

TAFT LIBRARY/OLD RECTORY FEASIBILITY STUDY MENDON, MA

Meeting Minutes #1

2 Pages Total

Meeting Date: Wednesday, April 22, 2020 @ 6:00 PM
Subject: Kickoff Meeting/Trustees Meeting
Location: Zoom Remote Meeting
Attending:

Board of Trustees Chair	Amy Fahey
Board of Trustees, Vice Chair	Wayne Phipps
Board of Trustees Secretary	Ellen Agro
School Committee Rep	Leigh Martin
Board of Trustees	Kelly Aubut
	Shana Miller
Library Director	Andrew Jenrich
Children's Librarian	Tara Windsor
Abacus Architects:	David Eisen, Principal
	David Pollak, Principal

1. Introduction

- 1.1 All attending by Zoom introduced
- 1.2 Amy read a statement concerning Open Meetings laws and regulations defining procedures during the pandemic period.
- 1.3 Amy noted that the Abacus Contract had been approved.
- 1.4 Andrew and Amy to be the primary email and telephone contacts with Abacus.
- 1.5 No public meetings anticipated given the short duration of the project and the challenges created by the pandemic. SurveyMonkey or other on-line survey will be considered. Amy will reach out to others for input.
- 1.5 Assume rectory/garage to be demolished – cost effective reutilization not possible.

2. Expanded Library Programming

2.1 Primary program elements for a community center library addition discussed:

- A. Flexible Multi-purpose room for 100 to 120 people that can be subdivided

B. Community kitchen for events and classes – like a large residential kitchen – that is adjacent to, opens up to, but can be separated from the Multi-purpose room.

C. Storage, including chairs and tables, Friends of the Library, Maker Space off of Multi-purpose room. Andrew will pass on more detailed requirements.

D. Private Meeting Room

E. Bathrooms, circulation, service

2.2 Existing meeting spaces in Mendon to take into consideration:

A. 25 person Meeting Room in new Police Station

B. Large Meeting Room in Town Hall

C. Small Meeting Room in the Old Library Building

E. Senior Center Meeting Room

F. Charles River Bank makes their meeting room available to the public

G. Trustees Room and lower level area in Taft Library

3. Site and Existing Conditions Issues

3.1 A new community center addition should be accessible from library and have its own entry as well so it can operate independently.

3.2 The existing Library well water supply is non-conforming and reuse of the Rectory property will require reevaluation of DEP approvals. Amy will contact Water Commissioner; Abacus can follow up to clarify issues.

3.3 Required parking for an expanded library will need to be considered. Abacus will look at current zoning. On-street parking can also be considered.

4. Program Alternatives

4.1 An open pavilion for performances, outdoor reading programs etc. should also be considered. It should be contained enough for security.

4.2 Landscaping without any building structure should be considered as well. A farmers market and other outdoor Mendon programs could utilize it.

5. Schedule

5.1 Abacus to begin planning and design effort as soon as possible with a follow-up meeting in the next several weeks.

5.2 Work to be complete by June 19. If this is not possible changes to contract implementation to be discussed.