



## **MENDON HISTORICAL COMMISSION**

20 Mendon, MA 01756  
[historical@mendonma.gov](mailto:historical@mendonma.gov)  
Wayne Wagner, Chairman  
Jane Lowell  
Kathleen Schofield  
Ellen Wagner  
Don Colanton  
Mike Goddard

Meeting Date	January 3, 2017 at 10am
Location	Old Taft Library
Status	Approved

### **Present**

Wayne Wagner, Ellen Wagner, Don Colanton, Kathy Schofield, Mike Goddard, Tom Merolli, Jane Lowell, Kimberly Newman, Richard Skinner and Dan Byer

### **7:10 Call to Order**

Chairman Wayne Wagner called the meeting to order.

### **7:10 Meet with Mr. Bruce Wheeler Miscoe Springs Building**

The Commission waited for Mr. Wheeler to arrive. After 20 minutes the Commission decided to move ahead with the agenda. It was suggested that Ms. Newman contact him directly to discuss the plans for the structure and she could report back to the Commission at a later date.

### **7:30 Meet with Mr. Dick Skinner Old Town Offices Sign Restoration**

Mr. Skinner brought photographs of an old town offices sign that was recovered from the salt shed on the Town Hall Campus before it was dismantled. He asked if the Commission was interested in having the sign restored. He discussed the materials and the general condition of the sign. The members asked that he look into the cost of renovation and felt the Old Taft Library might be a suitable location for the restored sign. Mr. Skinner will report back to the Commission in the next few months.

### **7:50 Review Meeting Minutes**

Meeting minutes from October, November and December were not reviewed. The Commission will review them at the next meeting.

### **8:00 Appointments to Commission**

Members reviewed and approved the appointments of Lynne Roberts and Tom Merolli to take the place of Jane Lowell and Kathy Schofield on the Commission. Both are resigning to take active roles on the Historical Society Board. Kathy will continue to serve on the Historical Commission as an alternate. Chairman Wagner signed letters to the Board of Selectmen and Kathy will forward them.

### **8:15 Local Historic District Study Committee Update**

Mike reported that they had a good turn out for the resident informational meetings and received some good feedback. The Committee is in the process of writing the bylaw.

### **8:25 Progress Reports**

Kathy reported that she asked Kai Nalenz to prepare additional documentation on the Old Cemetery Restoration that was missing from his original report.

### **8:40 Motion to Adjourn**

Ellen moved to adjourn. Don seconded the motion. All members approved the motion.

Meeting Date	February 7, 2017
Location	Mendon Senior Center
Status	Approved

### Present

Mike Goddard, Tom Merolli, Jane Lowell, Kathy Schofield, Peter Coffin and Mr. Skinner

### 7:05 Call to Order

Vice Chairman Mike Goddard called the meeting to order.

### 7:10 Project Review with Peter Coffin for 34 A George Street

Peter came in to discuss progress at the Gaskill-Pond House. The ell was dismantled and Peter would like to rebuild that section making it wider so the space is more functional. He hopes to retain the original fireplace that was there. He wanted to discuss the expectations with the preservation restriction before pulling his permits and discussing the work with the building inspector. The Commission members agreed the focus of the restriction was to save the appearance of the building exterior as it pertained to the main block. Peter showed the members several chestnut boards he removed from the ell that were insulated with newspapers from 1800 making his wonder if the structure was constructed even earlier than reported. The Commission thanked him for coming in and invited him to return with any questions and future plans as they develop.

### 7:30 Review Sign Restoration Project with Mr. Skinner

Mr. Skinner brought the old town offices sign for the Commission to take a look at. He priced out the restoration but advised that he would not be able to do the restoration work due to his moving into a new house. Kathy said she would talk to Kim Newman about the cost and whether or not the Town would consider paying for it. Mr. Skinner asked where he might be able to leave the sign. Kathy will check to see if it can find a new temporary home in the records room. The Commission thanked him for coming in.

### 7:50 Local Historic District Study Committee Update

Mike reported that they have been working with Chris Skelly at Mass Historic Commission to get feedback from him on the draft bylaw. They are also waiting for feedback from Town Counsel. In order to be presented at the annual Town Meeting they need to submit by February 27<sup>th</sup>. Mike reported that Bill Ambrosino has asked for a public hearing on the Local Historic District. He is scheduling that hearing with the Planning Board for the end of April. Following the hearing the study committee has 60 days to make amendments and return it to MHC for approval. Mike requested the committee meet with the commission next month to verify boundaries and review the bylaw.

### 8:10 Update Open HC Projects

Kathy and Jane met with the CPC and approval for administrative funds to pay for the Olney Cook Shop National Register Nomination. The request was denied. We were told it would be best to get voter approval at the annual Town Meeting to appropriate those funds from the CPA Historic Account. We will prepare a warrant article.

### 8:30 Adjourn

Don moved to adjourn the meeting. Tom seconded the motion. All members voted in favor of adjourning.



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Don Colanton  
Mike Goddard

Meeting Date	February 7, 2017
Location	Mendon Senior Center
Status	Approved

### Present

Mike Goddard, Tom Merolli, Jane Lowell, Don Colanton, Kathy Schofield, Peter Coffin and Mr. Skinner

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Wayne Wagner, Chairman  
Jane Lowell  
Kathleen Schofield  
Ellen Wagner  
Don Colanton  
Mike Goddard

Meeting Date	March 22, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Mike Goddard, Tom Merolli, Ellen Wagner, Don Colanton, Lynne Roberts and Kathy Schofield,

### 7:05 Call to Order

Vice Chairman Mike Goddard called the meeting to order.

### 7:10 Review Proposals for National Historic Register Nomination for the Olney Cook Shop

The Commission members provided feedback regarding the two proposals received for the Olney Cook National Register nomination. Both proposals were within a few hundred dollars of each other. After speaking with Myron Stackowicz the additional information he would provide to the Commission would include any physical or documented evidence uncovered in the process that might not fit in the nomination.

Mike asked if the town spent the money on the nomination would there be a chance that it would not be accepted. He suggested we clarify this with Betsy Friedberg.

Don reported some discrepancies in the totals provided by Myron and asked that we get clarification on those numbers. The Commission members agreed it was important to get those items clarified prior to making a selection. It was suggested that both representatives be invited in to discuss their proposals.

### 7:30 Local Historic District Study Committee Update

Mike reported that the draft bylaw is complete. They are working on refining the solar element. The committee has scheduled a public hearing for April 27, 2017 at the Town Hall. The Commission members reviewed the proposed boundaries and approved them. The District as it is mapped out includes properties in the triangle in the village center and the Taft Homestead on Millville Street.

The Commission members voted to accept the Draft Study Report as it stands. The motion to accept was made by Lynne, Tom seconded the motion and all members voted in favor of the motion.

### 8:10 Approve Meeting Minutes

Don moved to accept the December meeting minutes as written. Ellen seconded the motion. All members voted in favor of the motion.

Mike moved to accept the January minutes as written. Ellen seconded the motion. All members voted in favor of the motion.

Mike moved to approve the February minutes as amended. Don seconded the motion. All members voted in favor of the motion.

### 8:20 Update Open HC Projects

Kathy reported that Kai Nalenz will be returning in April to complete the phase 2 work at the Old Cemetery. He is presently working on a map of the cemetery so stones can be easily located.

The Historic Plaques are being fabricated. Kathy will send a copy of the applicants to the LHDSC.

### 8:30 Adjourn

Kathy moved to adjourn the meeting. Don seconded the motion. All members voted in favor of adjourning.



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Wayne Wagner, Chairman  
Jane Lowell  
Kathleen Schofield  
Ellen Wagner  
Don Colanton  
Mike Goddard

Meeting Date	April 12, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Mike Goddard, Tom Merolli, Don Colanton, Kathy Schofield, Lynne Roberts, Janice Moors, Mark Reil, Kim Newman and Dave Kurczy.

### 8:10 Call to Order

Vice Chairman Mike Goddard called the meeting to order.

### 8:10 Presentation of New Police Station Proposal by Chief Dave Kurczy and Kim Newman

Chief Kurczy gave a presentation to Commission members on the proposal to convert and expand on the Old Fire Station located at 22 Main Street for a new police station. The group discussed the historical significance of the structure. As it stands in reference to the Town Hall and the Old Taft Library, the Old Fire Station is considered historically significant. Town Administrator Kim Newman confirmed historical significance with Ross Dekle at the Massachusetts Historical Commission.

The Police Station Building Committee had looked at several locations for the building and agreed repurposing the Old Fire Station was the most fiscally viable approach to building the station. It offers a stronger police presence by remaining in the center of town. CPA funding would be available under this arrangement to offset the cost of the new station. The Town Administrator and the Selectmen have worked with a Unibank Financial Advisor to develop a plan to fund the building.

The Commission was asked to vote to determine the historical significance of the building and the proposal for the new station in this location. A quorum was not present at the meeting but Historical Commission members who were present rendered an unofficial vote in support of the new police station.

Chief Kurczy recommended that a member from the Historical Commission be voted on the Police Station Committee to advise on proposed work. Chief Kurczy suggested we look at the work done by the architectural firm Kaestle – Boos to get some ideas as to the design work they have done in the past.

### 8:30 Renaming Old Taft Library

The Commission was unable to put forth an official vote to name the Old Taft Library. Attending members agreed that it would support the re-naming of the building to the “Rosa Taft Building”.

### 8:40 Review Meeting Minutes

Meeting minutes for March were not available. The Commission will review them in May.

### 8:45 Adjourn

Don moved to adjourn the meeting. Tom seconded the motion. All members voted in favor of adjourning.



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Wayne Wagner, Chairman  
Kathleen Schofield  
Ellen Wagner  
Don Colanton  
Mike Goddard

Meeting Date	May 2, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Mike Goddard, Tom Merolli, Don Colanton, Kathy Schofield, Lynne Roberts, Richard Skinner

### 7:00 Call to Order

Vice Chairman Mike Goddard called the meeting to order.

### 7:10 Meet with Richard Skinner

Mr. Skinner attended the meeting to request the Commission confirm a place to store the refurbished thermometer. Kathy spoke to Chief Kurczy and he is prepared to store it at the police station until it a new location is selected. It is hoped that it will be placed on the new police station if the vote passes.

Mr. Skinner who is moving brought two items as a gift to the Commission that he found on his property including a musket ball and a small cannon ball. The Commission was pleased Mr. Skinner decided to gift it to the town for all to enjoy. Kathy asked about the future of his property and the possibility of demolition. She asked if he would consider taking photographs for historical reference.

### 7:20 Review Meeting Minutes

Don moved to approve the April minutes as written. Kathy seconded the motion. All members voted to approve the minutes.

### 7:30 Local Historic District Update

Mike discussed the results of the hearing. There were a few new people who attended. They feel they are ready to move ahead for the Town Meeting on Friday May 5, 2017. They were not sure what the outcome of the vote would be but remain hopeful.

### 7:45 Discuss The Goals of the Commission Moving Forward

Don requested we look at demolition delay bylaw and see where we can improve its effectiveness. The group discussed the need to put more emphasis on preservation. Lynne pointed out the importance of the group to develop a working relationship with the other boards and committees in order to advocate our position and role in the community. The group decided to create a Mission Statement and plan for the upcoming year that will be shared with the other town boards and committees.

### 8:00 Demolition Permit 60 North Ave

Due to membership changes on the Commission and the lack of a quorum Kathy will send a letter to the owner of 60 North Ave to discuss the plan for demolition and the future of the site. Where there is only one original member and the house is situated in the North Avenue Historic Register District members felt it was important to meet with the owners and discuss the issues prior to making a determination.

### 8:45 Adjourn

Lynne moved to adjourn the meeting. Tom seconded the motion. All members voted in favor of adjourning.



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Mike Goddard Chairman  
Kathleen Schofield  
Lynne Roberts  
Tom Merolli  
Ellen Wagner

Meeting Date	June 8, 2017
Location	Mendon Town Hall
Status	Approved

### **Present**

Mike Goddard, Tom Merolli, Kathy Schofield, Janice Moors, Kevin Meehan, Jonathan Orton and John Nenart

### **7:05 Call to Order**

Vice Chairman Mike Goddard called the meeting to order.

### **7:10**

Representatives from the Meehan Group attended the meeting to review the demolition plan for 60 North Ave. Building Inspector Tim Aicardi condemned the building in April. The Commission requested to meet with the Meehan Group to determine the possible options for the structure as it is located in the North Ave. District National Register of Historic Places. After discussing the current condition of the building the Historical Commission members voted to approve the demolition application. Mike Goddard moved to approve the application. Tom seconded the motion. All members voted in favor of the motion.

### **7:30 Review Meeting Minutes**

Meeting minutes for April and May were reviewed. Tom moved to accept the minutes as written. Kathy seconded the motion. All voted in favor of the motion.

### **7:45 Approval of Preservation Restriction for 34A George Street**

Tom moved to approve the Preservation Restriction for 34A George Street. Mike seconded the motion. All members voted to approve the PR. Kathy will request to meet with the Board of Selectmen for their approval.

### **7:50 Discussion of Goals for the Historical Commission**

Members discussed goals for the Commission in the upcoming year. Mike will write up three areas that the group would like to concentrate on. The members discussed work on building out the Local Historic District Committee. In addition public outreach and combining efforts with the local historical society were recommended. The group also talked about the need to modify the Demolition Delay By-Law in order to make it more effective. Mike requested that we invite representatives from the Society to our next meeting to open a dialog.

### **8:10 Appointment to Police Station Committee**

Members discussed the role and commitment level need to represent the goals of the Commission. Member felt selecting a historic architect to sit on the committee would be the most desirable as few members have experience with guiding the architectural aspects of the building. Kathy will take the appointment until an architect can be located. The members will also need an historic architect to serve on the LHDC as well.

### **8:20 Adjourn**

Kathy moved to adjourn the meeting. Tom seconded the motion. All members voted in favor of the motion.



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Mike Goddard Chairman  
Kathleen Schofield  
Lynne Roberts  
Tom Merolli  
Ellen Wagner

Meeting Date	July 11, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Mike Goddard, Tom Merolli, Kathy Schofield, Lynne Roberts, Jane Lowell, Amy Dewitt and Lisa Lepore.

### 7:05 Call to Order

Vice Chairman Mike Goddard called the meeting to order.

### 7:10 Discussion of Proposed work at 15 Hastings Street

Jane Lowell came in to discuss the replacement of the porch at 15 Hastings Street. Due to its location in the newly adopted Local Historic District, the design needs to be approved by the LHDC. Jane stated that the style of the porch will be consistent with the current porch and it will be fabricated with the same kind of material.

It was agreed that the Historical Commission would handle any LHDC items until that Commission is appointed. The Mendon Board of Selectmen will be responsible for the LHD Commission member selection process and we will submit a request to begin recruiting.

The LHDC would meet on an as needed basis once it is formed. Several potential members have expressed an interest and the Historical Commission will share their contact information with the Board of Selectmen.

### 7:30 Strategic Objectives for 2017-2018

Mike presented the Strategic Objectives Outline with the members of the Commission and the Historical Society members who attended the meeting. The focus of the group was to determine where the Commission and the Society might work together to achieve some of these objectives. The Society has been working on similar goals over the years. The group discussed digitization efforts that the Society has started through Digital Commonwealth. The Society members discussed their visit with the Roving Archivist. She met with Town Clerk Margaret Bonderenko, Taft Library Director Andrew Jenrich, Genealogy Collection Librarian Phyllis Foley and Society members Jane Lowell, Lisa Lepore and Kathy Schofield. The objective of the meeting was to identify collections held by each group and determine which resources may be available to the Town to convert key information into a digital format.

The members of both groups discussed community outreach efforts. Mike suggested converting the LHD Study Committee website to a Historical Commission site.

The Society is in the process of moving their records and museum artifacts into their new location at 15 Hastings Street. They explained the importance of making sure the two empty buildings are repurposed and not forgotten. It is hoped that the town will address maintenance issues for these and other historic municipal structures in the future. The Society will invite the Commission when they are settled in and it was suggested we meet together quarterly or bi-annually to discuss progress on our objectives.

### 8:30 Appoint Community Preservation Committee Member

Mike Goddard volunteered to represent the Historical Commission on the Community Preservation Committee. He will be replacing Wayne Wagner. All members voted in favor of his appointment.

Kathy will check in with Janice Moors to see if she is still interested in a position on the Historical Commission. If so both she and Lynne Roberts will prepare a letter of interest to the BOS. Kathy will prepare a request for both appointments to the BOS.

### 8:55 Meeting Minutes and Adjourn

June Meeting minutes will be reviewed next month.

Kathy moved to adjourn the meeting. Mike seconded the motion. All members voted in favor of the motion.





## MENDON HISTORICAL COMMISSION

Lynne Roberts  
Janice Muldoon Moors  
Thomas Merolli  
Kathleen Schofield  
Mike Goddard Chairman

20 Main Street  
Mendon, MA 01756  
[historical@mendonma.gov](mailto:historical@mendonma.gov)

Meeting Date	August 1, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Lynne Roberts Kathy Schofield, Janice Muldoon Moors, Tom Merolli and JP Parnas

### 7:05 Call to Order

Mike Goddard called the meeting to order.

### 7:10 Meet new members

The Commission met with Janice Muldoon Moors and JP Parnas who are interested in joining the Commission. Mike Goddard led a question and answer session. Both Janice and JP Parnas expressed interest in being appointed. Kathy will prepare a letter of recommendation for the Board of Selectmen. JP remarked he would be interested in representing the Commission on the police station building committee. Kathy will get him in contact with Don Morin.

### 7:55 Review Strategic Plan

Members discussed the Strategic Plan presented by Mike Goddard. The plan encompasses three points on which the group can build on.

1. Drive preservation of town's history through digitization and restoration of documents, objects and oral histories.
2. Communication conduit to community members to promote access of historic and preservation resources
3. Engage Town Departments to incorporate historic resources in future development plans

The group will continue to look at methods of accomplishing these goals.

### 8:45 Facility Plan for Town owned historic structures and the role of the Commission

Members discussed the role of the group to guide comprehensive planning for town owned historic structures. Distinguishing the role of the Commission is important to ensure the process involves and incorporates responsibilities that should be under the jurisdiction of the town.

### 9:00 Adjourn

Janice moved to adjourn. Tom seconded the motion. All voted in favor of the motion.



## MENDON HISTORICAL COMMISSION

Lynne Roberts  
Janice Muldoon Moors  
Thomas Merolli  
Kathleen Schofield  
Mike Goddard Chairman

20 Main Street  
Mendon, MA 01756  
[historical@mendonma.gov](mailto:historical@mendonma.gov)

Meeting Date	September 20, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Lynne Roberts Kathy Schofield, Janice Muldoon Moors, Tom Merolli

### 7:00 Call to Order

Mike Goddard called the meeting to order

### 7:05 Review Strategic 2017 / 2018 Plan

The members discussed in greater detail the kinds of communications that could be used to store and share electronic information with the community. Several suggestions were made and members agreed to explore the options to try and determine what would be best to achieve the intended goals. Among the possibilities were google drive and QR codes. Members will reach out to other users to see if they would recommend them. Mike also suggested talking to Dick Grady and John Trainor to find out what they have for information that might be used in a walking tour of the town.

### 8:15 Review Meeting Minutes

Meeting minutes were reviewed and approved for August 2017. All members voted to approve the minutes as written.

### 8:30 Adjourn

Tom moved to adjourn the meeting. Kathy seconded the motion. All members agreed to conclude the meeting.



## **MENDON HISTORICAL COMMISSION**

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Mike Goddard Chairman  
Kathleen Schofield  
Lynne Roberts  
Tom Merolli  
Ellen Wagner

Meeting Date	October 17, 2017
Location	Mendon Town Hall
Status	Approved

### **Present**

Mike Goddard, Janice Muldoon Moors, Kathy Schofield, Peter Coffin, Dan Gardner, Tim Aicardi, John Trainor and Dick Grady

### **7:05 Call to Order**

Vice Chairman Mike Goddard called the meeting to order.

### **7:10 Discussion of Proposed work at 15 Main Street**

Dan Gardner outlined the proposed work to be done at 11 Main Street to rebuild the porch. Tim Aicardi added modifications that would be needed to bring the porch to code. Members of the Historical Commission approved of the proposal and requested a letter be sent to the Board of Selectmen for final approval. They are responsible for overseeing the process until the Local Historic District Committee has been sworn in. Kathy will write the letter and request a meeting with the Selectmen.

### **7:30 Discussion Regarding Modifications to Demolition Permit**

Tim Aicardi came in to discuss the commission's request to modify the building departments demolition permit. A request was made to add photographic information as a final step when demolition permits to structures are approved. Tim agreed we could make modifications and review them with him. In addition the commission asked to be the first recipient in order to give adequate time to do research. Tim said that was easily achieved. The commission added how helpful his knowledge would be to steer the Local Historic District Committee when determining the best approach to reach code compliance. He will consider helping the group.

### **8:15 34A George Street Design Review**

Peter Coffin came in to provide detailed information on the construction plan for the ell on the house at 34A George Street. He will use the same footprint and use windows similar to the ones on the main block of the house. Kathy moved to accept the plans presented. Janice seconded the motion. All members voted in favor of the motion.

### **8:30 Discussion of Mendon Walking Tour with Dick Grady and John Trainor**

Commission members met with the town historians to discuss a walking tour of the Historic District. The gentlemen share all of the work they have been doing to create a virtual tour. The group discussed ideas and will meet again to start planning.

### **8:45 Meeting Minutes and Adjourn**

Meeting minutes were not reviewed. Kathy moved to adjourn the meeting. Mike seconded the motion. All members voted in favor of the motion.



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Mike Goddard Chairman  
Kathleen Schofield  
Lynne Roberts  
Tom Merolli  
Janice Muldoon Moors

Meeting Date	November 7, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Mike Goddard, Janice Muldoon Moors, Kathy Schofield, Lynne Roberts, Tom Merolli, JP Parnas, Lawney Tinio and Dan Byer, John Trainor and Dick Grady

### 7:05 Call to Order

Chairman Mike Goddard called the meeting to order.

### 7:10 Discussion of Demolition Permit 90 North Ave

The Commission reviewed the permit submitted by Lawney Tinio for demolition of the one story ranch located at 90 North Ave. The deed search provided by Patrice Doucette of Preservation Mendon shows the home to have been built in 1911. It remained in the Goodnow family until 1943 when Gordon Good then purchased it. Gordon Good was affiliated with the Civil Air Patrol squad that was based in Mendon. Although the group was active it appears to have been ceremonial in nature. Janice and Kathy reported on the condition of the home after a site visit. Based on the information and research available and the poor condition of the structure the Commission determined the criteria for delay had not been met. Tom moved to approve the demolition permit. Lynne seconded the motion. All members voted in favor of the motion. The property is located in the North Ave District listed on the National Register of Historic Places. The Commission stressed that new construction should take this into consideration.

### 7:30 Discuss Walking Tour / Village Tour Program

The group discussed storage options for historic information. Tom has recommended we consider using Google Drive. It is a free service and allows users up to 15 GB. He believes it will provide a central location for storage. Once information is stored we can determine how to make it accessible. Dan suggested there is a way to set up a search. Janice mentioned trying to avoid duplication of material. Lynne will review the material given by Dick Grady and determine if it is a good starting point. Lynne expressed concern for structures that aren't highlighted in the village center as they do not have the protection of Historic District. Kathy suggested the Commission look into surveying properties outside of the boundaries of the original survey. A supplemental survey may be eligible for CPA funding. Dick and John shared their desire to finish the walking tour of the Town's historic village center. Their biggest concern is the safety of the users. John and Dick are continuing their work. The Commission will see if there is a solution to the safety concerns.

### 8:15 Open Projects

Kathy updated two open projects. Both the Olney Cook Shop National Register Nomination and the Preservation Restriction for 34A George Street are still pending review with Massachusetts Historical Commission. Kathy will follow up to see how close to completion they are.

### 8:30 Update on Police Station

JP Parnas gave an update on the police station project. Mary Bulso's firm - Daedalus Projects, Inc. was selected for project management. A walkthrough is scheduled for November 9<sup>th</sup>. Proposals are due on November 29<sup>th</sup>. Some concern was expressed regarding how much time is being allotted to prepare and submit the proposals.

### 8:45 Meeting Minutes and Adjourn

Meeting minutes for September 2017 and October 2017 were approved as written by all members. Mike moved to adjourn the meeting. Kathy seconded the motion. All members voted in favor of the motion to adjourn.



## MENDON HISTORICAL COMMISSION

Lynne Roberts  
Janice Muldoon Moors  
Thomas Merolli  
Kathleen Schofield  
Mike Goddard Chairman

20 Main Street  
Mendon, MA 01756  
[historical@mendonma.gov](mailto:historical@mendonma.gov)

Meeting Date	December 5, 2017
Location	Mendon Town Hall
Status	Approved

### Present

Lynne Roberts, Mike Goddard, Kathy Schofield, Janice Muldoon Moors, Tom Merolli

### 7:50 Call to Order

Mike Goddard called the meeting to order

### 7:55 Review Demolition Permit Modifications

Lynne Roberts presented a new demolition permit for the group to review. The group discussed a few ideas to add to the form. In addition the discussion involved ways in which the Commission may be able to provide permit applicants with information regarding the historical significance of the property. One method would be to prepare packets for properties that fall into the high-risk category. It would require the Commission to identify those ahead of time. Letters to homeowners outside of the district was suggested as well as using the town crier and other social media sites to help promote our historical resources.

Lynne will ask Tim Aicadri to attend a meeting to discuss proposed changes to the demolition permit.

### 8:30 Strategic Objectives and High Risk Properties

The group discussed how to go about compiling historic information on high- risk properties. Additional resources would be very helpful. The Commission has the MACRIS Inventory as well as deed searches prepared by Patrice Doucette and posted on the Preservation Mendon website. Historical information compiled by town historian Dick Grady will be beneficial as well.

### 8:30 Review Meeting Minutes

Meeting minutes were not reviewed.

### 9:00 Adjourn

Lynne moved to adjourn the meeting. Janice seconded the motion. All members voted in favor to adjourn.