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*By Ellen Agro at 8:48 am, Dec 09, 2019*

**Police Station Building Committee  
Meeting Agenda**

Mendon Fire Station – 8 Morrison Drive

Thursday, December 12, 2019

6:30 p.m.

6:30 p.m. Call to Order

6:31 p.m. Approval of Meeting Minutes – November 12, 2019 and November 20, 2019

6:32 p.m. Review Open Action Items on Decisions and Actions Log

- Update on quote for new sign from Karen Mullen of Signs Plus – Eric
- Update on signature from Board of Selectmen on Amendment #3 for Additional Geotechnical Services and amount remaining to be spent – Don
- Update on Stretch Code requirements being met – Tim

Later in the Project:

- Dedication of new station to former Police Chief Mathew Mantonni – All
- Review and approval of dedication plaque (6-8 week lead time) – All
- Salvage LED lighting from existing police station prior to demo – All
- Furniture Options – Mary/Chief Kurczy

6:40 p.m. Budget Review

6:45 p.m. OPM Update

- Update on replacement of pole #2 from NGrid
- Update on Tower's insurance coverage if temporary heat is needed
- E911 equipment update

7:00 p.m. Architect Update

- Update on building security system plans
- Update on additional brick replacement/repair
- Update on change of door swing for door #104
- Update on Cash Flow from general contractor for balance of the project
- Approve Change Order #7 / Review Proposed Change Order #8
- Request for Payment #10 from General Contractor
- Status of Recommendations from the Structural Engineer's Report

7:45 p.m. Invoice Approvals; Chair/OPM Spending Approvals, Budget Review

7:55 p.m. Items Not Reasonably Anticipated 48 Hours Prior to Meeting

8:00 p.m. Next Meeting Date, Time, and Agenda

**Adjournment**

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.