

RECEIVED

By mtetreault at 10:12 am, Nov 07, 2019

**Police Station Building Committee
Meeting Agenda**

Mendon Town Hall – First Floor Conference Room

Tuesday, November 12, 2019

7:00 p.m.

7:00 p.m. Call to Order

7:01 p.m. Approval of Meeting Minutes – October 17, 2019

7:02 p.m. Review Open Action Items on Decisions and Actions Log

- Update on elevator lift – Any net cost impact to the project? – Jackie
- Update on building security system plans – Kevin/Jackie
- Update on additional brick replacement/repair – Kevin/Jackie
- Update on quote for new sign from Karen Mullen of Signs Plus – Eric
- Update on need for flag pole in front of new station – Chief Kurczy
- Update on MA DPH requirements for cell checks – Chief Kurczy/Mary
- Alert Tower of the safety concern with the worker in the cistern trench with no hard hat and no shoring – Mary
- Update on the break results from the grout cubes from Yankee Engineering. – Mary
- Update on change of door swing for door #104 – Jackie/Kevin
- Update on request that Tower move the remaining fill to Andy Fiske's property in Mendon. – Don

Later in the Project:

- Dedication of new station to former Police Chief Mathew Mantoni – All
- Review and approval of dedication plaque (6-8 week lead time) – All
- Salvage LED lighting from existing police station prior to demo – All
- Furniture Options – Chief Kurczy

7:15 p.m. OPM Update

- Questions from site tour on 11/9/19
- Grant of Easement for new pole from NGrid
- E911 Equipment

7:35 p.m. Architect Update

- Amendment to Professional Services Agreement – Geotechnical Services
- Approve Change Order #6
- Review Proposed Change Order #7
- Request for Payment from General Contractor
- Status of Recommendations from the Structural Engineer's Report

7:55 p.m. Invoice Approvals; Chair/OPM Spending Approvals, Budget Review

- Cash Flow Update for the General Contractor – Don

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.

8:00 p.m. Items Not Reasonably Anticipated 48 Hours Prior to Meeting

8:05 p.m. Next Meeting Date, Time, and Agenda

Adjournment

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.