

**RECEIVED**

*By M. Bonderenko Town Clerk at 8:56 am, May 14, 2018*

**Police Station Building Committee  
Meeting Agenda**

Mendon Town Hall – Upper Level

Wednesday, May 16, 2018

7:00 p.m.

7:00 p.m. Call to Order

7:01 p.m. Approval of Meeting Minutes – May 9, 2018

7:02 p.m. Review Open Action Items on Decision Action Log

- Status on negotiations between Town Counsel and abutter to create agreement to provide up to twenty-five feet along the south side of the town hall campus for a length as far back as needed for a second egress for the new police station. Also, set up a meeting with Kaestle Boos, Town Counsel, Chief Kurczy and the abutter to share information about the electrical feed and the stone retaining wall so it can all be comprehended in the agreement between the Town and the abutter. – Chief Kurczy / Mary B.
- Have the cost estimate for adding generators to the Town Hall campus reviewed by another contractor to determine if the numbers are a little high. – Mike Ammendolia
- Follow up with Kim Newman to ask her if the Town can get someone to determine the voltage requirements for the three buildings on the Town Hall Campus. – Mary B.
- Write letters to document that an elevator is not need in the new Police Station: 1) Kaestle Boos/ Building Inspector Tim Aicardi, 2) ADA Coordinator Kevin Rudden and 3) Police Chief Dave Kurczy. Discuss next steps. (On hold pending updated design plans.)
- Ask Kathy Schofield for more information regarding windows on former fire station that Kathy believes came from the former blacksmith shop. – Janice Muldoon-Moors
- Get samples of the new windows and siding along with updated designs to review with the existing members of the Mendon Historic District Commission. – Kevin Witzell (Kaestle Boos)
- Determine if the Town should look into the cost of running natural gas to the Town Hall campus – tbd
- Contact Alan Tetreault regarding moving fill removed from Town Hall campus to behind the Highway Barn. – Mary

7:30 p.m. Invoice Approvals; Chair/OPM Spending Approvals; Budget Update

7:40 p.m. Project Manager Update – Mary Bulso, Daedalus Projects, Inc.

7:55 p.m. Architect Update – Mike Mckeon, Kevin Witzell, Kaestle Boos Associates, Inc.

- Design development, schedule and cost estimate.

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

8:30 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:35 p.m. Next Meeting Date, Time, and Agenda

Adjournment

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