



MENDON HISTORICAL COMMISSION

Daniel Byer
Kathleen Schofield
Janice Muldoon Moors
Lynne Roberts Chairman
Connie Beal

20 Main Street
Mendon, MA 01756

MEETING DATE	November 21, 2022
LOCATION	Hybrid
STATUS	4/27/2023

historical@mendonma.gov

PRESENT: Lynne Roberts, Dan Byer, Janice Muldoon Moors and Kathy Schofield

Call to Order - Meeting opened 7:05pm

1. Accept Meeting Minutes

Meeting minutes were not available for review. The Commission will do that at a later date.

2. Preparation for Hearing on December 19th

The Commission reviewed the requests to be removed from the Historic Inventory List as it pertains to the approved changes in the Demolition Delay Bylaw. Members discussed the best method of handling the hearing and how to anticipate and manage expectations. The Commission would like to keep options open to make educated decisions on properties that are of 75 years or older.

Kathy will prepare an inventory of the homes in question and see if there is information that can help make a clear determination. Although most of the process is clear we should be prepared for some complications.

Lynne will rewrite the letter in light of the new understanding on the process. Janice will review the letter and share the information she feels should be included. Kathy suggested we make sure applicants who are in a historic district have all the information about inclusion in the district including design guidelines.

3. Engineer for Records Room

Kathy stated there are a few firms that stood out when in search of someone to do the window work at the Town Hall. We want to push this along as quickly as possible. Lynne offered to help make phone calls to expedite the process.

4. Demolition Request

No demolition requests have been submitted.

5. CPA Funding for Documents

Look for a school who does document restoration and see if they would be interested in taking this on as a project. Otherwise we will suggest scanning of the books / records and decide if it is advisable to spend the funds for full restoration. For the time being we will store them in a safe place.

6. Town Hall Windows

We received funding at the November STM to do the engineering proposal for the windows. The Commission would like to work collectively to combine the design work for the interior of the building in addition to the windows. It was suggested that a reputable company with historic restoration experience be selected. The Commission can help the Town Administrator by providing contact information for experienced professionals. Dan felt the company mentioned has a good reputation in engineering. The Commission also discussed the benefits of bundling the records room project in with the Town Hall work.

7. Other Items not Anticipated 48 hrs.

Look into recruiting new members to join the Commission. Janice also asked if we have a time frame for the cemetery restoration work. It can be discussed when we stuff envelopes for the hearing. The goal is to prepare for a spring program in April / May.

8. Adjourn Kathy moved to adjourn, second Janice all in favor.

9. Next meeting will be December 19, 2022 Hearing for Historic Inventory List.