

Mendon Master Plan Committee

20 Main Street

Mendon, MA 01756

February 27, 2013 Meeting Minutes

Attendees: Bill Ambrosino, Steve Parent, Mark Mortimer, Sharon Cutler, Shirley Smith, Brian Massey, Peter Coffin. Guests from CMRPC Vera Kolias and Trish Settles.

The meeting was called to order at 7:00pm by Mark Mortimer. The committee reviewed the CMRPC proposal for Master Plan Development. Questions were reviewed to see where adjustments could be made for work already completed by the Master Plan Committee. For example:

- 3 Chapters had already been completed by Shirley and would only require review by CMRPC
- MAPS may be available already. **Action Item – Sharon:** Contact Anne Mazar to see if maps are up to date for the Open Space and Recreation Plan.
- Implementation hours could be rearranged under different elements to allow us to remain within budget. **Action Item – Sharon:** Check with Anne Mazar to see if CPA funds might be utilized for the Open Space Element, Historical and Cultural Element and Housing Element to assist us in staying within budget.
- Time could be taken out of Chapter Development, Mapping to keep us under \$35K.

Vera and Trish agreed to rework the figures in light of the work the Committee had completed or the data that may be on hand to help keep us within budget.

Motion: A motion was made by Bill Ambrosino and seconded by Peter Coffin to schedule the next meeting for 3/6 at 7:00pm. The motion passed unanimously.

After some debate the following **Motion** was made: Bill Ambrosino to cancel the meeting of 3/7/13. It was seconded by Peter Coffin and passed by unanimous vote.

Motion: A motion was made by Sharon Cutler and seconded by Bill Ambrosino to schedule the next meeting to March 20 at 7:00pm. The motion passed unanimously.

Motion: A motion was made by Peter Coffin and seconded by Brian Massey to not exceed \$15,000 in expenses in Phase 1. The motion passed with unanimous approval.

Motion: Shirley Smith nominated Mark Mortimer as Chairman and the motion was seconded by Steve Parent. The motion passed with the unanimous approval of the Committee.

Motion: Sharon moved that the next meeting would be held on 4/24 and it was seconded by Bill Ambrosino. The motion passed with the unanimous approval of the Committee.

Motion: Sharon Cutler moved that the meeting be adjourned. Bill Ambrosino seconded the motion and it was passed with unanimous approval. Meeting adjourned at 8:35 p.m.

Respectfully Submitted:

Sharon Cutler