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By M. Bonderenko Town Clerk at 1:24 pm, May 03, 2018

**Police Station Building Committee
Meeting Agenda**

Mendon Town Hall – Upper Level

Wednesday, May 9, 2018

7:00 p.m.

7:00 p.m. Call to Order

7:01 p.m. Approval of Meeting Minutes – May 2, 2018

7:02 p.m. Review Open Action Items on Decision Action Log

- Status on negotiations between Town Counsel and abutter to create agreement to provide up to twenty-five feet along the south side of the town hall campus for a length as far back as needed for a second egress for the new police station. Also, set up a meeting with Kaestle Boos, Town Counsel, Chief Kurczy and the abutter to share information about the electrical feed and the stone retaining wall so it can all be comprehended in the agreement between the Town and the abutter. – Chief Kurczy / Mary B.
- Have the cost estimate for adding generators to the Town Hall campus reviewed by another contractor to determine if the numbers are a little high. – Mike Ammendolia
- Follow up with Kaestle Boos to understand the voltage requirements for the three buildings. – Mary B.
- Write letters to document that an elevator is not need in the new Police Station: 1) Kaestle Boos/ Building Inspector Tim Aicardi, 2) ADA Coordinator Kevin Rudden and 3) Police Chief Dave Kurczy. Discuss next steps.
- Print floor plans of new building and provide to Tim Aicardi to include with his letter regarding elevator requirements. – Mary B.
- Ask the Board of Selectmen for their input on how the parking lot outside the scope of the Police Station project will be striped to understand the parking lot arrangement for the entire Town Hall campus. – Don
- Get information on windows in new building for review by Mendon Historic District Commission. – Mary B.
- Ask Kathy Schofield for more information regarding windows on former fire station that Kathy believes came from the former blacksmith shop. – Janice Muldoon-Moors
- Ensure that Kaestle Boos is incorporating new energy law requirements whereby the appropriate enough southwestern facing roof space is specified on the design. – Mary B.

7:30 p.m. Invoice Approvals; Chair/OPM Spending Approvals; Budget Update

7:40 p.m. Project Manager Update – Mary Bulso, Daedalus Projects, Inc.

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

7:55 p.m. Architect Update – Mike Mckeon, Kevin Witzell, Kaestle Boos Associates, Inc.

- Design development, survey status, boring update with topographies and property lines, mechanical systems status, schedule and cost estimate.

8:10 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:15 p.m. Next Meeting Date, Time, and Agenda – May 9, 2018, 7:00 pm

Adjournment