



**MENDON
HISTORICAL
COMMISSION**

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Mendon, MA 01756
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Wayne Wagner, Chairman
Jane Lowell
Kathleen Schofield
Ellen Wagner
Don Colanton

Meeting Date	June 2, 2015 at 7pm
Location	Mendon Town Hall
Status	Approved

Present

Wayne Wagner, Ellen Wagner, Don Colanton, Kathy Schofield

7:15 Call to Order

Chairman Wayne Wagner called the meeting to order.

7:20

Meeting minutes from May were not reviewed. They will be reviewed at the July meeting.

7:21 Old Cemetery Next Steps

Chairman Wayne Wagner recommended we ask Tamara Conde of Historic Gravestone Services to prepare a cost estimate for the Old Cemetery Restoration Project for the STM in June so we can keep the project moving forward.

The group discussed the request for an up front deposit that was outlined in the contract Tamara Conde sent to the Commission. Kathy will let her know the town does not put up deposits. The group discussed how to best attract qualified professionals. Jane suggested we use the list of recommended restoration people whose names were shared on the Mass List Serve a few months ago in order to find qualified people for the job.

Kathy will check with Kim on the Bid Bond process and see if we can determine if the project would be defined as "Goods and Services under MGL.

7:41 Update Joy Fountain

The Historical Commission discussed who should produce a contract for the fountain repair. Kathy will check to see if it is the town or Historic Restoration Services.

7:44 STM Cox Property and CPC Funding for Town Hall Campus Study.

Jane updated the Commission on the issues that are now in front of the Planning Board and the CPC regarding the Cox Property. The town is waiting for the properties (barn, house and open space) to be deeded by the developer to the Town. The CPC has asked that we consider appropriating \$7,000.00 in Historic CPA Funds to have a septic plan prepared for the house and to pay for the parcel to be cut out of the open space plan.

Kathy made a motion to approve a request for CPA Historic Funds not to exceed \$7,000.00, to prepare a septic plan, Preservation Restriction and any surveying needed to separate the house parcel at 34 George Street from the balance of the designated Open Space. Jane seconded the motion. All members of the Commission voted in favor of the motion.

The group discussed the implications of the Historic Commission holding the Preservation Restriction on the house. It was clarified by Jane that we could hold the PR temporarily until the parcel is sold. The PR will remain in effect and stay on the property once it is sold.

(The developer was asked to pay a sum of \$14,000.00 to the Conservation Commission, which he originally was not willing to do. This sum was in the contract he signed. Anne Mazar is working with him to make sure the fee is paid in order to move forward. The Planning Board will not allow any work to resume on the property until that fee has been paid. This situation has stalled the process.)

7:49 Signage Project Olney Cook Site.

Don spoke to Jeanne Koles and asked to see if she might be able to reduce the cost of the signage proposal she prepared for the Cook Shop. Her references came back from two sources and both spoke highly of her services.

In discussing funding for this project Wayne reported we had \$2,700.00 left over from the Landscaping and an additional \$2000.00 in the account. Jane will talk to Claudia to see how we get access to that money. Jane also updated that we have \$190,000.00 in Historic CPA Funds to work with.

Kathy will submit Jeanne Koles proposal to the Cultural Council to see if we could apply for a grant to cover the cost of the inside educational signs. Our 50% match (as required by the CAA grant process) could be met by paying for the outside sign.

If the project is deemed ineligible for CAA Grant funding Jane suggested we present the project as a whole and not separate the inside from the outside signage. We need to confirm if three quotes will meet MGL requirements before we request funding for the project.

7:56 Historic Sign Program and Application Review.

Jane made a motion to discuss the Historic Plaque Application at the July Meeting. Ellen seconded the motion. All members voted in favor of the motion.

8:05 Thermometer Location.

The Historical Commission discussed the proposed relocation for the restored thermometer that originally located on the Old Fire Station. Several of the sites were discussed and the Commission felt it would be best to retain it in the Town Hall Campus. A better determination could be made once a proposal for the campus was complete. The Commission will wait to see if the Town of Mendon was selected for the MPPF Grant, which will produce, a landscape and layout plan for the campus and possibly a site for relocation.

8:20pm Motion to Adjourn

J. Lowell moved to adjourn the meeting. Ellen seconded the motion. All members voted in favor of adjourning. The next meeting will be scheduled for Tuesday July 14, 2015