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By E Agro at 2:31 pm, Sep 13, 2018

Police Station Building Committee

Meeting Agenda

Mendon Town Hall

Thursday, September 20, 2018

7:00 p.m.

7:00 p.m. Call to Order

7:01 p.m. Approval of Meeting Minutes – September 6, 2018

7:02 p.m. Review Open Action Items on Decisions and Actions Log

- Update on documentation to transfer a strip of land from abutter to the Town to support an electrical feed, stone wall, future second site egress, etc. Contact Kim Newman to get a Memorandum of Understanding written for the abutter to gift land to the Town so the land can be accepted at a future Special Town Meeting. – Mary B.
- Update on AAB waiver for elevator. – Tim
- Set up meeting with Historical District Commission to review plans, sample windows, siding, etc. Also contact the Board of Selectmen to seek guidance regarding the requirement for the Historical District Commission to approve the plans for the new police station. – JP Parnas / Mary B.
- Set up a meeting with the Planning Board to review design documentation. – Don
- Look into adding insulation to the current fire station as part of the construction documentation, and inquire about the potential cost for the work. – Jackie Rudd
- Follow up with Mendon resident wishing to donate low power lighting to ask if it could be solar powered so as not to require any electrical contractor work. – Don
- Update on AIA G802, A101, A202 and A310 documents – Don/Mike M.
- Determine what the Town may want for signage (police station vs. town campus) in front of new building. – Chief Kurczy

7:20 p.m. OPM Update:

- Fire Station Abatement Bid Update
- Review schedule of meetings with Town Boards and Committees
- Update on ZBA application approval by Town

7:30 p.m. Architect Update

- Update on Fire Alarm & Security Review with Fire Inspector
- Construction documentation/bid docs and 60% CD cost estimate schedule
- Update on antenna reuse/replace and E911 communication equipment move

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

7:45 p.m. Invoice Approvals; Chair/OPM Spending Approvals; Budget Update

- Revisit \$5532.16 June Invoice from KBA for Land Surveying
- Revisit \$4725 August Invoice from KBA for Cost Estimating
- Review New Invoices

7:55 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:00 p.m. Next Meeting Date, Time, and Agenda

Adjournment

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