

**RECEIVED**

*By M. Bonderenko Town Clerk at 9:18 am, Sep 26, 2016*

**Police Station Building Committee  
Meeting Agenda**

Mendon Fire Station

Wednesday, September 28, 2016

6:00 p.m.

6:00 p.m. Tour of Existing Building Started by Friends of Mendon Police

Proceed to Fire Station Conference Room After Tour

7:00 p.m. Call to Order

7:01 p.m. Organize Police Station Building Committee

- Chair
- Vice Chair
- Secretary
- Treasurer (Budget Tracking)

7:11 p.m. Approval of Meeting Minutes - September 14, 2016

7:12 p.m. Open Meeting Law Reminder from September 20, 2016 Training

7:17 p.m. Review/Update Open Action Items

1. Invite Greg Carell to a future meeting to update the entire group on the past work and the future plans for the building begun by the Friends of Mendon Police. – Joe
2. Reach out to Dan Byer to inquire about setting up a page on the Mendon town website for the Police Station Building Committee to use for posting meeting minutes, action items, etc. – Don
3. Take a tour of the building as a group to get a firsthand look at its current condition. – Full Committee
4. Send a soft-copy of his funding document to Don Morin for Don to share with the rest of the Committee. – Selectman Schofield
5. Reach out to the Town Clerk to inquire about attending the next meeting to swear in the remaining Committee members at that time. – Don

7:25 p.m. Open Discussion on Documentation Provided, Project Plans, Next Steps

7:50 p.m. Plan, Design & Construct Police Facilities - Conference in Dallas, TX Nov 9-11

7:55 p.m. Items not reasonably anticipated 48 hours prior to meeting

8:00 p.m. Next Meeting Date, Time, and Agenda

Adjournment

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Also, the timeframe for each topic is a general guideline and may not be strictly adhered to.