



## MENDON HISTORICAL COMMISSION

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Wayne Wagner, Chairman  
Jane Lowell  
Kathleen Schofield  
Ellen Wagner  
Tony Willoughby

20 Main Street

Meeting Date	December 16, 2013 at 7pm
Location	Mendon Town Hall / Board of Selectmen Meeting
Status	Approved

### Present

Wayne Wagner, Jane Lowell, Kathy Schofield

### 7:55 pm

Board of Selectmen Chair Lawney Tinio requested the Historical Commission and the Community Preservation Committee attend the Board of Selectmen Meeting on December 16, 2013 to discuss the proposed renovation of the Town Hall Floors.

Recent concerns have risen regarding the condition of the floors, buckling carpet and the potential for injury if the repairs are not made. On December 12, 2013 a notice was sent to the Historical Commission and the Community Preservation Committee from Town Administrator Diane Willoughby stating the following "Every year all the town buildings are inspected by our insurance company. The November 2012 Risk Analysis report listed noted 'carpeting in the hallways is worn and buckled, presenting a trip hazard and should be repaired or replaced'.

Chairman Tinio and the Board of Selectmen are looking for clarification on the use of Community Preservation Funds to make the needed repairs. He presented the Historical Commission and the Community Preservation Committee with a quote of \$2500.00 for the repairs.

It was suggested that the floors could be refurbished with Community Preservation Funds. There were questions regarding the long-term care for the floors once they have been fixed. Wayne Wagner suggested the town hall consider the use of runners to protect the floors.

This would enable them to be cleaned off site. Anne Mazar agreed that it is important that the floors need to be maintained and the building kept safe.

Further information would be needed as to the cost of moving the existing furniture in the building so the floors could be worked on. It was suggested that it might be a community service project to move the furniture.

The Board of Selectmen will confirm the cost of moving the furniture and the cost of repairs and protective carpeting and invite the Commission back to get its approval so they might be able to move forward with the work. The Board would like to target the spring / summer of 2014 to start the repairs. The goal will be to put the repairs in an article for the Annual Town Meeting in May. Voter approval will be needed to appropriate the Community Preservation Funds to pay for the repairs.

The Historical Commission members agreed to return and vote on the final plan once it is complete.

Discussion on the matter ended at 8:15pm.