal and state disadvantaged business requirements for public work.

Miyakoda Consulting takes your designs and applies current construction market dollars at each stage of design, until final bids.

## OUR SERVICES



**BUDGET PREPARATION** Develop a project budget by using historical knowledge of similar project types, understanding the present construction environment, how a project can be procured and the rise and fall of escalation.



**CONCEPTUAL ESTIMATES** Create an estimate by taking an initial concept, drawings and/or narrative), and turning it into dollars. Estimates are developed by type, size and project budget.



**VALUE MANAGEMENT/ENGINEERING** Knowledge of using the best material for a project and getting the most bang for your buck (best product for your dollar). Not to be confused with using the cheapest materials



**COST ANALYSIS/STUDIES/MODELS** Understand construction types and break it down so client understands why budgets are created.



**MODEL** Use past historical data to develop budget for similar project types.



**RECONCILIATIONS** Work collaboratively with entire construction/design team to develop the best value budget for the project



**COST REVIEWS** Ensuring we've analyzed and developed the best budget for the project.

## LEADERSHIP



**NORIKO** brings over twenty-nine years of experience in cost estimating, working for construction management firms either as a Chief Estimator, Director of Preconstruction Services and at independent construction consulting firms as the Head Estimator. This breadth of experience provides her with a well-rounded view of construction and costs for all building types and programs.

She is well known as one of New England's premier estimators and cost consultants. She has been the recipient of Boston Business Journal's 40 under 40 Award, Greater Boston Chamber's Pinnacle Award for Emerging Executive and Women's Leadership Award from YWCA.

**NORIKO HALL**  
FOUNDING PRINCIPAL

A graduate of Colby College and Northeastern University, Noriko is affiliated with multiple organizations and sits on many boards throughout Massachusetts.





## MUNICIPALITIES

PROJECT NAME	LOCATION
Avon Police Station	Avon, MA
Boston Office Emergency Management, MA	Boston, MA
Boston Police Headquarters	Boston, MA
Cambridge City Hall Renovations	Cambridge, MA
Carver Fire Station*	Carver, MA
Cumberland Police Station	Cumberland, RI
East Bridgewater Library	East Bridgewater, MA
Edward W. Brooke Courthouse, Chardon Street	Boston, MA
Fitchburg City Hall Renovation and Addition	Fitchburg, MA
Harvard Town Hall*	Harvard, MA
Hudson Town Hall Renovations and Repairs, MA	Hudson MA
Hyannis Fire Station	Hyannis, MA
John Adams Courthouse	Boston, MA
John W. McCormack Post Office and Court House	Boston, MA
Lowell DPW, Police Department, and Public Safety Building	Lowell, MA
Mansfield Public Safety Building	Mansfield, MA
Marion Town Hall	Marion, MA
Medfield DPW*	Medfield, MA
Milton Fire Station	Milton, MA
Nantucket Police Station	Nantucket, MA
Needham Senior Center	Needham, MA
North Brookfield Reroof Accelerated Repair Project	North Brookfield, MA
Orleans Police Station	Orleans, MA
Pittsfield Police Department	Pittsfield, MA
Plainsville Town Hall	Plainsville, MA
Plymouth City Hall Renovation & Courthouse	Plymouth, MA
Putnam Town Hall and Library	Putnam, MA
Quincy Police Station	Quincy, MA
Randolph Police & Fire Stations	Randolf, MA
Robert C. Byrd United States Courthouse	Charlston, WV
Salisbury Library	Salisbury, MA
Sandwich Police Station	Sandwich, MA
Sharon Administration Offices, Fire & Police Stations, and Town Hall	Sharon, MA
Sharon Public Safety*	Sharon, MA
Shute Library	Everett, MA
Springfield Department of Fire Services*	Springfield, MA
State House Coal Bin Rehabilitation	MA
Taunton Town Hall Renovation and Study	Taunton, MA
Wellfleet Police Station	Wellfleet, MA
Westwood DPW*	Westwood, MA
Whitman Police Station, Fire Station and Town Hall	Whitman, MA
Worcester Courthouse	Worcester, MA
5 Middlesex Renovation	Somerville, MA

\* Asterisk indicates projects completed while employed by Daedalus Projects



THE COMMONWEALTH OF MASSACHUSETTS  
Executive Office for Administration and Finance  
**OPERATIONAL SERVICES DIVISION**  
One Ashburton Place, Suite 1017  
Boston, MA 02108-1552

Charles D. Baker  
Governor  
Karyn E. Polito  
Lieutenant Governor  
Kristen Lepore  
Secretary  
Gary J. Lambert  
Assistant Secretary for  
Operational Services

August 2, 2017  
Ms. Noriko Hall  
Miyakoda Consulting  
P O Box 47  
Raynham, MA 02767

Dear Ms. Hall:

Congratulations! Your firm has been renewed as a minority and woman business enterprise (MBE and WBE) with the Supplier Diversity Office ("SDO") under the business description of **CONSTRUCTION COST CONSULTING FIRM, PROVIDING INDEPENDENT BUDGETS ON PROJECTS DURING DESIGN MILESTONES/PHASES PRIOR TO CONSTRUCTION; WE PROVIDE PRE CONSTRUCTION SERVICES**. Your firm will be listed in the SDO Certified Business Directory and the Massachusetts Central Register under this description. **This letter serves as the sole proof of your SDO certification.** Your designation as a MBE and WBE is valid for three (3) years unless revoked pursuant to 425 CMR 2.00.

Your firm's next renewal date is August 8, 2020. SDO will send written renewal notices to your business and/or e-mail address on file approximately thirty (30) business days prior to your firm's three (3) years certification anniversary. Additionally, every six (6) years, certified companies that wish to remain certified may undergo a substantive review which will require certain updated supporting documentation.

SDO also reserves the right to monitor your firm and to perform random spot checks to ensure the firm continues to meet the certification criteria. Your firm is required to notify the SDO in writing of any material changes. Examples include but are not limited to changes in its business description, as well as business phone number, fax number, business' physical location, webpage and e-mail addresses. Other reportable changes include business structure, ownership (the business is sold or transferred), control and outside employment. You also have a duty to report decertification and debarment notices from this or any other jurisdiction. Failure to abide by the continuing duty requirements shall constitute grounds for the firm's decertification.

We look forward to working with you and your firm to maximize its business opportunities. Should you have any questions, please feel free to contact us via email at [wso@state.ma.us](mailto:wso@state.ma.us).

Sincerely,

A handwritten signature in blue ink that reads "William M. McAvoy". The signature is written in a cursive style with a large initial "W" and "M".

William M. McAvoy  
Deputy Assistant Secretary and  
Chief Legal Counsel

## D Appendices / Completed Forms

---

Response Form  
Certificate of Non-Collusion  
Certificate of Tax Compliance (M.G.L. c. 62C, §49A)  
Conflict of Interest Certification (M.G.L. c. 268A)  
Certificate of Corporate Responder  
Certificate of Compliance with M.G.L. c.151B  
Certificate of Compliance with applicable EEO/AA/SDO provisions  
Certificate of Non-Debarment  
Designer Selection Board Application Form

APPENDIX 1  
TAFT LIBRARY BOARD OF TRUSTEES  
RESPONSE FORM

The undersigned hereby submits a sealed Response for the provision of Designer Services related to the Taft Library / Old Rectory Feasibility Study.

Printed Name of Responder:

\_\_\_\_\_ BKA Architects, Inc. \_\_\_\_\_

Address: \_\_\_\_\_ 142 Crescent Street \_\_\_\_\_

\_\_\_\_\_ Brockton, MA 02302 \_\_\_\_\_  
\_\_\_\_\_

Responder certifies as follows:

- A. Responder is an established business with a minimum of five (5) years of experience in providing designer services related to public projects in the Commonwealth of Massachusetts.
- B. Responder holds all applicable State and Federal permits, licenses and approvals. (Responder shall attach to the Response Form copies of all applicable State and Federal permits, licenses, and approvals.)
- C. Responder provides supervision of all workers performing under all Contracts held and pledges to provide such supervision under any Contract.
- D. Responder holds all applicable documentation and Insurance in accordance with this RFQ. (Responder shall attach to the Response Form copies of all relevant insurance certificates hereto. Nothing in this provision, however, shall eliminate the requirement that the Responder, if chosen as the Successful Responder, shall submit to the Library an endorsement or a rider in compliance with the Contract.)
- E. Responder has not defaulted on any Contract within the last five (5) years.
- F. Responder maintains a permanent place of business. (Responder shall attach to the Response Form the address of his/her/its place of business).
- G. Responder has adequate personnel to perform the work expeditiously. (Responder shall attach to the Response form a statement of experience of his/her/its personnel

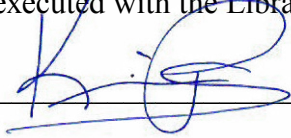
and the proposed staffing plan it shall offer in reference to the work for which qualifications are sought.)

H. Responder has suitable financial status to meet obligations incident to the work. (Responder shall attach to the Response Form a financial statement that shows the Responder's present financial status.)

I. Responder is registered with the Secretary of the Commonwealth of Massachusetts to do business in Massachusetts. (Responder shall attach to the Response Form a copy of a Letter of Good Standing from the Secretary of the Commonwealth's Office.)

J. Responder has not failed to perform satisfactorily on Contracts of a similar nature.

The undersigned agrees that all specifications and Contract documents are hereto made part of any Contract executed with the Library and are binding on the Successful Responder.



Authorized Signature

Kevin L. Paton, AIA,

Printed Name

Principal

Printed Title

4-1-2020

Date

If a Corporation:

Full Legal Name

BKA Architects, Inc.

Officers of Corporation and Addresses

David S. Seibert, AIA      President, Treasurer, Principal

---

Kevin L. Paton, AIA      Principal / Director

---

Keith T. Bettencourt, AIA      Secretary, Principal

---

---

State of Incorporation      MA

Principal Place of Business \_\_\_\_\_

142 Crescent Street, Brockton, MA 02302

---

Telephone Number.      508-583-5603

Qualified in Massachusetts    Yes     No \_\_\_\_\_

Principal Place of Business in Massachusetts

142 Crescent Street, Brockton, MA 02302

---

Telephone Number      508-583-5603

Full Legal Name of Surety Company

---

Principal Place of Business of Surety Company

---

---

Telephone Number \_\_\_\_\_

Admitted in Massachusetts Yes \_\_\_\_\_ No \_\_\_\_\_

Place of Business in Massachusetts

---

---

---

Telephone Number \_\_\_\_\_



Appendix 2  
CERTIFICATE OF NON-COLLUSION

The undersigned certifies, under penalties of perjury, that this Response has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals.

BKA Architects, Inc.  
\_\_\_\_\_  
Name of Responder

142 Crescent Street, Brockton, MA 02302  
\_\_\_\_\_  
Address of Responder

508-583-5603  
\_\_\_\_\_  
Telephone Number

By:   
\_\_\_\_\_  
(Signature)

Kevin L. Paton, AIA Principal  
\_\_\_\_\_  
Printed Name and Title

4-1-2020  
\_\_\_\_\_  
Date

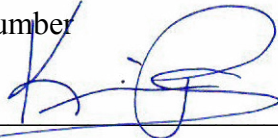
Appendix 3  
CERTIFICATE OF TAX COMPLIANCE

Pursuant to Massachusetts General Laws (M.G.L.) c. 62C, §49A, I certify under the penalties of perjury that the Responder named below has complied with all laws of the Commonwealth of Massachusetts pertaining to the payment of taxes, to the reporting of employees and contractors, and to the withholding and remitting of child support.

BKA Architects, Inc.  
Name of Responder

142 Crescent Street, Brockton, MA 02302  
Address of Responder

508-583-5603  
Telephone Number

By:   
(Signature)

Kevin L. Paton, AIA Principal  
Printed Name and Title

4-1-2020  
Date

Appendix 4  
CONFLICT OF INTEREST CERTIFICATION

The Responder hereby certifies that:

1. The Responder has not given, offered, or agreed to give any gift, contribution, or offer of employment as an inducement for, or in connection with, the award of a Contract pursuant to this Request for Qualifications.
2. No Responder to, or subcontractor for, the Responder has given, offered, or agreed to give any gift, contribution, or offer of employment to the Responder, or to any other person, corporation, or entity as an inducement for, or in connection with, the award to the Responder or subcontractor of a Contract by the Responder.
3. No person, corporation, or other entity, other than a bona fide full time employee of the Responder has been retained or hired to solicit for or in any way assist the Responder in obtaining the Contract (pursuant to this Request for Qualifications) upon an agreement or understanding that such person, corporation or entity be paid a fee or other compensation contingent upon the award of a Contract to the Responder.
4. The Responder understands that the Massachusetts Conflict of Interest Law, Chapter 268A of the Massachusetts General Laws, applies to the Responder with respect to the services described in the Request for Qualifications.
5. The Responder understands that the Responder, his/her/its officers, employees, agents, subcontractors, and affiliated entities, shall not participate in any activity which constitutes a violation of the Massachusetts Conflict of Interest Law or which creates an appearance of a violation of the Massachusetts Conflict of Interest Law.

BKA Architects, Inc.

\_\_\_\_\_  
Name of Responder

142 Crescent Street, Brockton, MA 02302

\_\_\_\_\_  
Address of Responder

508-583-5603

\_\_\_\_\_  
Telephone Number

By: \_\_\_\_\_

(Signature)

Kevin L. Paton, AIA Principal

\_\_\_\_\_  
Printed Name and Title

4-1-2020

\_\_\_\_\_  
Date

Appendix 5  
CERTIFICATE OF CORPORATE RESPONDER

I, Kevin L. Paton, AIA, certify that I am the Clerk of the Corporation named as Responder in the attached Response Form; that Kevin L. Paton, AIA, who signed said Response on behalf of the Responder was then Principal / Director of said Corporation and was duly authorized to sign said Response Form; and that I know his/her signature thereto is genuine. (Corporate Seal)

BKA Architects, Inc.

Name of Responder

142 Crescent Street, Brockton, MA 02302

Address of Responder

508-583-5603

Telephone Number

By: 

(Signature)

Kevin L. Paton, AIA Principal

Printed Name and Title

4-1-2020

Date

This Certificate shall be completed where Responder is a Corporation and shall be so completed by its Clerk. In the event that the Clerk is the person signing the Responder on behalf of the Corporation, this certificate shall be completed by another officer of the Corporation.

Appendix 6  
CERTIFICATE OF COMPLIANCE WITH M.G.L. c.151B

The Responder hereby certifies that it is in compliance with and shall remain in compliance with Massachusetts General Laws (M.G.L.) Chapter 151B and shall not discriminate on any prohibited basis outlined therein.

BKA Architects, Inc.

\_\_\_\_\_  
Name of Responder

142 Crescent Street, Brockton, MA 02302

\_\_\_\_\_  
Address of Responder

508-583-5603

\_\_\_\_\_  
Telephone Number

By: \_\_\_\_\_

(Signature)

Kevin L. Paton, AIA Principal

\_\_\_\_\_  
Printed Name and Title

4-1-2020

\_\_\_\_\_  
Date

Appendix 7

CERTIFICATE OF COMPLIANCE WITH APPLICABLE EEO/AA/SDO PROVISIONS

The Responder hereby certifies that it shall comply with all applicable minority workforce percentage ratio and specific affirmative action steps contained in any EEO/AA/SDO provisions of this Contract, including, without limitation any imposed by the Massachusetts Supplier Diversity Office (SDO).

BKA Architects, Inc.

\_\_\_\_\_  
Name of Responder

142 Crescent Street, Brockton, MA 02302

\_\_\_\_\_  
Address of Responder

508-583-5603

\_\_\_\_\_  
Telephone Number

By: \_\_\_\_\_

(Signature)

Kevin L. Paton, AIA Principal

\_\_\_\_\_  
Printed Name and Title

4-1-2020

\_\_\_\_\_  
Date

Appendix 8  
CERTIFICATE OF NON-DEBARMENT

The Responder hereby certifies that it is presently not debarred, suspended, or otherwise prohibited from practice by any federal, state, or local agency, and that, should any proceeding arise in which it is debarred, suspended, or otherwise prohibited from practice by any federal, state, or local agency, the Responder shall inform the Library Board of Trustees within one (1) business day of such debarment, suspension, or prohibition from practice.

BKA Architects, Inc.

\_\_\_\_\_  
Name of Responder

142 Crescent Street, Brockton, MA 02302

\_\_\_\_\_  
Address of Responder

508-583-5603

\_\_\_\_\_  
Telephone Number

By: \_\_\_\_\_

(Signature)

Kevin L. Paton, AIA Principal

\_\_\_\_\_  
Printed Name and Title

4-1-2020

\_\_\_\_\_  
Date