



Town of Mendon

20 Main St.
Mendon, MA 01756

Jay Byer
Town Moderator

Mendon Special Town Meeting – November 19, 2020 Guidelines for Residents

1. The meeting will be held in the gymnasium at Miscoe Hill, with a secondary location in the auditorium. The Auditorium will only be open if there are more than 80 attendees in the gym first.
2. All residents and staff must wear a face mask that covers both their mouth and nose, in accordance with COVID-19 Order No. 31 and the Department of Public Health's Guidance while entering and exiting locations of town meeting or otherwise participating in in-person meetings, except where a person is unable to wear a face covering or mask because of a medical or disabling condition. A person who declines to wear a face covering or mask because of a medical or disabling condition shall not be required to produce documentation verifying the condition.
3. All seating will maintain physical distancing of six feet.
4. Individuals addressing town meeting may remove his or her face covering while doing so, provided that he or she is able to maintain a distance of at least six feet from other persons present.
5. No childcare is available.
6. The Moderator, Town Clerk, Select Board and FinCom will be seated in front at tables and chairs.
7. A sound system will be provided.
8. Speakers must come to the mic at front of room they are in to speak.
9. There will be a deputy moderator in the auditorium to facilitate and count votes.
10. There will be no projector or screen in the gym, no presentations, and all business will be conducted "old school" on paper. An adequate number of Warrants must be available.
11. All votes will be done per town bylaws.
12. If there are more attendees that can be accommodated between the gym and auditorium while maintaining physical distancing the meeting will be adjourned.