

Mendon Master Plan Committee

20 Main Street

Mendon, MA 01756

April 16, 2014 Meeting Minutes

Attendees: Mark Mortimer, Sharon Cutler, Bill McHenry, Shirley Smith, Steve Parent

The meeting was called to order at 7:10 by Chairman, Mark Mortimer. The committee reviewed the minutes from the 4/2/14 meeting. Shirley moved that the minutes be accepted as read. Steve seconded the motion and it passed with unanimous approval.

Discussion took place on the benefit to be derived by a new survey and all agreed that the new survey should reflect statements made in the workshops. The questions should comprise a statement made in the workshops and pose it as a question in order to reinforce that those responding agree with these statements. A means of validating what we think we heard at the workshops.

We agreed that by placing Strongly Oppose first, then followed by Somewhat Oppose, Neutral, Somewhat Favor, Strongly favor would provide for ease of tabulation and accuracy of tabulation of the survey results.

Action Item – ALL Committee members: Format preamble before each question to provide further clarification. Be specific. Share all questions with the other Committee members so they can be discussed at the next meeting.

Next meeting will be held on 4/29.

Motion: Sharon moved the meeting be adjourned. Shirley seconded the motion and it was passed with unanimous approval. Meeting adjourned at 8:45 pm.

Respectfully submitted,

Sharon Cutler

Secretary